

Epsilon Sigma Phi Council Meeting

June 15, 2011, 1:15pm

Minutes from previous meetings are available on www.ksre.ksu.edu/esp-AlphaRho

The meeting was called to order by President Diane Mack at 1:19 pm.

Those in attendance included Jim Adams, Daryl Buchholz, Diane Burnett, Laurie Chandler, Dave Dunn, Diane Mack, Deb Sellers, Mary Lou Odle, Chuck Otte, Jennifer Smith, Stacey Warner, and Jennifer Wilson.

Motion made by Jim Adams to approve minutes from the previous meeting as posted to the web. Seconded by Chuck Otte. Motion passed.

Chapter Officer Reports:

- **President** Diane Mack:

The Website Committee met and reviewed and updated content. They also have begun posting the Mid-Month message on the home page.

ESP and KEAA met with Administration on May 19. Some of the items of discussion included: budgets, PFTs, impact and public value, branding, marketing, technology training needs, the strength of local boards, excellence in Extension, engaging new faculty and an update on districting. A discussion of different perceptions of that meeting and of support from President Schultz's office ensued.

The ESP National Meeting is October 10 - 13 in Syracuse, New York. Registration is now open and available on the web site. There was discussion of voting delegates for the National Business Meeting as well as the different processes of other professional organizations. Kansas has two delegates for the National Meeting, and they receive a \$200 stipend from National if they meet attendance requirements. Diane Mack is not available to attend, and a replacement will be sought. There was discussion regarding the benefits of attending an ESP National Meeting. The Richard R. Angus Professional Development Scholarship, not to exceed \$500, is now available and due August 1.

- **President Elect** Sandra Wick: Not Present/Report by Proxy:

In terms of membership, there has been success with one individual rejoining and assigned committee membership. Sandra was also present at the ESP/KEAA meeting with Administration.

Secretary Deb Sellers:

Minutes of the ESP Council Meeting from 04/6/2011 were written and posted on the web site. No correspondence received since the last report. Reminder to officers and chairs to think about reports for Annual Conference.

- **Treasurer** Stacey Warner:

She was pleased to represent ESP at the Public Issues Leadership Development Conference and was impressed with Kansas volunteers who were present and communicated effectively regarding outcomes. Although it was a relatively small group, a number of states and each professional association were represented.

Chairs for next year should watch for a *Request for Budget* for next year. She suggested that the current and pending chairs work together to complete the request.

Currently, assets in checking and saving total \$17,448.64. Receipts: \$7539.75. Estimated expenses: \$9624.69. Although expenses exceed income at this time, there should be additional income in the near future (e.g., additional life member duties, etc).

- **Historian** Jennifer Wilson:
She gave a reminder to send items for the archives.
- **Editor** Jennifer Smith:
A newsletter is due in July. She will ask for articles in another week.
- **Past President** Laurie Chandler:
She reviewed the purpose of the Endowment Board, the goals, and that more than \$60,000 has been granted to projects since 1992. The Board met to discuss ideas for connecting with members with assistance from Gordon Dowell of the KSU Foundation Board. Suggestions from that meeting included becoming specific with possible donors regarding how the funding would be utilized and she shared some possible examples. The Endowment Board is interested in hearing from the membership regarding what specific activities they think the Board should work toward and she will send an email to the membership gather ideas.

Scholarship applications have been reviewed and recipients will soon be notified. She provided a reminder that ESP Endowment Grants are due August 15 and efforts will be made to encourage members to apply.

Council Director Reports:

- **Northwest**-Dave Dunn: No Report.
- **Northeast**-Chuck Otte: No Report.
- **Southwest**:-Andrea Burns: Not Present/ No Report.
- **Southeast**-Diane Burnett: No Report.
- **State**-Dan Rogers: Not Present/ No report.
- **Retirees**-Dick Wootton: Not Present/ No Report.
- **Administration**-Daryl Buchholz:
In terms of federal funding, there will likely be a 10% reduction. He shared the process that has been occurring, including current and probable actions of the House and Senate. An additional concern is the significant reduction in grant and contracts opportunities from USDA as that line item may be reduced.

In terms of state funding, KSRE was given a \$700,000 reduction. In response, KSU Administration provided funds to KSRE to enable the organization to continue to operate at 2010-2011 levels and KSU Administration considers this to be permanent funding. This should be viewed as evidence of the recognition of our contribution as part of the overall university. KSRE does exist within five different colleges, and there is awareness of this support across campus.

In terms of county funding, there may be reductions in metro counties. Other counties have flat or slightly declining budgets.

There was additional discussion about the actions of the House and Senate, as well as mention of academic departments. In order to manage reductions in funding, operating funds for academic departments are basically non-existent with no means of putting them back. Departments are using grants and contracts to complete their missions.

He appreciated the opportunity to meet with ESP and KEAA. At that meeting, they discussed the new initiative in branding, which will represent significant change. He also talked about PFTs and that there is a challenge in communication among teams.

Standing Committee Reports:

- **Annual Banquet**-Jennifer Wilson:
Work has not yet begun.
- **Awards**-Nozella Brown: Not Present/Electronic Report:
She has communicated with Margaret and they have the list of members. She will communicate with her committee about how to encourage more applications; the deadline is August 15. Stacey added that Margaret and Nozella have put a matrix together of all members, the awards that member has received, and awards for which they are eligible.
- **Budget & Audit**-Mary Lou Odle: No Report.
- **Constitution & Bylaws**-Pam Van Horn: Not Present/ No Report.
- **Global Relations**-Trudy Rice: Not Present/ No Report.
- **Membership Recruitment & Retention**-Beth Hinshaw: Not Present/ No Report.
- **Memorial**-Kathy Lupfer-Nielsen: Not Present/ No Report.
- **Nomination**-Laurie Chandler:
She will soon set up a time to meet to talk about nominations. If any member has an individual in mind please communicate those ideas to her. As a reminder, the President-Elect needs to come from an Area or the State.
- **Professionalism**-Bob Neier: Not Present/Report by Proxy:
He will write an article for the newsletter regarding the travel grant that is due August 15.
- **Retiree**-Ann Domsch: Not Present/Report by Proxy:
She is working on the bus tour.
- **Tenure Recognition**-Jim Adams: No Report.

National Committee Reports:

- **National Recruitment and Retention**-Stacey Warner:
A nationwide effort was conducted to contact all members who did not re-join. Each committee member contacted approximately 100 people. The majority of responses that she received indicated that they had forgotten to pay their dues. Diane talked about a survey that presidents of Chapters completed. The overall goal is to have a list of best practices in order to assist with membership recruitment.

Old Business

- **ESP Booth at 2011 NACAA Annual Meeting in Overland Park, KS on Sunday Aug. 7 to noon Tuesday, Aug 9.** Chuck reported that reservation forms just went out and there will be a booth space for ESP. ESP is working with NARFE and that organization will cover Monday. ESP is responsible for Sunday and Tuesday. Registrations are somewhat behind compared to this time last year. The target number for registrations is 1200.

New Business

- **Annual Conference - ESP Events**

Laurie reported the following:

- ESP Business Meeting on Tuesday from 11:45 am-1 pm
- ESP Recognition Reception on Tuesday from 6:30 pm to 8 pm.
- Board meeting on Wednesday at 7:15 am
- Retirees are invited to the Awards Luncheon from 11:30 am -1pm with additional time from 1 pm – 3pm for activities.

She asked about the plan for the Silent Auction. It was reported that the Auction generates about \$700-\$900. Diane will ask Ann Domsch if she will chair the Silent Auction Committee, and it was mentioned that perhaps Dick Wootton may help. Chuck Otte and Jennifer Wilson also

volunteered. Laurie will take forward our request to the Annual Conference Planning Committee for the Silent Auction during the Tech Session (which is replacing the Poster Session).

For Annual Conference, it appears that events are scheduled. Laurie and Jennifer will communicate directly. An email will be sent to chairs of committees so they know when events are scheduled.

It was agreed that the dessert reception was preferred over a banquet.

There was discussion about the structure of Administration meetings with associations and the pros and cons of smaller group visits with some confusion ensuing regarding the actual plan. Clarification will be requested.

Daryl reported that there is capacity for 24 breakout sessions at Annual Conference, but the request is twice that number. It is evident that Annual Conference is a good platform for providing education, and he asked that we consider in the future if Annual Conference should be restructured.

The recognition event includes the program booklet. Jennifer Smith is in charge of this task. She will make needed requests of people.

- **Annual Conference Business Meeting – Less paper**

Diane discussed the amount of leftover paper at last year's events, and asked if the group would consider other alternatives. The group decided that the documents could be placed on the web site and projected at the meeting. One printed copy could be placed at each table, and QR (Quick Response) codes could also be placed at each table to ensure access via Smartphones. However, the booklet needs to be hard copy.

- **ESP National Meeting, October 10 - 13 in Syracuse, New York - Registration Now Open**

This item was sufficiently discussed in previous items.

- **United Association Meeting 2012**

Contact by the Coordinator was made, as the theme this year promotes the FCS profession and there was some anxiety about ESP's desire to remain involved as a result. It was noted that we received \$963 and had increased attendance by 15 people from the previous year. Bob was on the planning committee and communicated via proxy that he thought we should remain involved and would remain on the planning committee. There was discussion about individuals who belong to more than one organization and the division of credit/proceeds. A motion was made by Mary Lou Odle to have ESP continue to be a part of the United Associations Conference. Chuck Otte seconded and the motion passed.

Next meeting is August 17, 2011 at 1:15pm via conference call.

Meeting was adjourned by President Diane Mack at 2:17 pm.

Minutes respectfully submitted,

Deb Sellers
Alpho Rho Secretary