

## Forming an Extension District

### *Presenter's Guide*

#### Objectives

#### Resources Needed

- PowerPoint presentation *"Forming an Extension District"*
- *"What Districting Means to Us"* discussion worksheet
- *"What Districting Means to Us"* worksheet example
- *"Forming an Extension District"* brochure
- *"Proposed Timeline for Forming an Extension District"* handout
- *"Are We Ready to District?"* handout

#### Lesson Content Outline

1. Open with a brief discussion regarding the benefits and concerns of districting. Using the *"What Districting Means to Us"* discussion worksheet, have board members list what they see to be both the benefits and concerns of districting. Referring to the worksheet's accompanying example, help board members establish a comprehensive list. Include all issues board members suggest but be sure all items that appear on the accompanying example are addressed as well.
2. Show the PowerPoint presentation *"Forming an Extension District"* to answer the following questions:
  - Why district?
  - What do you need to district?
  - How do you know if you are ready to district?
  - What are your resources?

3. Close the presentation by handing out the *"Forming an Extension District"* brochure, as well as *"Proposed Timeline for Forming an Extension District"* and the *"Are We Ready to District?"* handout.

#### For More Information

- Examples from K-State Extension Meadowlark District's districting experience:
- *Meadowlark District Progress Report*
- *Meadowlark District's Summer 2021 newsletter*
- *Administrative Actions Associated with Creating a New Extension District* handout
- *Recommended Marketing Tactics for Extension Districts* handout