

Epsilon Sigma Phi Annual Meeting

October 16, 2012, 11:45am

Minutes from previous meetings are available on www.ksre.ksu.edu/esp-AlphaRho

The meeting was called to order by President Sandra Wick at 11: 47 am.

Those in attendance included Barbara Ames, Gina Aurand, Ginny Barnard, R. Scott Barrows, Linda Beech, Jodi Besthorn, Karen Blakeslee, Marie Blythe, Nozella Brown, Debra Bolton, Daryl Buchholz, Diane Burnett, Sheryl Carson, Laurie Chandler, Libby Curry, Fred Delano, Denise Dias, Kylie Dicket, Beth Drescher, Ann Domsch, Bev Dunning, Valeria Edwards, Robin Eubank, Andrea Feldkamp, Dale Fjell, John Forshee, Lindsey Friesen, Kristen Garcia, Gary Gerhard, Rhonda Gordon, Jamie Hancock, Beth Hinshaw, Doug Jardine, Sarah Keatley, Megan Kennelly, Elizabeth Kiss, Ginger Kopfer, Susie Latta, Jim Lindquist, Sally Lindquist, Ann Ludlum, Kathy Lupfer-Nielsen, Sarah Maass, Diane Mack, Patsy Maddy, Rebecca McFarland, J.D. McNutt, Mary Meck Higgins, Bertha Mendoza, Kandace Metcalf, Anna Muir, Mary Kay Munson, Pat Murphy, Sy Nyhart, Becky O'Donnell, Belinda Oldham, Chris Onstad, Chuck Otte, Corrine Patterson, Paula Peters, Margaret Phillips, Nancy Pihl, Gayle Price, Jamie Rathbun, Trudy Rice, David Schafer, Ethel Schneweis, Julianne Shoup, Charlotte Shoup Olsen, Nadine Sigle, Debra Sellers, Phil Sloderbeck, Jennifer Smith, Jan Steen, Barbara Stone, Deanna Sweat, Chelsi Thissen, Erin Tynon, Deryl Waldren, Stacey Warner, Tranda Watts, Sandra Wick, Jennifer Wilson, and Debra Wood.

Chapter Officer Reports:

- **President Sandra Wick:**

Sandra asked that members sign in on the sheets placed at each table. She also asked that members sign the thank you cards that are circulating for Martha Monihen, webmaster, and Michelle Gieber (from Stacey Warner's office) as both offer support to ESP. There will be a vote on a dues increase under New Business. The dues would be raised from the current level of \$60 to \$70. She noted that associate dues are not included in this vote. Sandra asked that dues be paid following the vote. If you have already paid dues, you may need to pay an additional \$10, depending upon the outcome. Handouts have been placed on the tables, but all items are also projected, and members may access them online as well. "QR" codes were again used this year to facilitate access to materials. Thirteen members have just returned from the National Meeting. The chapter had three award winners, and the chapter received two awards. Several members serve on national committees. Sandra encouraged members to consider attending Galaxy next year in Pittsburgh, PA, in September. Sandra stated that it has been a privilege to serve the chapter. She appreciated the leadership provided by officers and directors and the opportunity to develop networking across the nation.

- **President Elect Gayle Price:**

Gayle stated that she was one of the 13 members who attended the National Meeting. Most of the sessions were on chapter leadership and helped her understand her responsibilities and tasks as the incoming President. She has spent time the last few weeks to update committee member and chair-elect lists. A current list of chairs, chair-elects and members has been provided. She attempted to get in touch with each new member to talk with them about selecting a committee; some were assigned a committee if they did not respond. She asked that members please check the list and if your name is not on the list, or if you would like to change your committee, please contact her. She shared that she just filled an open chair-elect position a few minutes ago, as Fred Delano agreed to serve.

- **Secretary Deb Sellers:**
Minutes of the Council Meetings were written and posted on the web site. Officers and Committee Chairs provided submissions for the 2012 Annual Report. The Annual Report was created and sent to President Sandra Wick.
- **Treasurer Jennifer Wilson:**
Reports may be found on the tables. As of September 12, 2012, total assets were \$13,897.05, and receipts were \$8,650.03. Expenditures were \$10,420.28. A motion was made to accept the report by Chuck Otte with a second by Fred Delano. Motion carried.
- **Historian Sy Nyhart:**
He shared that he has collected materials and put them in the historical record.
- **Editor Jennifer Smith:**
Winter and Summer newsletters were prepared. A link to the newsletters was emailed to all members and hard copies were mailed to retirees. The program booklet for the Annual Recognition Event was also compiled.
- **Past President and Endowment Chair Diane Mack:**
Diane shared that an Endowment fund grant was awarded to Jeanne Falk and Sandy Johnson, \$2,000, for “Harvest and Toxicity Issues of Drought-Stressed Crops.” Scholarship recipients included Denise Dias, to attend the National ESP Conference, Andrea Feldkamp, to attend the NAE4-HA Conference and Deryl Waldren, to attend the National ESP Conference. She also discussed the All University Campaign and reminded members that there is an opportunity to designate funds to ESP. There is also a list of contributors on the tables.

Council Director Reports:

- **Northwest-Nadine Sigle:** No report.
- **Northeast-Chuck Otte:**
Chuck shared that there are few agriculture agents in ESP. He is encouraging agriculture agents to join and will continue this effort in the upcoming year. He asked members to encourage others also.
- **Southwest:-Robin Eubank:** No report.
- **Southeast-Diane Burnett:** No report.
- **State-Doug Jardine:**
He personally invited people on campus to join ESP via a personal invitation. At least two people responded.
- **Retirees-Dick Wootton:** Not present.
- **Administration-Daryl Buchholz:**
Daryl welcomed everyone to campus and Annual Conference. He reported that all administrators are currently members of ESP. He thanked the attendees for being members and encourages others to join.

Standing Committee Reports:

- **Annual Banquet**-Nancy Pihl:
She reported that Annual Banquet may soon have a name change as there is a proposal under New Business. There are still spots open if anyone would like to attend tonight's event but did not register.
- **Awards**-Libby Curry:
The committee has been very active and acted on recommendations from last year's meeting to change the awards process. She asked that members nominate others for awards, and noted that a full report may be found in this year's 2012 Annual Report. Three members were recognized at the National Meeting: Deryl Waldren, Individual Multi-Cultural Recognition, Denise Dias, International Service Recognition, and the 4-H Global Citizenship Program Team (Deryl Waldren, Beth Hinshaw, Rod Buchele, Mary Kay Munson, and Rose Scott). National awards were received and many members were present to receive their awards, providing Kansas with a strong showing.
- **Budget & Audit**-Debra Wood:
The committee met twice via conference call in the last year. The first meeting looked at ways to reduce the deficit in the budget and a recommendation was put forward to increase dues. She noted that the last dues increase was 12 years ago. The second meeting was focused on developing the budget proposal.
- **Constitution & Bylaws**-Mary Meck Higgins:
There will be a vote on name changes for two committees and she referred members to the ballots on the tables.
- **Global Relations**-Charlotte Shoup Olsen:
Charlotte noted that the incoming chair, Becky O'Donnell, did much work by notifying people of global opportunities. In conversation with the "Navigating Differences" team, it seemed that it makes sense for everyone to attend this training. She encouraged members to sign up for the November workshop in Garden City or to consider a session next year in Wichita, Chanute, Colby or Salina.
- **Membership Recruitment & Retention**-Rhonda Gordon:
She noted that all efforts through personal phone calls, emails, and representation at New Agent Orientation resulted in 16 new members and 1 transfer member.
- **Memorial**-Deanna Sweat: She reported that six people passed away this past year: Donald Leo Figurski, Dr. Gary M. Paulsen, Don Good, Thomas R. Maxwell, Elsie M. Branden, and Dr. Marjory M. Mortvedt.
- **Nomination**-Diane Mack:
Diane asked the committee members to stand up, and thanked them for their hard work. She appreciated everyone who agreed to serve and stated that she knows how busy everyone is. The Slate of Officers includes President Elect - Chuck Otte, Secretary - Becky O'Donnell, Editor - Jennifer Smith, NE Director - John Forshee, SE Director - Jan McMahon, Retiree Director - Ann Domsch, and Endowment Trustee - Dick Wootton.

- **Professionalism**-Jamie Hancock:
The committee duties have been revised to reflect that travel grants are no longer available through this committee.
- **Retiree**-Sally Lindquist:
Retirees have reserved seating at the Annual Luncheon. There is an estate planning program and tour scheduled for October 17, 2012 at the Flint Hills Discovery Center. Daryl Buchholz and Gayle Price will also present. Individuals who did not sign up but would like to attend were encouraged to come.
- **Tenure Recognition**-Tranda Watts:
She is proud to announce the recognition of 17 individuals. The honorees have purple ribbons on their name tags, and this is already causing some discussion. Members will notice a streamlined tenure award presentation and other changes to enjoy.

National Committee Reports:

- **Membership Recruitment and Retention**-Stacey Warner:
She encouraged members to apply to serve on a national committee as it is an opportunity to learn more about ESP. Applications are due April 1, and the application is online. All committee work is completed by phone and face-to-face at the National Meeting, which next year is in the form of Galaxy.
- **National Marketing**-Doug Jardine:
National ESP has a Facebook page now, and he is pleased to note that at least one member followed the National Meeting in Alabama online. The committee is also putting together a 3-minute video to use at Galaxy, with chapters being able to use the video as well.
- **Scholarships, Grants and Recognition**-Margaret Phillips:
She encouraged chapter members who receive recognition to move forward and submit for national recognition.
- **Professional Development**-Marie Blythe:
The call for proposals should be out soon. A presentation provides a national and interdisciplinary audience, and she encouraged members to consider a submission.

Old Business:

There was no old business.

New Business

- **Kansas 4-H Foundation Growing Kansas Leaders Campaign** -Jodi Besthorn:
Jodi provided information on the Kansas 4-H Foundation Growing Kansas Leaders Campaign. Administrators, specialists, and others not affiliated with a national organization were encouraged to take a packet to consider a donation. Those affiliated with a national organization will receive more information through those channels. The goal is to raise \$10 million, with \$7.8 million raised to date, because of gifts coming in across the state. She highlighted several donors and large gifts. She noted that members do not have to write a check today, but could fill out a pledge form. Jodi, Chuck Otte, and Sandy Johnson are working on this campaign.

- Action on Committee Recommendations
 - Approval of budget:
Deb Wood noted that some changes were made to the process and this is why the budget proposal may look different than in years past. She noted that the budget proposal is framed with an understanding that the proposed dues increase would be approved for this year. The budget does not balance, but the deficit is less than in years past. Clarification was received on the reserves; it was stated that total assets are \$13,897.05. It was stated that having more members will help with the budget. A motion was made by Jennifer Smith to approve the budget as printed. Pat Murphy seconded. After discussion, during which it was noted that the dues increase should be approved first, Jennifer Smith withdrew her motion.
 - Annual Dues Increase: A motion was made by Jennifer Wilson to approve the proposed dues increase from \$60 to \$70 to take effect immediately. Motion was seconded by Pat Murphy. Motion carried. It was noted that the free drawing for dues will take place tonight at the event. Members were asked to pay the extra \$10 if they have already paid dues. Associate member dues will stay the same but the committee will review this for next year.
 - Bylaws Changes:
Approval of the bylaws proposal would change the names of two standing committees noted in article VI, section 2, (g), from:
 - "Annual Banquet" to the new name of the "Annual Recognition Reception"
 - "Awards" to the new name of the "Recognition"
 - Ballots were completed by members.
- Approval of Budget Proposal:
Jennifer Smith made a motion to approve the budget as printed with a second by Stacey Warner. Motion carried.
- Approval of Audit Report:
Fred Delano provided the audit report. He stated that the financial records reviewed were found to be in balance and to clearly and accurately reflect the financial business of the Alpha Rho Chapter. All checks were signed by Stacey Warner or Jennifer Wilson, past Treasurer and current Treasurer, and counter signed by other another authorized officer as required by Chapter By-Laws. Total expenditures were less than budgeted expenditures. Total assets decreased by \$2057, the third year of decreased total assets. The budgeted decrease was \$2525. The chapter Treasurer is to be commended for the clear and precise accounting of the financial business of the Chapter reflected in the financial reports submitted for review. A motion was made to accept the audit report as given by Doug Jardine with a second by Chris Onstad. Motion carried.
- Election of Officers
 - President Elect - Chuck Otte
 - Secretary - Becky O'Donnell
 - Editor - Jennifer Smith
 - NE Director - John Forshee
 - SE Director - Jan McMahan
 - Retiree Director - Ann Domsch
 - Endowment Trustee – Dick Wootton

A motion was made to accept the unanimous ballot presented by the Nomination Committee by Gary Gerhard with a second by Anna Muir. Motion carried.
- Announcements:
 - Sandra Wick reminded members that cards need to be signed.
 - Mary Meck Higgins reported that there were 82 ballots returned for the bylaws change with 100% voting in favor.

- Gayle Price reminded officers, directors, and chairs that there is a 7:15am ESP Council meeting tomorrow. If you are unable to attend, please see her to receive your leadership packet.
- Jennifer Wilson reminded members of the drawing this evening for free dues, and encouraged everyone to pay dues before 6pm. She can also provide receipts for tax purposes. Tickets are still available for tonight's event.
- Jodi Besthorn noted that there is a collection box available related to the 4-H Campaign.
- Ann Domsch reminded everyone of the Silent Auction, and to bring items by 4:30pm or to come by and bid.
- Trudy Rice discussed the Public Issues Development Conference and encouraged members to look at the RFP that will be out soon.

Motion made by Karen Blakeslee to adjourn with a second by Chuck Otte. Meeting was adjourned by President Sandra Wick at 12:35 pm.

Minutes respectfully submitted,
Deb Sellers
Alpha Rho Secretary