Program Development Committee

Member Position Description

Purpose
Program Development Committee (PDC) members work together with extension agents to develop local programming.

Responsibilities
Working with agents, PDC members understand and promote the mission of K-State Research and Extension and serve their communities by completing the following tasks:

• Assess needs and issues of agricultural producers, communities, families, and youth.
• Identify new local audiences and develop a proactive plan to expand the scope of extension programming.
• Use K-State Research and Extension resources to meet local programming needs.
• Develop program action plans to address community needs and submit those plans to the extension board and area director for review and approval.
• Implement, participate in, and evaluate extension programs.
• Promote K-State Research and Extension program successes and impacts.

Qualifications

• At least 18 years old and a resident of the county in which the PDC is represented.
• Interested in working within the philosophy and mission of K-State Research and Extension.
• Willing to work closely with the local extension agent and other members of the PDC.
• Sincere interest in improving the quality of life for community residents.

Time Required
In counties, a PDC member serves a two-year term. In districts, PDC members are appointed annually. Members are expected to participate in PDC meetings scheduled throughout the year.