

## Epsilon Sigma Phi Council Meeting

June 20, 2012, 1:15 pm

Minutes from previous meetings are available on [www.ksre.ksu.edu/esp-AlphaRho](http://www.ksre.ksu.edu/esp-AlphaRho)

The meeting was called to order by President Sandra Wick at 1:15pm.

Those in attendance included Carol Blocksome, Daryl Buchholz, Laurie Chandler, Libby Curry, Jamie Hancock, Doug Jardine, Sally Lindquist, Diane Mack, Sy Nyhart, Chuck Otte, Deb Sellers, Jennifer Smith, Tranda Watts, Sandra Wick, and Dick Wootton.

Motion made by Chuck Otte to approve minutes from the previous meeting as posted to the web. Seconded by Diane Mack. Motion passed.

### Chapter Officer Reports:

- **President** Sandra Wick:  
Each chapter has the opportunity to vote for national award winners, and Sandra, Gayle Price, and Libby Curry represented the chapter and voted. Additional information may be found in Sandra's Mid-Month Message. Kansas was recognized in three categories. Sandra is proud of the work of the Awards Committee and of the winners.
- **President Elect** Gayle Price: Not present. Report provided by Sandra Wick. Gayle and Sandra Wick will attend the national conference. Gayle has been in correspondence with new members. Gayle and Sandra have been discussing ESP's role in the United Associations Conference and this will be brought up for discussion under *New Business*.
- **Secretary** Deb Sellers:  
Minutes of the ESP Council Meeting from 04/18/2012 were written and posted on the web site - thanks to Jennifer Wilson. A reminder was provided to officers and chairs that reports for Annual Conference are due by 10/3/2012. Note: Council directors are not required to provide reports. Email to [dsellers@ksu.edu](mailto:dsellers@ksu.edu).
- **Treasurer** Jennifer Wilson: Not present. Members received the financial reports electronically, with a review provided by Sandra Wick. In the Consolidated Statement of Accounts, the time period covered is September 13, 2011 to May 11, 2012. Total assets are \$14,775.05. Receipts are \$7,381.39, which includes annual and associate dues. We received reimbursement from National for workshops attended. Expenditures: \$8,273.64. Checking account balance is \$9,124.39. There is a CD account with \$5,650.66. Diane Mack reviewed the Endowment account, with a time period of September 1, 2011-March 30, 2012. The principal ending balance is \$120,779.64 with an expendable ending balance of \$14,757.74. The Jim Lindquist Endowment Fund has an expendable ending balance of \$1,270.71. Motion made by Chuck Otte to accept. Seconded by Sy Nyhart. Motion passed.
- **Historian** Sy Nyhart: No report.
- **Editor** Jennifer Smith: No report.

- **Past President** Diane Mack:

Diane discussed the applications for scholarships with scholarship winners:

1. Denise Dias, Sedgwick County Extension Agent, FCS, Connie Hoch Leadership Scholarship and Jim Lindquist Administrative Leadership Scholarship to attend National ESP Conference.
2. Andrea Feldkamp, Assistant Coordinator for Nutrition Education Programs, Jim Lindquist Administrative Leadership Scholarship to attend NAE4-HA Conference.
3. Deryl Waldren, 4-H Youth Development Specialist, NW Area, Jim Lindquist Administrative Leadership Scholarship to attend National ESP Conference.

ESP members now have the opportunity to apply for Extension Endowment Fund Grants. Grants are due August 15 to Diane Mack, Endowment Fund Chair. The purpose of these grants is to improve the quality of educational programs offered by K-State Research and Extension by encouraging faculty professional development experiences and special projects. Details about the grants and application procedures can be found on the state ESP website.

### **Council Director Reports:**

- **Northwest**-Nadine Sigle: Not present.
- **Northeast**-Chuck Otte:  
Chuck is talking to agents in the area and has received verbal commitments to join ESP. His goal is to increase the number of Ag agents in ESP.
- **Southwest**:-Robin Eubank: Not present.
- **Southeast**-Diane Burnett: Not present.
- **State**-Doug Jardine: No report.
- **Retirees**-Dick Wootton: No report.
- **Administration**-Daryl Buchholz:  
He shared that 100% of administrators are ESP members, and several plan to attend the meeting this Fall. He is working to determine where else administration may be able to assist.

### **Standing Committee Reports:**

- **FYI-Annual Conference Report:** Laurie Chandler stated there is nothing new to share. If there are questions about arrangements Laurie would be happy to assist. The schedule should be the same as last year.
- **Annual Banquet**-Nancy Pihl: Not present.
- **Awards**-Libby Curry:  
Members should have received the proposed application. It is in line with what is required by national and would be submitted electronically. Suggested changes include: 1) increase directions on what to turn in, 2) gray out the year of the nominator's initiation, 3) provide a list of each

person's initiation year by posting to the website, and 4) tweaking and cleaning up a few items. The proposal will have a vote under New Business.

- **Budget & Audit**-Debra Wood: Not present. Report provided by Sandra Wick. The committee will send an email to incoming committee chairs for budget requests.
- **Constitution & Bylaws**-Mary Meck Higgins: Not present. No report.
- **Global Relations**-Charlotte Shoup Olsen: Not present. No report.
- **Membership Recruitment & Retention**-Rhonda Gordon: Not present. Electronic report from Stacey Warner. There is a membership subcommittee appointed that will begin working on an updated membership brochure. That subcommittee is Stacey, Chuck Otte, Jennifer Smith and Corinne Patterson. Chuck added that the hope is to take the existing brochure and work from there.
- **Memorial**-Deanna Sweat: Not present.
- **Nomination**-Diane Mack: She will draw the committee together closer to Annual Conference to work on the nomination slate.
- **Professionalism**-Jamie Hancock: No report.
- **Retiree**-Sally Lindquist:  
A room at the Discovery Center has been reserved and the retirees will be able to attend an estate planning presentation. They will also have the opportunity to tour the Discovery Center afterward at their own cost. A contract has to be signed for the one-hour meeting. The cost is \$50/hr. and also requires a \$100 refundable deposit. The rental fee is \$10 over the allotted budget. Stacey Warner stated to Sally that another account can cover the \$10 and she is currently working on the contract. There was a suggestion to see if Stacey can cover the \$100 cost of the deposit and if not, to ask for a check from Jennifer Wilson. There is no need for a room at the Union. There was discussion about having Daryl Buchholz or Gayle Price speak to the retirees and Sally will pursue this idea.
- **Tenure Recognition**-Tranda Watts: No report.

#### **National Committee Reports:**

- **Membership Recruitment and Retention**-Stacey Warner: Not present. Electronic report. National membership committee members contacted by email individuals from all chapters who hadn't renewed their dues for 2012. The national office reports they have had some renewals as a result of this reminder.
- **Scholarships, Grants and Recognition**-Margaret Phillips: Not present. Electronic report. There have been no National Scholarships, Grants and Recognition Committee meetings; however, much has been accomplished for national recognition. Kansas did very well receiving recognition in three categories. There were 157 applications for national recognition:

Distinguished Service Ruby - 2  
Friends of Extension - 9  
DSA – 18  
Early Career – 24  
Mid-Career – 3,  
Continued Excellence – 6  
International Service – 6 (Denise Dias, KS will receive recognition)  
Administrative Leadership – 15  
Diversity Multi-Cultural Individual – 8 (Deryl Waldren, KS will receive recognition)  
Diversity Multi-Cultural Team – 6 (4-H Global Citizenship Programs, KS will receive recognition)  
Distinguished Team – 18  
Visionary Leadership – 13

There were nine chapters from the North Central, four chapters from the Northeast, 9 chapters from the South and five chapters from the West that took part in the voting process. The ESP Chapters' votes have been tallied and the 2012 ESP recognition recipients have been determined.

- **National Marketing**-Doug Jardine: The committee met by conference call and discussed the Facebook page. Members are encouraged to find the page and 'like' it. Doug also suggested that a notice be placed in the newsletter or Mid-Month Message. They are working to create a letter to the membership to advocate for ESP. They are cosponsoring a session at the national meeting. Another project involves videotaping members about their experiences with Global Extension, and those are used for marketing purposes. These could be accessed through the National ESP website with links on Facebook and possibly YouTube.
- **Trudy Rice**- Not present.

#### **Old Business**

- **Tenure Recognition (tabled from April meeting)**  
Tranda Watts requested that this item be placed on the August agenda.

#### **New Business**

- **UAC Conference - our role in the conference**  
Sandra shared a report from Gayle Price and provided some history of the United Associations Conference. The conference has been around for about 10 years, and includes several different organizations. Last year there were 141 participants, 21 of whom were ESP members. Discussion followed as to the nature of the conference presenters and sessions and if it had wide appeal or was primarily focused on Family and Consumer Sciences. The hope has been to broaden the appeal to encourage more ESP members to attend. The question posed by Sandra Wick was whether the membership still wants to be involved in this committee and the planning of the conference? A point was made that ESP does receive funds of approximately \$800 to \$1000 due to our involvement. Jennifer Wilson will be asked to send an email to the membership with that amount. The membership on the call was in agreement to stay involved.
- **Annual Conference – ESP Events**
  - **Business meeting** – Tuesday, October 16 – 11:45 a.m. – 1:00 p.m. You do not have to buy the box lunch; you can bring your own.

- **Recognition Reception** – Tuesday, October 16 – 6:30 p.m. – 8:00 p.m. It had been suggested to Daryl to have some low-fat choices if it is a dessert reception and to be conscious of healthy eating. Sandra Wick will pass that on to the committee.
  - **Silent Auction** – Tuesday, October 16 – 5:00 p.m. – 6:30 p.m. (during Tech session) Sandra will ask Ann Domsch if she would chair this committee and to inquire if Dick Wootton would help. Sally Lindquist agreed to help.
  - **Council meeting** – Wednesday, October 17 – 7:15 a.m. to 8:15 a.m.
  - **Retirees are invited to Awards Luncheon** – Wednesday, October 17 – 11:30 a.m. – 1:00 p.m. They have activities planned which include a presentation and tour at the Discovery Center. They would like reserved tables at the luncheon and space for their partners. There was discussion about how to know how many might attend for planning purposes. As there is a letter that goes out in August from Daryl's office, perhaps the retirees could RSVP back how many will attend. Laurie Chandler and Sally Lindquist will pursue these ideas.
- **Approval of Awards Nomination/Application form**  
A motion to accept with the proposed application form with changes as previously discussed was made by Tranda Watts. The motion was seconded by Doug Jardine. Motion passed.
  - **Associate Membership**  
Libby Curry discussed that the issue of Associate membership was highlighted through the Awards committee, and she thought the membership should be made aware. Associate members are not recognized at the National level and therefore are not eligible for award recognition. We do not pay national dues for them. It was suggested that the Membership committee should look at this issue and bring a recommendation to the group. Sandra Wick will communicate this request to the committee.
  - **National Meeting**  
Chuck Otte talked about the possibility of Kansas hosting a national meeting. If it happens, it would likely occur in 2016-2019. He will continue to work on this idea.

### **Adjourn**

The meeting adjourned at 2:00pm.

The next meeting is Wednesday, August 15, 1:15 pm.

Minutes respectfully submitted,

Deb Sellers  
Alpha Rho Secretary