

K-STATE RESEARCH AND EXTENSION OFFICE SPACE AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 20____, by and between the Board of County Commissioners of _____ County, Kansas, and the _____ County Extension Office, for and on behalf of the _____ Extension District No._____.

WHEREAS the _____ County Extension Office has been located in the _____ and the Board of County Commissioners of _____ County, Kansas, have not charged rent for such office space; and

WHEREAS the _____ and _____ County Extension Offices have formed the _____ Extension District No. ____; and

WHEREAS the _____ Extension District No.____ is in need of office space in _____.

NOW THEREFORE the parties do hereby agree as follows:

1. The Board of County Commissioners of _____ County, Kansas, agrees to allow the _____ Extension District No. ____ to occupy _____.

2. The Board of County Commissioners of _____ County, Kansas, will allow the _____ Extension District No. ____ to occupy the above office space without payment of any rent.

3. The term of this agreement shall be one (1) year beginning _____. This agreement will automatically renew itself unless either party, in writing, gives notice to the other party of their intent to terminate or modify this agreement. Any such notice shall be given in writing on or before July 1, one year prior to the end of the agreement.

4. This agreement is the entire agreement of the parties and no oral modifications of the agreement shall be permitted.

Witness our hands this day and year first above written.

BOARD OF COUNTY COMMISSIONERS OF _____ COUNTY, KANSAS

By _____
Chairman

Member

Member

Extension Executive Board Chair

ATTEST:

County Clerk

Executive Board Secretary