

**Alpha Rho Chapter – Epsilon Sigma Phi Council Meeting
May 1, 2013, 1:15 p.m.**

<http://www.ksre.ksu.edu/esp-AlphaRho>

The meeting was called to order by President Elect Chuck Otte at 1:15 p.m.

Those in attendance (participating by telephone conference call) were as follows:
Cheryl Boyer, Ann Domsch, John Forshee, Doug Jardine, Becky O'Donnell, Chuck Otte, Mark Ploger, Dave Schafer, Jennifer Smith, Stacey Warner, Sandra Wick and Jennifer Wilson

President Elect asked for any additions to the Agenda. Hearing none, meeting proceeded with agenda.

Motion made by Jennifer Wilson to approve minutes from the previous Council Meeting (February 20, 2013). Seconded by Mark Ploger. Motion passed. Minutes will be posted and made available on <http://www.ksre.ksu.edu/esp-AlphaRho>

Chapter Officer Reports:

- **President** - Gayle Price
Not present. However, President submitted the following report prior to the conference call:
 - Mid Month Messages- March and April on website
 - Chapter Of Merit Application submitted- April 16, 2013
 - Achievement in Chapter Membership Program e-Application submitted April 16, 2013
 - New extension staff agent luncheon- Recruitment and Membership
 - Provided support documentation for ESP National Scholarship- Member Application
 - Correspondence sent to nine new KSRE agents- Welcome and invitation to join ESP.
 - Participated in two NC Region Chapter Leader Conference Calls
 - Received National membership certificates. President will sign and send out to members.

- **President Elect** - Chuck Otte
Check reported that he attended the Public Issues Leadership Development (PILD) conference in Washington, D.C. in April. Chuck reported that it was well attended; a good program and the organizers of the event did a great job. The time ESP representatives spent meeting with the aides of Senators and Representatives was time well spent.

A reminder to Council members that registration for Galaxy IV will be opening very soon, within the next week. Our local chapter should be well represented, but Chuck encourages any interested member to attend.

- **Secretary** - Becky O'Donnell
Minutes of the ESP Council Meeting from February 20, 2013 were written and will be posted to the web site.
- **Treasurer** - Jennifer Wilson –
The current Statement of Accounts, Budget and Endowment Fund Report were sent out (via email) by the Treasurer to the Council prior to this meeting. Jennifer was pleased to report that our chapter has taken in more funds for dues than were expected when the budget was developed.

President Elect expressed his appreciation for all those who helped recruit new members. Jennifer acknowledged the efforts of the Area Directors in successful recruiting new members.

Report received and filed for audit.

- **Annalist/Historian** - Sy Nyhart
Not present
- **Editor** - Jennifer Smith
The next newsletter will come out in July. Please submit items for the July newsletter to Jennifer.
- **Past President/Endowment Chair** - Sandra Wick
The Endowment trustees will meet next month. Sandra referred the Council to the Endowment Fund Report and reviewed the highlights. Sandra reminded the Council that funds are available to members for scholarships and grants. There is approximately \$5,400 generated per year that we have available to use from the expendable balance fund. Grant application deadline for this year is August 15th.

Regarding the Jim Lindquist Endowment Fund, \$420 has been awarded in scholarships. \$768.80 is still available for grants or scholarships.

Sandra will send out a notice to the membership encouraging members to apply for grants and scholarships. Fewer applications have been submitted the past two years, so please encourage members to apply for these funds.

Discussion was had regarding members utilizing some of these funds to help with expense of attending Galaxy IV. President Elect commented that Galaxy is an excellent conference and Council members should encourage members to attend.

Council Director Reports:

- **Northwest Director** - Nadine Sigle
Not present
- **Northeast Director** - John Forshee
John noted that there is some potential for recruiting some new associate members as several new employees have been hired or will be hired this summer. Nothing else to report.
- **Southwest Director** - Robin Eubank
Not present
- **Southeast Director** - Jan McMahon
Not present
- **State Director** - Doug Jardine
Nothing to report
- **Retirees** - Ann Domsch
Nothing to report
- **Extension Administration** - Daryl Buchholz
Not present

Standing Committee's Reports

- **Annual Recognition Reception** - Brenda Taxeras Not present
- **Recognition** – Cheryl Boyer
At the last Council meeting, the Recognition Committee was still scrambling regarding applications for the National ESP awards. Cheryl reports that the committee did meet the deadlines. She thanked Stacey, Margaret and Marie in particular for their assistance with the completion and submission of the application for the Ruby Award. Cheryl also reported that the committee also submitted nominations for almost all the State award recipients for National award categories.
- **Budget and Audit** – John Forshee
John reported that the Budget and Audit Committee has not yet met. One issue the committee will discuss will be how the proposed change in associate membership will influence next year's budget. Committee will meet in June or early July to put together the chapter budget for next year.
- **Constitution and Bylaws** – Megan Kennelly
Not present

- **Global Relations** – Becky O’Donnell
Announcements of international opportunities for grants, travel, and other possibilities related to global projects continue to be shared via email list to interested members. Becky completed a survey regarding our chapter’s Global Relations activities for National.
- **Membership Recruitment and Retention** – Stacey Warner
The Membership Recruitment and Retention Committee propose that the associate member category include those extension professionals who have been employed less than three years as of January 1. This is a change from the current associate member category which includes those who have been employed less than five years as of January 1.

This change, if approved by the council, would be voted on by the membership at the business meeting in October, 2013 and would then be effective with the dues that are paid for the October 2014 to September 2015 membership year.

Stacey reported that the committee felt that if the proposal goes before the full membership at our annual meeting in October, it would create some confusion if the proposed change took effect immediately. Especially considering that membership letters go out this July. Thus, the committee recommends that the proposed change not take effect until October 2014.

If not future questions for Stacey at this time, President Elect Chuck stated that this will be discussed further on the agenda under Old Business.

- **Memorial** – Mark Ploger
Mark reported that we have had 10 members pass on since our last annual conference. Discussion and clarification was made regarding eligibility of one member who passed away this year. That person will be included in the memorial at annual conference.
- **Nomination** – Sandra Wick
Nomination committee will be meeting soon to develop next year’s list for officers. If anyone has any suggestions for nominations for officers, please let Sandra known.
- **Professionalism** – Carol Blocksome
Not present
- **Retiree** – Dave Schafer
Dave will check his chair responsibilities, but believes he is in charge of arranging for some events, tours or activities for retirees at annual conference. A tour of the new buildings on the north edge of the main K-State campus, as well as the stadium addition, may be a tour of interest to retirees. Nothing else to report at this time.
- **Tenure Recognition** – Debra Bolton
Not present

Alpha Rho ESP National Committee Members

- Stacey Warner – Membership Recruitment and Retention
One item this national committee is involved in currently is to encourage as many of our colleagues to attend Galaxy IV as possible. Galaxy is an excellent opportunity to interact with members from across the country and allows for a larger vision of our Extension efforts, activities and impact.
- Margaret Phillips – Scholarships, Grants and Recognition
Not present
- Marie Blythe – Professional Development
Not present.
- Doug Jardine/Sandra Wick – Marketing
Sandra reported that progress on the production of the promotional video continues. Committee members will be contacted to assist in writing a script.

Doug reported that the video will be approximately three minutes in length. It will be part of a booth display at Galaxy IV. Hopefully it will attract attention of attendees, especially younger Extension members. After Galaxy, the video will be made available for local chapter use.

Old Business:

First item under old business is the Membership Recruitment and Retention proposal. President Elect notes that Council may vote on the proposal or postpone action. The matter was opened for discussion.

Stacey commented as a separate note, the Budget committee may want to look at whether the Budget committee would recommend an increase for the associate membership in the future. Associate membership category was not included in last year's proposal when the full member dues increased.

President elect called for vote regarding Membership Recruitment and Retention's proposal. Unanimously approved. The proposal will go before the full membership for vote in October at annual meeting.

No other old business.

New Business:

President and President Elect will meet with KSRE Administrators on May 16, 2013. Let either Gayle or Chuck know if there is anything a member would like to be discussed at that meeting.

Announcements:

- Galaxy IV registration will be opening soon.
- Next ESP-Alpha Rho Chapter Council Meeting will be held (via telephone conference call) on Wednesday, June 19, 2013, at 1:15 p.m.

Adjourn

Sandra Wick moved that the meeting be adjourned. John Forshee seconded. Meeting was adjourned at 1:47p.m.

Minutes respectfully submitted,

Becky J. O'Donnell
ESP-Alpha Rho Secretary