

**Epsilon Sigma Phi Council Meeting
Wednesday, August 11; 1:15 p.m.**

Those in attendance included: Laurie Chandler, Diane Mack, Margaret Phillips, Jennifer Wilson, Karen Blakeslee, Dave Schafer, Jim Adams, Beth Hinshaw, Robin Eubank, Linda Beech, and Stacey Warner.

The meeting was called to order by President, Laurie Chandler shortly after 1:15 p.m.

Minutes from the June meeting were approved as posted to the web.

Chapter Officer Reports:

President – Laurie Chandler – Laurie shared the KSRE Annual Conference, Schedule of ESP events: Monday (10/18) Business Meeting at 11:45am; Retirees Walking Tour in afternoon; ESP Silent Auction at 4:30pm (in conjunction with Poster Session - Ann Domsch has agreed to organize this event this year; and Annual Recognition and Dessert Reception at 6:30pm. Tuesday (10/19) ESP Board Meeting at 7:15am; KSRE Awards Luncheon at 11:30am; Retirees Activities at 1:00pm.

ESP National Meeting Auction Item – Each chapter is asked to provide auction items. Marie has generously provided a weekend stay at her Bed and Breakfast. Margaret agreed to help Laurie secure items. Laurie will send a note to the membership to see if anyone would like to make a donation. Members attending include: Margaret Phillips, Doug Jardine, Stacey Warner, Marie Blythe, Jim Lindquist, Sally Lindquist, Laurie Chandler, Dale Fjell, Andrea Feldkamp, Diane Mack, and Trudy Rice.

Vice President – Diane Mack – No report

Secretary – Andrea Feldkamp – No report/Not present.

Treasurer – Stacey Warner – A copy of the current statement of accounts and the budget was sent on August 2. Our total assets were \$18,925.97. Total receipts to date are \$7,133.94 and expenditures for the year are \$10,244.73.

Historian – Jennifer Wilson – She is always happy to take items and recently sent items to archives. Jennifer asked members going to National Meeting to be on the look out for items. She reported that 80th Year Celebration Committee recently reviewed archives. More photos are needed.

Editor – Karen Blakeslee – Reported that she has written her last newsletter and will work on the ESP Recognition Program Booklet. She needs items by Sept. 1. Gloria's deadline is Sept. 15. The group thanked Karen for her work as editor the past four years.

Past President/ ESP Endowment Board of Trustee – Margaret Phillips – Grants have been promoted through the Tuesday letter, counties listserv and PFT leaders list serve. Applications are due August 15. At this time we have two applications. The Board of Trustees will meet August 23 to make the selections. Grants recipients will be recognized during annual conference.

Council Directors' Reports:

NW Counselor – Dave Dunn – No report/Not present

NE Counselor – Dale Fjell – No report/Not present

SW Counselor – Andrea Burns – No report/Not present

SE Counselor – Linda Mirt – No report/Not present

State – Dan Rogers – No report/Not present

Retirees – Dave Schafer – Asked about having a combined NARFE and ESP booth at the National Ag Agents Meeting.

Standing Committee Reports:

Annual Banquet – Kathy Tharman (via Laurie) – Kathy talked with Debbie H. in Continuing Ed. about the dessert banquet. It is our thought to mimic last years for the most part. Cost will be \$10 on the registration form. Debbie will check on the hurricane lamps we used for center pieces. I have all the flowers that Evelyn N bought last year.

Jennifer reported that she has been trying to connect with Kathy to include ideas from the 80th year Celebration Committee. They suggest having a birthday cake and have ideas on decorations. Laurie mentioned that she had taken a request for fresh fruit on the menu. Margaret also suggested stating that this event is dessert only, no meal is provided. This was confusing to some last year.

Was asked who requests podium, extra tables for awards and room set up?

Jennifer and Laurie will connect with Kathy.

Silent Auction was discussed. Make sure there are at least 6 tables, communicate when and where donations can be dropped off, make signs to tell people where to pick up items at the close of the auction.

- **Awards – Linda Beech** – Reported that nominations are due to her by Aug. 16 since Aug. 15 is a Sunday. She has received 6 nominations in 5 of the award categories. Will be awarding certificates and \$20 gift cards.
- **Budget and Audit – Pat Murphy** (via Laurie) – Pat sent out a message and attachments to next year's committee chairs asking for estimated budget amounts for next year. Budget amounts are due by September 1, 2010.
- **Constitution and Bylaws – Doug Jardine** – (via Laurie) Doug hasn't had an opportunity to meet with the committee regarding some of the items in the constitution that may need revising. Once the committee meets, he will bring it back to the Council for further discussion.

- **Global Relations – Deryl Waldren** – No report/Not present
- **Membership Recruitment and Retention – Beth Hinshaw** – Reported that recruitment letter has gone out to people in the system with 5 or fewer years. Sent about 100 letters. She has gotten two responses so far. The committee will put a note in the Tuesday Letter each week in August. Beth is not sure about the membership brochure at this time. Laurie suggested Beth ask Stacey. Recruitment with new agents is during Program Development. Margaret contacts ESP and KEAA regarding details.
- **Memorial – Nancy Nelson** – (Via Laurie) Condolence letters were sent to Eugene N. Francis Sr. family (July 2) and to Michelle Garner, Accounting Specialist, Extension Operations, whose father Gayle Garner passed away July 6. Michelle is the person in Stacey's office who takes care of the ESP financial records and membership.
- **Nomination – Margaret Phillips** – Margaret reported the following individuals will be placed in nominations at the annual meeting where we will also accept nominations from the floor. President –elect Sandra Wick, Secretary – Deb Sellers, Editor – Jennifer Smith, NE Director – Chuck Otte, SE Director – Diane Burnett; Retiree Director – Dick Wootton and Endowment Trustee – Nozella Brown.
- **Professionalism – Robin Eubank** – Robin stated that travel grants are due Aug. 16. She has received one so far.
- **Retiree – Crystal Coffman** – (Via Laurie) Has made plans for retiree gathering at Annual Conference for a Bison Tour at the Konza Prairie and new Leadership Building on campus. She is looking for transportation.
- **Tenure Recognition – Jim Adams** – See report under new business.

Special Committee Reports:

- **80th Year Celebration – Jennifer Wilson** – She reported that the committee has met. Asked if their committee had any funding. They would like to make stickers for ESP members to wear during Annual Conference saying Happy 80th. Hope to spark interest among non members. Ann Domsch is in charge of making a display for the poster session. She has tried to connect with Kathy about annual recognition dessert event to include 80th celebration during that time frame. The committee plans to make table tents with historical information.

National Committee Reports:

- **Professional Development & National Conference – Marie** – No report/Not present.
- **Public Issues – Jim Lindquist** – No report/Not present.
- **Resource Development & Management – Trudy Rice** – No report/Not present.
- **Scholarships, Grants & Recognition – Doug Jardine** – No report/Not present.

Old Business:

- **ESP Donation to the KACAA's National Meeting** - Laurie continued discussion on how ESP can support KACAA to host 2011 NACAA Annual Meeting in Overland Park, KS. They have set a goal to raise \$350,000 to make this event successful. They are working hard to try and meet that goal. I'm aware that KEAFCS and KAE4-HA have either made donations or are discussing the

possibility of making a donation for \$1,000. Jim Adams moved, Jennifer seconded the motion that ESP donates \$1,000 to KACAA. Karen amended the motion and Margaret seconded it, that we leave it up to the budget committee to determine where the dollars come from. Amendment passed. Motion as amended then passed. It was suggested that Laurie or Diane and an Ag Agent that is also an ESP member present the check to KACAA at their meeting during Annual Conference.

Laurie is to check with National ESP to see if they will have a booth at the national meeting. Perhaps we can partner with them along with NARFE.

New Business:

- Proposal for **5 year Member Recognition Plan** – Jim Adams – Proposed the following:
5th year -- Framed Certificate, Ball Point Pen
10th year -- Framed Certificate, Ball Point Pen,ESP Magnet
15th year -- Framed Certificate, Ball Point Pen,ESP Post-it note pad
20th year -- Framed Certificate, Ball Point Pen,ESP Luggage tag
25th year -- Desk Pencil Set
30th year -- Framed Certificate,Better Ball Point Pen
35th year -- Framed Certificate,Better Ball Point Pen,ESP Luggage Tag
40th year -- Framed Certificate,Better Ball Point Pen,ESP Lapel Pin
Diane moved, Jennifer seconded the motion to approve recognition plan. Motion carried.
- **United Association Conference- Diane Mack** – Diane reported that she, Bob and Laurie had met via conference call. She suggested that ESP have three members serve on the planning committee including the president elect, chair and chair elect of the Professional Committee. Robin moved, Karen seconded the motion to have these three members serve on the United Association Conference planning committee. Motion passed. Suggestions were made to add this duty to each of the tasks. Laurie also reminded members to complete the survey of session topics she has sent from Jan.
- **Mini Grant** – Margaret reported that she had received a mini grant from National ESP but has not been able to carry out the plan in the grant. She moved that the chapter return the grant funds to national ESP. Dave seconded the motion, motion passed.

The meeting was adjourned around 3 p.m. The next meeting will be held on **Wednesday, September 29 at 1:15 p.m.** in Umberger 125, or by joining via conference call.

Respectfully submitted, Diane Mack