August 21, 2018

TO: Kansas State Fair Fashion Revue Volunteers

FROM: Jodi Drake, Pratt County FCS Agent

 Ethel Schneweis, Ford County FCS Agent

 Diane Mack, Northeast Area 4-H Specialist

RE: Kansas State Fair 4-H Fashion Revue Judging

 September 15, 2018

 Hutchinson Community College Fine Arts Building, 600 E. 11th, Hutchinson

**Committee: Ribbon Committee (tabulating)** – arrive at 8:30 a.m.

 Committee Members: Nancy Honig and Crystal Bashford

Thank you for volunteering your time to help with the Kansas State Fair Fashion Revue.

1. You will be responsible for collecting comment sheets from judges (Clothing Construction, Girls Buymanship, and Boys Buymanship). (The “purple” placings must be left separate for judges to refer to for call backs.)
2. Complete a “master” placing list for each division. Diane Mack will have Master list.
3. Fold blue, red and white ribbons in with comment sheets, place in envelopes and place in public revue order.
4. Purple ribbon envelopes cannot be completed until after the final judging.
5. Please check with Chairs to get ribbons to the 4-H Encampment Building to be handed out.
6. Bring envelopes with contestant names on them.(Diane will have these)

We will bring staplers, staples and pens for your use. If you think of other supplies you will need, please contact one of the tri-chairs listed above.

If you need to contact someone on September 15 please call Diane Mack’s cell phone at 785-770-7935. We will not take a lunch break on September 15 and will plan to be finished around 12:30 p.m. Snacks will be available for helpers in the hospitality room.