Nutrition Education Program Impact Specialist

K-State Research and Extension

Campus: Manhattan (Could office anywhere in Kansas)  
Starting date: December 2015, negotiable

Job Summary: The Nutrition Education Program Impact Specialist will coordinate the evaluation of community based nutrition and physical activity education conducted statewide by K-State Research and Extension (KSRE) through the Supplemental Nutrition Assistance Program Education (SNAP-Ed), a nutrition education and obesity prevention program for SNAP eligible families and individuals. Responsibilities will include training of Extension Agents and program assistants in program evaluation and assisting with local program alignment in the areas of policy, system and environmental changes that affect low income families, youth and adults. In addition, the specialist will work closely with the Assistant Director of KSRE Family and Consumer Sciences, Extension Specialists from the Department of Human Nutrition, and KSU’s Office of Educational Innovation and Evaluation (OEIE).

Qualifications:

Required Qualifications:
- Master’s degree with at least one degree in:
  - Evaluation, or
  - Nutrition, health, public health nutrition, or
  - Closely related field
- Evidence of experience in program evaluation
- Experience in data collection, analysis and interpretation
- Ability to work with a diverse workforce and clientele
- Ability to function as a team member
- Ability to communicate effectively
- Ability and willingness to travel and a valid driver’s license

Preferred Qualifications:
- Experience with Cooperative Extension
- Experience evaluating community nutrition education programs
- Experience obtaining grants
- Experience creating evaluation reports

Responsibilities:

In collaboration with other program faculty:
- Establish, oversee and/or conduct evaluations for nutrition education programs and audiences
- Provide leadership for evaluation of K-State Research and Extension’s SNAP-Ed nutrition education program to build individual, team, and organizational evaluation capacity through professional development and technical assistance. Training would include topics such as planning an evaluation, evaluating outcomes, data collection methods, and communicating impact
- Write grant proposals to support evaluation efforts
- Report and disseminate program impact
- Mentor staff and/or graduate students
- Participate in local, state and national program activities, as appropriate
- Be responsive to evolving position and organizational needs; perform additional duties, as needed

How to Apply:

The following application materials may be sent by email (preferred method) to: Linda Lamb (llamb@ksu.edu), Extension Family and Consumer Sciences, 1324 Lovers Lane, 340 Justin Hall, Manhattan, KS 66506 or fax to: 785-532-2356.

- Cover letter addressing experiences related to the above mentioned responsibilities and qualifications.
- Resume which includes the following: educational background, professional experience; professional organizations and activities; volunteer responsibilities; honors; and any other information important to communicate qualifications for this position.
- Names, email addresses, and phone numbers for three professional references familiar with your work, including college professors if a recent graduate.

A position offer is contingent on a successful pre-employment criminal background and driving record check. A Background Check Request form will be mailed to the successful applicant following the offer of employment.

Review of applications will begin on DECEMBER 1, 2015, and will continue until a suitable applicant is identified.

Kansas State University is an Equal Opportunity Employer of individuals with disabilities and protected veterans and actively seeks diversity among its employees. Background check required.