

**Epsilon Sigma Phi
Council Meeting/Conference Call
August 11, 2009; 1:15 p.m.**

President, Margaret Phillips called the meeting to order at 1:18.

Those in attendance included: Margaret Phillips, Stacey Warner, Diane Burnett, Dave Dunn, Doug Jardine, Steve Fisher, Laurie Chandler, Jennifer Wilson, Belinda Oldham, Karen Blakeslee, Gayle Price, Evelyn Neier, Donna Martinson and Bev Dunning.

Chapter Officer Reports:

- President, Margaret Phillips – Margaret showed the state website through Connect and highlighted the link to the National ESP website. National ESP will unveil their new website at the national conference in Fargo. The national office recently emailed the ESP Connection to members and Margaret encouraged all to review the information.

National ESP is hosting another Emerging Leadership web conference and it is tentatively scheduled for November/December. Information about the conference will be sent to members and submitted to the Tuesday letter.

National Meeting will be held in Fargo, N.D. in September. National ESP will be looking for 4-5 volunteers from Kansas to help out with the joint reception. For the auction at the National meeting, Marie has generously offered a stay at her Bed and Breakfast. If others have ideas for additional items, contact Margaret.

- Vice President, Laurie Chandler – Laurie is working on setting up committees for next year. If members want to request committee assignments, they should contact Laurie.
- Secretary, Andrea – Not present.
- Treasurer, Stacey Warner – A copy of the budget and current account statement was sent. In reviewing the expenses to date, three of the line items have been overspent – officer expenses, membership and miscellaneous. Those expenses have already been reimbursed, but in looking at the policies, it says that if a line item is overspent, the matter should be taken to the council for their approval before reimbursing. This matter will be taken care of in new business.
- Historian, Jennifer Wilson – Send any archive items to her.
- Editor, Karen Blakeslee – Fall newsletter is posted. The deadline for information for the chapter banquet/reception booklet is September 7.
- Past President, Eric Otte – Not present. Margaret reported that the endowment board will meet by conference call on August 19 at 2:00pm. In addition, three scholarships for early bird registration were awarded. Karen Blakeslee and Nozella Brown were awarded the Connie Hoch Leadership Scholarship and Trudy Rice was awarded the Jim Lindquist Administrative Leadership Scholarship. All three plan to attend the 2009 National ESP conference in Fargo, N.D.

Council Director Reports

- NW, Carla Morrical Frederking – Not present and no report.
- NE, Dale Fjell – Not present and no report.
- SW, Belinda Oldham – No report.
- SE, Linda Mirt – Not present and no report.
- State, Emily Nolting – Not present and no report.
- Retiree, Dave Schafer – Not present and no report.
- Administration, Daryl Buchholz – Not present and no report.

Standing Committee Reports

- Awards, Gayle Price – The committee is trying to secure award nominations. Deadline is August 14. Jim Lindquist will receive the Distinguished Service Ruby Award and Jan Stephens will also receive national recognition as chapter distinguished service recipient at the national conference.

The committee is also working on presenting a recommendation for the October meeting to add additional chapter awards that align our chapter with national awards.

- Annual Banquet, Evelyn Neier – Because of the changes to annual conference, the banquet has changed to a recognition reception that will be held at the Union. Evelyn is working with Debbie Hagenmaier to coordinate the food. Evelyn's recommendation is that we go with a dessert/coffee reception with the cost to be \$10 per person.

The ESP silent auction will be held in conjunction with the Poster session. Because we may have a larger crowd participating in the silent auction, Evelyn encouraged all members to bring silent auction items.

- Budget and Audit, Diane Burnett – Diane reminded committee chairs to work with their incoming chairs to prepare a budget request and email to her by August 31.
- Constitution and Bylaws, Mary Meck Higgins – Not present and no report.
- Global Relations, Donna Martinson – The committee is requesting that \$500 be earmarked within the travel study grant for international travel/global relations. The funds will be held by the Professionalism Committee. They are also requesting that there be two applications dates of February 15 and August 15 with the idea that the professionalism committee would receive applications and award approximately half of the funds after each application deadline. Funds not awarded in August would still be available in February.
- Membership, Recruitment & Retention, Sharolyn Jackson – Not present and no report.
- Memorial, Bev Dunning – information was submitted to national ESP for the 2009 Memorial Listing.
- Nomination, Eric Otte – Not present and no report. Margaret reported that the Nominations committee plans to meet on August 19.
- Professionalism, Fran Richmond – Fran wasn't present but submitted a report that the Professionalism Committee awarded \$500 mid-year Travel Study Grant for Denise Dias to travel to Kenya. To date, two applications have been submitted for the August 15th deadline.

- Retiree, Steve Fisher – An article was submitted for the newsletter outlining the retiree activities during annual conference. In addition, a letter will be sent to all retirees. Retirees are invited to participate in the KSRE Awards Luncheon and then will split off for separate meetings in the afternoon with the reception being held in the evening.
- Tenure Recognition, David Dunn – The committee will recognize 22 individuals this year and they are in the process of determining the presentation.

Special Committee Reports

- 80th Year Celebration, Jennifer Wilson – A sub-committee will visit the archives in August to begin pulling information to use in a display or presentation.

National Committee Member Reports

- Public Issues, Jim Lindquist – Not present and no report.
- Scholarships, Grants & Recognition, Doug Jardine – working on a PowerPoint presentation for national conference to show the array of scholarships, awards and grants that are available to members. In addition, the committee rewrote the awards section of the manual.
- Professional Development, Margaret – In addition to sharing how the professional development committee prepares for the concurrent session and poster session at national meeting, Margaret shared that Jim and Doug have been re-appointed to their committees, Marie Blythe has been appointed to professional development and Trudy Rice has been appointed to resource development and management.

Old Business

None

New Business

Stacey moved to approve the treasurer's report and that the council approve the expenditures that exceed the budget in the categories of membership, officer expenses and miscellaneous. Motion seconded by Gayle. Motion carried unanimously.

Announcements

- Laurie asked if there was a due date set for information for the annual report. Margaret will have Andrea email officers and committee chairs with that information. **All Annual Report items should be submitted to Andrea, ESP Secretary, by October 1, 2009.**
- The meeting was adjourned at 2:00p.m.

Minutes respectfully submitted by,

Laurie Chandler
Acting Alpha Rho Secretary