

Kansas Association of Community Development Extension Professionals Spring 2018 Meeting Minutes

April 4, 2018

Glacier's Edge Winery, 1636 SE 85th St, Wakarusa, Kansas

The spring 2018 meeting of the KACDEP association was called to order at 5:42 p.m. at Glacier's Edge Winery in rural Wakarusa KS with the following members in attendance: Carl Garten, Jan Steen, Trudy Rice, Fran Richmond, Ron Wilson, Marlin Bates, Faith Orth, Cindy Evans, Nancy Daniels and David Key. The minutes of the Fall 2017 meeting were approved as presented and the no additions were noted for the meeting agenda. A motion was made by Marlin B with a second by Carl G.

Officers' Reports

- Chair – Jan Steen indicated he met with the JCEP formation committee twice and they have established dues for the joint organization and that our dues will be \$6.00 per KACDEP member effective in 2019. There were questions from the JCEP committee relating to what the dues should be for agents who are members of more than one association. David K and Marlin are on professional committees for JCEP, Nancy Daniels is currently chair of the JCEP Professional Development Committee and she looking for a Chair Elect
- Past Chair – Bruce Chladny no report
- Secretary/Treasurer – David Key submitted the Fall 2017 minutes and the most current treasurers report for review with a summary of our current budget
- Chair Elect – Marlin Bates has had conversations since last fall about PFT Professional Development responsibilities and partnerships with KACDEP and how we can work together to be more productive.

Committee Reports (referring to committee list on the back of the agenda)

- Membership (add Cindy Evans and Faith Orth)
- Policy and Procedures (add David K, Carl G,)
- Budget (currently the officers of KACDEP)
- Awards (Jaime M and Cindy Evans have submitted her applications to NACDEP after their selection at the state level)
- Nominating Jan S announced that Marlin will be Chair, Sec/Treasurer is open and Past Chair will be Jan S and a Chair Elect is needed)
- Other (no report)

Old Business

- ESP National meeting in Manhattan – What assistance opportunities are available? -Trudy is needing help with the endowment auction/fundraiser for ESP and she announced there will be a silent and live auction with a variety of auction items needed and wanted. She asked for KACDEP members to volunteer. There would be 2 hours shifts to accept and organize the auction and collect funds. Trudy will circulate the volunteer sign-up sheet to KACDEP members before it is circulated thru other organizations.
- 2018 National NACDEP Meeting reminder – Trudy announced that NACDEP would be in Cleveland Ohio in June and there will be an after session workshop on building a tool kit for CVT. She also spoke on some of the speakers at the conference. Trudy mentioned that if CVT PFT funds were being used for NACDEP that members are asked to apply to the leadership of the PFT for funds to attend.
- 2018 PILD and JCEP representation -- No JCEP representative from KACDEP attended this year. She announced JCEP would be in San Antonio TX in 2019. Jan announced he and Bruce C are going to PILD and Jan as requested a \$500 sponsorship from KACDEP.

New Business

- KEAA/KS-JCEP and Bylaw Change/Addition to Reflect KACDEP Members/Membership -- Jan read the bylaws and constitution of KACDEP and we are required to make written changes to reflect this membership change and it must be sent out to the membership at least 20 days ahead of the annual meeting which will be in October at annual conference. The bylaws and membership committee will need to make the proposal to the membership. Jan will send an email to the committee to remind.

- Funds Generation Discussion -- Office Professional training was presented as a program idea this will need to be looked at as one way to generate funds and to possibly make a proposal to Extension Administration team for funding and to look at other audiences and venues to offer other trainings like this.

- KACDEP Constitution Objectives Discussion -- Marlin referred to the first page of the constitution and by-laws and asked everyone to look at how they compare to our current committee structure. It was noted that there is an absence of one of the objectives—the awards and recognition committee. Comments/interest from members present during the discussion included the following:
 1. There is interest to strengthen CVT with Ext. Admin.
 2. It was noted the KCADEP connects us to a bigger nationwide system.
 3. It was noted that advocacy was one of our major objectives that PFTs don't allow.
 4. It was noted the opportunities for professional trainings and development.
 5. Trainings exist thru NACDEP that we haven't taken advantage of.
 6. Diversity in the workforce is another issue of interest.
 7. To promote the importance of CVT at the local and state level.
 8. To discuss, develop, sponsor KCED professionals, promotion of the importance of KCE Professionals and their need and opportunities was another topic of interest.

- CVT-PFT/KACDEP Identity and Engagement -- As discussed during the CVT PFT meeting we should appoint two members of KACDEP to the CVT-PFT Professional Development Work Group and annually accept two \$500.00 scholarships to support KACDEP leadership attendance at the PILD and JCEP conferences. Marlin made the motion and Ron seconded with Cindy Evans and Faith Orth being appointed.

Meeting adjourned at 6:29 p.m.

Respectfully Submitted

David Key
KACDEP Secretary/Treasurer