**BYLAWS**

**NATIONAL EXTENSION ASSOCIATION OF FAMILY AND CONSUMER SCIENCES**

**KANSAS AFFILIATE**

**ARTICLE I** – **Name and Objectives**

**Section 1.** The name of this organization is the Kansas Extension Association of Family and Consumer Sciences, hereinafter known as the Association.

**Section 2.** In providing for a national and state professional organization, the following objectives are:

1. Promote professional growth and development by:
2. Providing for and recognizing leadership and achievement.
3. Awarding financial support for professional study.
4. Exchanging effective educational methodologies.
5. Encouraging members to conduct research and to use research-based information in programming.
6. Prioritize programs that meet current social needs and concerns affecting families and communities.
7. Communicate present and potential contributions of ExtensionFamily and Consumer Sciences.
8. Seek support for programs that benefits families/individuals and enhance the profession.

**ARTICLE II - Membership**

The Association is committed to the involvement of all its members regardless of race, color, gender, age, religion, national origin, disability, veteran status, or sexual orientation. All members will be encouraged to participate in programs and activities and take leadership roles in the Association, as stated in the affirmative action plan.

**Section 1 - Active Members**

1. Active Members are Extension employees working in any capacity with family and consumer sciences, have a minimum of a bachelor's degree, belong to their state/territory affiliate of Extension Educators, who upon payment of dues, may become an active member of NEAFCS.

2. Active members shall be granted full rights and privileges:

a. They may receive awards, fellowships, and grants.

b. They may serve on committees or chair committees, serve as voting delegates or hold

elected office.

c. They shall receive the NEAFCS Annual Session registration information.

d. They shall be granted access to NEAFCS.org, which includes publications and other

resources, upon payment of dues.

e. They may submit proposals to present at NEAFCS Annual Sessions through the

Program Review Process.

f. They may submit articles for publication in the Journal of NEAFCS.

g. They may attend and submit proposals to present NEAFCS webinars.

**Section 2 – Life Members**

1. Life Members are any former Extension employee who has been an Active member of the Association for at least 5 years. They will be granted life membership upon payment of a one-time fee to the Association. Life Members are not eligible for Kansas Joint Council of Extension Professionalsmembership.

2. Life members shall be granted the following rights and privileges:

a. They may receive awards, fellowships, and grants.

b. They may serve on sub-committees and serve as subcommittees chairs.

c. They shall receive the NEAFCS Annual Session registration information. They shall

pay registration fees at the same rate as Active Members.

d. They shall be granted access to NEAFCS.org, which includes publications and other

resources, upon payment of dues.

e. They may submit proposals to present at NEAFCS Annual Sessions through the

Program Review Process.

f. They may submit articles for publication in the Journal of NEAFCS.

g. They may attend and submit proposals to present NEAFCS webinars.

h. They may serve as voting delegates, when a state/territory affiliate lacks sufficient

delegates to the Annual Business Meeting held during the NEAFCS Annual Session.

i. They shall not be eligible for elected office.

**Section 3 - Student Member**

1. Student Members are a full time undergraduate or graduate student enrolled in a university, college, or other educational setting, studying family consumer sciences or related field with an interest in Extension Education as a future career who is not currently employed as an Extension Educator. Student members may seek membership in NEAFCS by paying the designated dues amount to the state treasurer in the state of the school they are attending and one half national dues to National treasurer. Membership may be obtained by submitting a student status statement verifying their full time student status. Student Members are not eligible for Kansas Joint Council of Extension Professionalsmembership.

2. Student member shall be granted the following rights and privileges:

a. They may receive awards, fellowships, and grants as a team member with Active

Members, but not as an individual.

b. They may serve on sub-committees.

c. They shall receive the NEAFCS Annual Session registration information. They shall

pay registration fees at a reduced rate for the Annual Session. The NEAFCS Board in

consultation with the Annual Session Planning Committee will determine the reduced

rate.

d. They shall be granted access to NEAFCS.org, which includes publications and other

resources, upon payment of dues.

e. They may submit proposals to present at NEAFCS Annual Sessions through the

Program Review Process.

f. They may submit articles for publication in the Journal of NEAFCS.

g. They may attend and submit proposals to present NEAFCS webinars.

h. They shall not be eligible for elected office, serve as sub-committee chairs, or serve as

voting delegates.

**ARTICLE III - DUES**

Dues shall be paid by December 1. Any increase in dues voted upon at an Annual Business Meeting held during the Annual Extension Conference shall become effective with the next membership year following the business meeting in which the vote was taken.

Dues shall include membership in:

**Section 1 - Active Member**

* Kansas Extension Association of Family and Consumer Sciences (dues will be determined annually).
* National Extension Association of Family and Consumer Sciences (dues will be determined annually).
* Kansas Joint Council of Extension Professionals (KS-JCEP). A portion of each member's yearly dues, (with the amount set annually by the KS-JCEP Executive Board), will be forwarded to KS-JCEP. This fee pays for the member's membership into KS-JCEP, with all the rights and privileges of a voting member.
* If a member of another agent’s association joins KEAFCS, the dues set by the Association are paid independently of each other.

**Section 2 - First Time Member**

* Kansas Extension Association of Family and Consumer Sciences (dues will be $10 less than annually determined dues).
* National Extension Association of Family and Consumer Sciences (dues will be determined annually).
* Kansas Joint Council of Extension Professionals (KS-JCEP). A portion of each member's yearly dues, (with the amount set annually by the KS-JCEP Executive Board), will be forwarded to KS-JCEP. This fee pays for the member's membership into KS-JCEP, with all the rights and privileges of a voting member.
* If a member of another agent’s association joins KEAFCS, the dues set by the Association are paid independently of each other.

**Section 3 - Life Member**

* The one-time fee for Life Membership shall be three times the amount of dues assessed for Active Members, **excluding the Kansas Joint Council of Extension Professionals (KS-JCEP) dues.** Dues are payable to the Association at the NEAFCS Annual Session or by December 1. Area counselors will collect the dues.
* Any Extension employee who is retiring and assuming a part-time position, may choose to pay active member dues until they fully accept retirement or pay their one-time Life Member dues of three times the current dues at the time they leave Active Member status.

**Section 4 - Student Member**

* Payment of dues at the rate of one-half the current state and national dues, **excluding the Kansas Joint Council of Extension Professionals (KS-JCEP) dues,** paid directly to the State and National Treasurer, will include membership in the Kansas Extension Association of Family and Consumer Sciences and in the National Extension Association of Family and Consumer Sciences

**ARTICLE IV – Officers, Terms of Offices and Qualifications**

**Section 1. Officers**

1.The elected officers of the Association shall be: President, President-Elect, Vice President for Awards and Recognition, Vice President for Member Resources, Vice President for Professional Development, Vice President for Public Affairs, Secretary, Treasurer, Immediate Past President and Area Counselors from the areas designated by the Cooperative Extension Service in Kansas. These officers shall comprise the Executive Board.

**Section 2. Terms of Offices and Qualifications**

1. Only a member who has served on the Executive Board shall be eligible for President-Elect.

2. No member may serve more than two terms in the same elective office nor serve more than five years on the Executive Board, except in the case of election to the office of President-Elect.

3. The offices of Vice President do not require previous board experience.

4. The President-Elect shall be elected annually to serve for one year as President-Elect and shall serve the following year as President or until a successor has been elected.

5. The Vice President for Member Resources, Vice President for Professional Development and Secretary shall be elected in the even years to serve a term of two years or until a successor has been elected.

6. The Vice President for Public Affairs, Vice President for Awards and Recognition and Treasurer shall be elected in the uneven years to serve a term of two years or until a successor has been elected.

7. Each Area Counselor shall be elected by the Association members from the respective area and shall serve a two-year term. The four area counselors will be elected on a rotating basis. Northeast and Northwest will be elected in odd-numbered years, Southwest and Southeast will be elected in even-numbered years.

8. All officers shall be installed during the Annual Business Meeting of the Association held during Annual Extension Conference and shall assume their duties immediately.

9. At the end of the President's term, the President will serve as the Immediate Past President for one year.

**Section 3. Vacancy of Office**

1. A vacancy in the office of President shall be filled by the President-Elect.

2. In the event of a vacancy in the office of the President-Elect, the Executive Board shall appoint the Vice President for Public Affairs as acting President-Elect for the unexpired term. The acting President-elect shall assume the duties and powers of the office of President-Elect, except that the acting President-Elect shall not automatically succeed to the office of President.

In years when the President-Elect has been appointed by the Executive Board, both a President and President-Elect shall be elected for the following year. The acting President-Elect shall be eligible for election to either position.

3. In the event of vacancies in the offices of President and President-Elect, the Vice President for Public Affairs shall succeed to the office of the President for the unexpired term. In addition, the individual shall be eligible to seek election to the office of President or President-Elect the following year. The vacancy thus created in the office of Vice President for Public Affairs and any other vacancy, shall be filled by a ballot vote of the Executive Board.

4. In the event of a vacancy in the office of Immediate Past President, the vacancy shall be filled by the most recent Past President.

**ARTICLE V - Election**

**Section 1.**  The Nominating Committee shall be made up of the Immediate Past President and the Area Counselors.

**Section 2.** Areas will be responsible for electing their counselors and will not be on the KEAFCS ballot. Names of the elected counselors should be submitted to the President-Elect and Chair of the Nominating Committee by July 1.

**Section 3.** The Nominating Committee shall present a ballot of candidates for the unfilled officer/board positions, providing at least one name per position, with consideration to providing representation from the four extension administrative areas.

**Section 4.** Election shall be held by electronic ballot sent to all members of the Association prior to the Annual Business Meeting held during the Annual Extension Conference. Only ballots submitted by the deadline listed on the ballot will be counted in the election results. Ballots shall include space for write-in candidates for each elected office.

**Section 5.** Elections shall be determined by a plurality of the returned ballots. A tie will be broken by the flip of a coin in the presence of the Nominating Chair and the President.

**ARTICLE VI – Duties of the Officers and Executive Board**

**Section 1. Duties of Officers and the Committee Members**

**President:**

* Chair of the Executive Board.
* Call and preside at all business and special meetings, including the Executive Board meetings.
* To serve as an ex-officio member of every committee, except the nominating committee.
* To appoint Standing Committees.
* To update the committee list on the KEAFCS website.
* To serve as an official representative of the Association.
* To serve on the Budget/Audit Committee with the Treasurer and President-Elect.
* To serve as a KS-JCEP Board member.
* Attend Public Issues Leadership Development (PILD) conference as the KEAFCS representative.
* Attend the NEAFCS Annual Session.
* The President and Immediate Past President are responsible for sending the election ballot out to the membership in a timely manner.
* Install all of the Association officers during the Annual Business Meeting held during the Annual Extension Conference.
* To prepare and present the Kansas Affiliate report to NEAFCS.
* Review the Duties of the Affiliate President in the NEAFCS Affiliate Officer Toolkit located on [www.neafcs.org](http://www.neafcs.org).

**President-Elect:**

* Member of the Executive Board.
* To chair the Bylaws and Policy Committee.
* To serve on the Budget/Audit Committee with the Treasurer and President.
* To perform the duties of the President in their absence or disability.
* To attend all Association meetings to become familiar with the Presidents duties.
* To serve as a KS-JCEP Board member.
* To represent KEAFCS on the United Association Conference Planning Committee.
* Attend the Extension Leadership Conference sponsored by JCEP.
* Attend NEAFCS Annual Session.
* For the NEAFCS Annual Session, order corsages for the National award winners and purchase and/or have donated silent auction items.
* Purchase gifts for the National award winners to be presented at “State’s Night Out” during the NEAFCS Annual Session.
* Coordinate “State’s Night Out” for Kansas members attending the NEAFCS Annual Session.
* Purchase a gift for the outgoing KEAFCS President to be presented at the close of the KEAFCS Annual Business Meeting held during the Annual Extension Conference.
* To assist the President in any capacity requested.
* Review the Duties of the Affiliate President-Elect in the NEAFCS Affiliate Officer Toolkit located on [www.neafcs.org](http://www.neafcs.org).

**Vice President for Awards & Recognition:**

* Member of the Executive Board.
* Assist the Awards & Recognition Committees: Professional Development Awards, Program Awards, Communications and Public Relations Awards, and the Scholarship/Friend of FCS/First Timer’s Stipend.
* To notify membership of awards that they may apply for, supplying the links for submission, deadline & address for mailing.
* Prepare awards applications for NEAFCS judging.
* Review the Duties of the Affiliate Vice President for Awards & Recognition in the NEAFCS Affiliate Officer Toolkit located on [www.neafcs.org](http://www.neafcs.org).

**Vice President for Member Resources:**

* Member of the Executive Board.
* Appoint the liaison for the Kansas Association for Family and Community Education (KAFCE).
* Assist the Member Resources Committees: Member Resources, Retirement, and Member Benefits.
* Review the Duties of the Affiliate Vice President for Member Resources in the NEAFCS Affiliate Officer Toolkit located on [www.neafcs.org](http://www.neafcs.org).

**Vice President for Professional Development:**

* Member of the Executive Board.
* To represent KEAFCS on the United Association Conference Planning Committee.
* Assist the Professional Development Committees: Research and Studies, History, Friendship Night, and United Association Conference.
* Review the Duties of the Affiliate Vice President for Professional Development in the NEAFCS Affiliate Officer Toolkit located on [www.neafcs.org](http://www.neafcs.org).

**Vice President for Public Affairs:**

* Member of the Executive Board.
* Assist the Public Affairs Committees: Public Affairs/Marketing and Recruitment.
* Update Marketing Brochure and Membership Letter and provide to the KSRE Leader of Extension Operations to share with new Extension Professionals.
* Review the Duties of the Affiliate Vice President for Public Affairs in the NEAFCS Affiliate Officer Toolkit located on [www.neafcs.org](http://www.neafcs.org).

**Secretary:**

* Member of the Executive Board.
* To keep accurate minutes of all meetings of the Association and the Executive Board.
* To attend to all correspondence of the Association.
* To keep an on-going list of Life Members, located on [www.neafcs.org](http://www.neafcs.org) under the Member Center.
* Post all approved meeting minutes on the KEAFCS website.
* To send a copy of current year’s minutes to the History Committee Chair (a Vice President of Professional Development Committee)
* Review the Duties of the Affiliate Secretary in the NEAFCS Affiliate Officer Toolkit located on [www.neafcs.org](http://www.neafcs.org).

**Treasurer:**

* Member of the Executive Board.
* To keep records of all money collected and expended in the name of the Association.
* To chair the Budget/Audit Committee, which includes the President and President-Elect.
* To keep a record of membership and submit the Association membership list and dues to NEAFCS by the national deadline.
* Submit dues to KS-JCEP. A portion of each member's yearly dues, (with the amount set annually by the KS-JCEP Executive Board), will be forwarded to KS-JCEP. This fee pays for the member's membership into KS-JCEP, with all the rights and privileges of a voting member.
* Prepare Treasurer’s Report for each Association Business Meeting.
* Prepare an annual audit report and proposed budget for the upcoming year to discuss with the President and President-Elect prior to the Annual Business Meeting.
* Review the Duties of the Affiliate Treasurer in the NEAFCS Affiliate Officer Toolkit located on [www.neafcs.org](http://www.neafcs.org).

**Immediate Past President:**

* Member of the Executive Board.
* Serve as Parliamentarian for the Association.
* To serve as a Vice President on the KS-JCEP Board as the rotation may dictate through the state professional associations.
* To chair the Nominating Committee for KEAFCS elections.
* The President and Immediate Past President are responsible for sending the election ballot out to the membership in a timely manner.
* Review the Duties of the Affiliate Immediate Past President and Parliamentarian in the NEAFCS Affiliate Officer Toolkit located on [www.neafcs.org](http://www.neafcs.org).

**Area Counselors:**

* Serve as the liaison person between the Executive Board of the Association and members in respective county areas in Kansas.
* To be responsible for assigned KEAFCS activities according to the rotating schedule (see below)
* Responsible for inviting, welcoming and introducing new agents at the KEAFCS Business Meetings.
* To hold area meetings of members, giving KEAFCS committees time to function as deemed necessary.
* To extend courtesies to members in respective areas as the opportunity may arise.

**Four responsibilities of Area Counselors that are rotated between the four extension areas:**

1. **Friendship Night:** Friendship Night is held in conjunction with the Annual Extension Conference. This event is a social event for all members and guests, as well as committee members that work in a specified Extension area. The Vice President for Professional Development also assists.

2. **Nominating and KEAFCS Newsletter Committee:** The Newsletter is to be compiled 2-3 times a year. Information timely to the members should include, but not be limited to the Association, and resource sharing. Additionally, this committee is responsible for consulting with the Immediate Past President to complete a slate of officers for a vote by the membership and inclusion in the newsletter.

3. **KEAFCS Annual Report:** Responsible for compiling the Annual Report from reports submitted by officers and committee members in the Association. These reports should be turned in four weeks prior to the Annual Business Meeting, to the Area Counselor in charge. The report will be published and posted on the KEAFCS website in time for the Annual Business Meeting held during the Annual Extension Conference.

4. **State Fair Fashion Revue:** Responsible for organizing, writing the script, decorations, room monitors and superintendents to assist during judging. This area will work with the State 4-H Office.

**Section 2. Duties of Executive Board**

The duties of the Executive Board are to set deadlines, formulate policy, transact business of the Association and keep membership informed.

To transact any business of the Association needing immediate action; such action to be reported on at the next regular meeting.

**ARTICLE VII** – **Standing Committees and Responsibilities of Committees**

**Section 1. Operational Committees**

* **Budget/Audit Committee:** Meets annually before the new officers take office to audit the Treasurer’s books. Works with the Treasurer to complete a budget that reflects the current needs of the Association. The Treasurer serves as Chair of the Budget/Audit Committee, with the President and President-Elect serving as members.
* **Bylaws and Policy Committee**: Responsible for reviewing the current articles governing the Association. Proposed revisions are then brought before the membership for approval. This committee shall be chaired by the President–Elect and be made up of the immediate five Past Presidents. If five Past-Presidents are not available to serve, additional members will be appointed by the President to reach five members.
* **Nominating and KEAFCS Newsletter Committee:** Responsible for securing members names to be placed on an annual ballot for election of officers, with assistance from the Immediate Past-President. This committee is responsible for compiling and posting theAssociation Newsletter on the KEAFCS website to the Membership. The Newsletter is published 2-3 times a year. The committee is rotated among the Area Counselors.
* **KEAFCS Annual Report Committee:** Responsible for compiling and posting the Association Annual Report on the KEAFCS website to the Membership. The committee is rotated among the Area Counselors.
* **State Fair Fashion Review Committee:** Responsible for organizing, writing the script, decorations, room monitors and superintendents to assist during judging. This area will work with the State 4-H Office. The committee is rotated among the Area Counselors.

**Section 2. Program of Work Committees**

**Vice President for Awards & Recognition is responsible for:**

* **Professional Development Award Committee:** Encourages eligible members to apply for the Professional Development Awards (the Distinguished Service Award, Continued Excellence Award, Educator of the Year Award, and Past Presidents’ New Professional Award) located on <https://www.neafcs.org/awards>. The committee screens the applications for the awards and selects recipients.
* **Program Awards Committee:** Encourages members to apply for and reviews applications for the Program Awards, located on <https://www.neafcs.org/awards>.
* **Communication and Social Media Education Awards Committee:** Encourages members to apply for and reviews applications for the Communication and Social Media EducationAwards, located on <https://www.neafcs.org/awards>.
* **The Scholarship/Friend of FCS/First Timer’s Stipend Committee:** Encourages members to apply for and reviews applications for the NEAFCS Scholarships (Dean Don Felker Financial Management, Florence Hall, Greenwood Frysinger, and Mary W. Wells Memorial Diversity) located on <https://www.neafcs.org/awards>. The committee also reviews applications and selects the recipients of the Elinor Anderson Scholarship, KEAFCS State Scholarship, the Friend of FCS Award, and the First Timer’s Stipend (a stipend for attendance at the NEAFCS Annual Session).

**Vice President for Member Resources is responsible for:**

* **Member Resources Committee:** Responsible for recognizing new members. Welcome gifts will be given at the Spring Business Meeting to recognize agents who have recently joined KEAFCS. The Vice President for Member Resources and/or the committee is responsible for purchasing and awarding the gifts.
* **Retirement Committee:** Contacts each retiree concerning selection of a book of their choice to be placed in the library of their choice or donation to a charity of their choice not to exceed $50. The committee secures the book and presents it to the designated library with appropriate Honorary Accession Notation in keeping with the library’s policy.
* **Member Benefits Committee**: Responsible for planning and arranging program(s) or events for current members. This can be a fun and/or educational event(s) that members may attend. This event(s) can be held anytime throughout the year, but consideration will be given to opportunities when members are together for other meetings or events.

**Vice President for Professional Development is responsible for:**

* **Research and Studies Committee:** This committee helps in keeping Association members informed of research projects going on. Encourages members to apply for NEAFCS Concurrent Sessions and Showcase of Excellence. This committee is also responsible for identifying at least two members to volunteer to sign up to help review the proposals submitted for the NEAFCS Annual Session.
* **History Committee:** Gathers and maintains a history of the Association. Items to be saved are: committee lists, Friendship Night information, NEAFCS Annual Session programs and Kansas awards winners, new professional award winner, Association newsletters, news articles of special programs and other awards members have received. The committee will compile and print a history annually to be added to the history file; store past Association Annual Reports and history three years prior to current year in Hale Library on the campus of Kansas State University. Review committee lists for members upon request.
* **Friendship Night Committee:** Responsible for planning the Friendship Night Event in conjunction with the Annual Extension Conference. The event is a social event for all members and guests. Committee members are the Association members that work in the specified Extension Area responsible for the event that year, which is rotated between Extension Areas.
* **United Association Conference Committee:** Responsible for planning the United Association Conference in conjunction with the other Family and Consumer Science associations (Kansas Association of Family and Consumer Sciences, Kansas Association of Teachers of Family and Consumer Sciences, Kansas Extension Association of Family and Consumer Sciences, and Epsilon Sigma Phi). Time may be allowed for a business meeting, committee meetings and professional development.

**Vice President for Public Affairs is responsible for:**

* **Public Affairs/Marketing Committee:** Creates marketing pieces including making/updating brochure. Responsible for creating the public image of the Association.
* **Recruitment Committee:** Responsible for contacting persons eligible for membership (new or returning) to the Association. Responsible for attending New Agent Training when requested to promote KEAFCS in the absence of the President.

**ARTICLE VIII** – **Meetings, Voting and Quorum**

**Section 1. Place of Business**

The principal place of business of the Association shall be Kansas State University, Manhattan, Kansas.

**Section 2. Fiscal Year**

The Fiscal Year of the Association shall be from Annual Meeting to Annual Meeting.

**Section 3. Business Meetings**

There shall be two business meetings of the Association each year. The Annual Business Meeting of the Association will be held during the Annual Extension Conference. The second business meeting date, time and place shall be determined by the Executive Board of the Association.

**Section 4. Executive Board Meetings**

The Executive Board shall meet prior to each of the two business meetings held during the fiscal year. Additional meetings of the Executive Board may be called at the discretion of the President.

The Executive Board may conduct business by mail or electronically when necessary. A report of any such action taken shall be verified and made a part of the minutes at the next meeting of the Executive Board.

**Section 5. Special Meetings**

Special Meetings of the Association may be called by a majority of the members of the Executive Board, or, upon a request by the members of the Association, when a resolution for such a special meeting is presented and signed by 20 percent of the members of the Association. Upon receipt of such a resolution, the President shall set a specific date, time and place, date for such a Special Meeting which is to be held within sixty (60) days from the date the resolution is received by the President.

**Section 6. Notice of Meetings**

Notification of all business meetings and special meetings of the Association shall be given to all members of the Association at least ten (10) days before the date of the business meeting.

**Section 7. Quorum**

A quorum shall consist of the Association members present at the date and time of the meeting.

**Section 8. Voting**

Each member shall have only one vote. Electronic voting will be accepted. Voting by proxy shall be prohibited.

**ARTICLE IX - Amendments**

**Section 1.** These bylaws may be amended at any meeting of the Association by a vote of two-thirds of the members present and voting.

**Section 2.** Notice of proposed amendments shall be given by mail or electronic communication of the Association not later than 10 days prior to the Business Meeting.

**ARTICLE X** - **Audit**

**Section 1.** The accounts of the Association Treasurer shall be examined annually by the Budget/Audit Committee at the close of the fiscal year. If a vacancy occurs, an audit will be conducted before the position is filled.

**ARTICLE XI** – **Official Depository of Records**

The permanent records (Annual Reports, Secretary’s Minutes, History and Historian’s Books) of the Association shall be preserved in Hale Library located at Kansas State University.

**ARTICLE XII** – **Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Association in all cases to which they are not inconsistent with the bylaws and policies of the Association.

**ARTICLE XIII** - **Liability**

The Association shall in no way be liable for the acts of individual members of the Association, nor for the officers or directors who may act beyond their authority as officers or counselors. Officers and counselors shall not be liable for the Association, individually or collectively, unless they have acted beyond their authority as officers and counselors.

**ARTICLE XIV – Non-Profit Association**

The Association shall be a non-profit association.

**ARTICLE XV** - **Dissolution**

On the dissolution of the Association, the entire net assets remaining after the payment of any and all liability and obligations of the Association shall be transferred to such association or associations organized exclusively for charitable, educational or scientific purposes as shall at the time qualify as an exempt association or association under section 501C3, which is other than a foundation exempt under Section 509 (a) of the Internal Revenue Code of the 1954 (or the corresponding provisions of any future United States Internal Revenue Law)

**ARTICLE XVI - Creed**

The official creed shall be that prescribed by the National Extension Association of Family and Consumer Sciences and a copy of the same shall be furnished to each member initiated during the Spring Business Meeting.

As an Extension educator my prime concern is people.

I believe it is my responsibility to give the best of my ability and develop myself to be an effective educator.

I accept the opportunity to empower individuals, families, and communities to meet their needs and goals through a learning partnership.

May I always be willing to accept the challenges of the changing times.

*Revised February 11, 2019*