



## **2021 Annual Meeting Minutes**

Tuesday October 19, 2021

1:15 p.m. to 4:06 p.m.

Room 209 KSU Union

**Those Present:** Marlin Bates, Jennifer Brantley, Nozella Brown, Rial Carver, Nancy Daniels, Gary Fike, Frances Graves, Elaine Johannes, David Key, Tara Markley, Rebecca McMahon, Jaime Menon, Trudy Rice, Jan Steen.

President Nozella Brown called the meeting to order and welcomed new community development Extension professionals and guests

The agenda was approved.

By zoom, Melinda Grismer, the NACDEP President updated members about the changes in NACDEP: We are welcoming additional extension associates. Our bylaws require only that 51% of the members have a 25% Extension appointment. We are establishing a Diversity Equity and Inclusion Committee, and including new communities of practice in our conference offerings. New state chapters are being formed. NACDEP is creating a mid-year professional development conference. Annual NACDEP Conference is planned in-person for June 5-8 in Indianapolis, IN. Proposals for workshops are due January 19, a firm date without any exception. Melinda encouraged people to join in committee work in order to get to know the people in our NACDEP organization. She recognized Jaime Menon and Jan Steen for their outstanding work as co-chairs of the Communications Committee. (“Comm Comm”)

The minutes from October 15, 2020 Annual Meeting were approved as presented.

### **Executive Committee Reports**

- Chair – Nozella Brown reported getting a NACDEP newsletter out. It is her goal to make it a periodical newsletter.
- Past Chair – Tara Markley (no report)
- Secretary/Treasurer – Nancy Daniels- Presented a proposed Budget and a Cash Reconciliation report for consideration. The Budget shows a plan to use continued Professional Development activities for our fundraising plan. The Cash Report shows \$9669 in the bank with 13 paid members.
- Chair Elect – David Key (no report)

### **Standing Committee Reports**

#### **Membership/Professional Development – Marlin Bates**

Marlin reported on behalf of the professional development committee, Jennifer Brantley, Ron Wilson, and Nozella Brown.

- We hosted a 6-week professional development opportunity on Essential Strategies for Racial Justice and Equity; 272 participants from 23 states participated. Jaime Menon said she heard wonderful comments from NACDEP association members. The registration was only \$20/person and yielded a net \$2985 for KACDEP. Members were excited about the quality of the presentation and the match with our mission.
- Yesterday’s 2<sup>nd</sup> Annual Pre-Conference Workshop topic hopefully secured pattern that KACDEP will

present an annual conference Pre-Conference. The topic: For Us All: Creating Thriving Healthy Communities married the Community Development and Health functions. There were 55 participants. Marlin thanked Elaine Johannes' for her partnership as the Kansas Health Foundation Distinguished Professor in Community Health.

**Policies and Procedures** – Chair, David Key presented a report of proposed changes to the Policies and Procedures. The proposed changes are:

- 1) Page 1, Article II: Objectives
  - a) *Remove:* To strengthen communication with Extension administration and facilitate cooperation among members with federal and other state agencies, and with industry and other state agencies, and with industry and others in the financing and performance of Extension and education related activities.
  - b) *Replace with:* To promote communication and facilitate cooperation with Extension Administration in the planning, support and performance of Community Development Extension Educators.
- 2) Page 4, Section 2: Duties of Chair-Elect
  - a) *Remove:* The Chair-Elect shall be chair of the Annual Meeting Committee.
- 3) Page 5, Article 5 Executive Committee
  - a) *Amend to:* The Executive Committee shall have authority to act for the Association and to decide all matters requiring attention ~~during and between regular meetings~~ and ensure that arrangements for annual meetings and special meetings are made.
- 4) Page 6 Section 2: Decisions by Simple Majority
  - a) *Amend to:* Any question or issue other than an amendment to the Bylaws [OR DISSOLUTION] shall be determined by a simple majority of those voting in the manner or forum determined by the executive committee.

**Budget/Fundraising** – Nancy Daniels, Committee Jaime Menon and Jan Steen  
The reports were presented under the Treasurer's report.

**Awards/Recognition** — Tara Markley Chair, Committee: Trudy Rice, Jan Steen, Jaime Menon

Tara presented Marlin Bates the "Innovative and Creative-Individual" Award for his work on Douglas County CORE. Marlin explained this was an out-growth of the e-Communities in response to the pandemic.

**Nominating report** – Tara Markley, Chair presented the slate of officers for the 2021/2022 program year:

- President: David Key
- President-Elect: Jennifer Brantley
- Past President Nozella Brown
- Secretary Treasurer: Nancy Daniels

**NACDEP Committee Representation-** Jaime Menon and Jan Steen

- Jan Steen will be training on PIVOT for NACDEP. Many of the member universities have PIVOT and are not using it. Members suggested Mental Health First Aid as a future training.
- Jaime responded to a question about Melinda's presentation that NACDEP was adding additional communities of practice. E-Extension went away in the past 6 months and as they dissolved, there are communities of practice who no longer had a professional development home. "Land Use" is one community of practice that may be added to NACDEP.

- Jaime suggested the possible addition of a DEI committee for KACDEP to match the National organization. After discussion of the importance of the issue and the difficulty of having a large number of committees with 13 current members, Trudy moved to make DEI a focus of the executive committee for the next year to determine how we will incorporate DEI into our work. Tara seconded. Motion carried.

### **Appointee Reports:**

**Kansas JCEP Representation:** By December 6, Tara requests your emailed questions for “Ask the Administration.” A discussion occurred about possible questions, including the decrease in CV Specialists. Possible roles for CV Specialists if we had them:

- Health Equity.
- FCS roles are evolving into “Family Community Wellness” job descriptions.
- Facilitation
- Leadership Development training for local volunteers.
- Professional Development on the 6 Key Criteria: engagement, program planning and implementation, etc.

After the discussion, Trudy Rice volunteered to draft a question and submit it to Tara for consideration.

### **CV-PFT Professional Development Representation (no report)**

**Annual Conference Committee Representation** – Jennifer Brentley was thanked for representing us on the Annual Conference Planning Committee.

### **Old Business (none)**

### **New Business:**

- **Acceptance of Treasurer’s Report and Budget** was moved, seconded and approved. Discussion: Compliments to the success of the Professional Development Committee as a fund raising strategy and caution that CV PFT funds had been used in the past to supplement our work and those “excess funds” would be available only one more year.
- **Adoption of proposed Bylaw changes** – David Key
  - An error was found in the written proposal and Jennifer Brantley moved, Nancy Daniels seconded the approval of the amendment to strike “during and between meetings.”
  - Marlin Bates moved, David Key seconded the approval of the amended report. Motion carried unanimously.
- **Election of Officers:** Jan moved to approve the slate. Nancy seconded. Motion carried unanimously.
- **Plans for KACDEP Treasury and account signers:** Jaime Menon is currently a signer and Nancy Daniels was added as the secretary/treasurer. Marlin Bates moved, Frances Graves seconded approval. Motion carried.
- **Annual Conference Planning Committee Representative.** Jennifer Brantley volunteered to serve a second year, David Key volunteered to follow her in the next year.
- **JCEP Representative:** These should be one-year terms. Nancy Daniels, Rial and Frances will serve next year.
- **CV-PFT Professional Development:** Jennifer Brantley, David Key.
- **Committee Assignments were made.**

Extension Director, Gregg Hadley and Associate Director Rick Petersen joined for a discussion of issues.

**Gregg Hadley:**

During one the hardest times in KSRE history, 1.3 million direct and indirect contacts were made during the pandemic. KSRE switched how we did things during the 20 months “on a dime.” Gregg encouraged members to invite their paraprofessionals and Office Professionals to join the KSRE Difference Makers, don’t wait for them to ask. He urged them to use the page as a platform for acknowledging the work of their staff and colleagues.

K-State 105: An initiative by a regent to pitch for the recognition that KSU’s community work is so critical to the land grant mission that we will leverage the local offices like never before. New work by the office of engagement is going to make our work more connected than ever. President Richard Myers wrote, “You and your team are doing extraordinary work for Kansas citizens... There is no power like the power of 105.” The possibility puts a spotlight on community vitality and community development. To answer a question, Gregg responded that Nadine’s position was funded by soft money, which is the difficulty of these opportunities. Trudy’s position will be replaced. Jaime and Jan’s positions are partly funded by soft money too. It is important that we continue to look for grant funds to expand these positions. Each department is responsible for finding their own funds.

Questions: Has there ever been a survey of local units about the needs of local units? Local directors expressed support for their boards/PDC’s answering such a survey. Do PFTs contribute to the silos in our system?

Gregg suggested members look up the Highlander School model: Bringing diverse voices together to talk about social change and then bringing experts in.

**Suggestion:** Consider this agent evaluation question: “How did you bring people together to solve problems? (a replacement for a question about “Did your PDC meet?”)

President Nozella Brown made the following announcements:

- 2022 National NACDEP Meeting – June 4-8, 2022, Indianapolis, IN
- Nozella urged members to subscribe to the NACDEP YouTube Channel as it takes 100 subscribers to allow them to get a shortened URL. <https://www.youtube.com/channel/UC6jgLtvNTItp0ucgmrw4XPA>
- Nozella reminded members to submit payment of their dues when Nancy issues invoices.

The meeting was adjourned at 4:03 pm.

Minutes Submitted by Secretary/Treasurer: Nancy Daniels