

Forming an Extension District

Presenter's Guide

Objectives

Resources Needed

- PowerPoint presentation “*Forming an Extension District*”
- “*What Districting Means to Us*” discussion worksheet
- “*What Districting Means to Us*” worksheet example
- “*Forming an Extension District*” brochure
- “*Proposed Timeline for Forming an Extension District*” handout
- “*Are We Ready to District?*” handout

Lesson Content Outline

1. Open with a brief discussion regarding the benefits and concerns of districting. Using the “*What Districting Means to Us*” discussion worksheet, have board members list what they see to be both the benefits and concerns of districting. Referring to the worksheet’s accompanying example, help board members establish a comprehensive list. Include all issues board members suggest but be sure all items that appear on the accompanying example are addressed as well.
2. Show the PowerPoint presentation “*Forming an Extension District*” to answer the following questions:
 - Why district?
 - What do you need to district?
 - How do you know if you are ready to district?
 - What are your resources?

3. Close the presentation by handing out the “*Forming an Extension District*” brochure, as well as “*Proposed Timeline for Forming and Extension District*” and the “*Are We Ready to District?*” handout.

For More Information

- Examples from K-State Extension Meadowlark District’s districting experience:
- *Meadowlark District Progress Report*
- *Meadowlark District’s Summer 2021 newsletter*
- *Administrative Actions Associated with Creating a New Extension District* handout
- *Recommended Marketing Tactics for Extension Districts* handout