

Executive Committee Meeting
August 24, 2022 10 am By Zoom

Those present: David Key, Chair; Jennifer Brantley, chair elect; Nancy Daniels, Sec/Treas; Tara Markley Past/Past Chair. (aka Re-Past Chair)

1. Annual Conference Annual Meeting for KACDEP and any related needs to that meeting

The meeting will be Tuesday October 18, 2022, in Room 209 in the Union at 1:15 p.m. David will send confirmation to the Conference planner Sarah Keatley, and confirm there are projector, screen, and internet access available. David will send out a “hold the date” to the members.

2. Annual Conference Social event

Since we are not hosting a pre-meeting professional development this year, we will have our KACDEP Social night on Wednesday October 19, 2022, at 6:00 p.m. JPs at Jardine was suggested. David had a great experience there with the JCEP group and will take the lead in finding a location.

3. Financial Report by Nancy Daniels

Nancy shared our cash on hand on August 15 is \$10,782 even without having any fundraising this year. David explained that the reason we need to have this kind of cash balance is when one of our member associations decides to host a national conference, each professional organization is asked to chip in. When KSU hosted ESP, KACDEP didn't have a balance to contribute, so we gave time instead.

The Executive Committee expressed their delight at the balance at such an early stage in our development and expressed appreciation for Marlin Bates and the Professional Development committee for finding such an effective way to raise money that is in line with our mission. It is far superior to making and buying products from each other at an auction.

The budget has not been reviewed by committee and includes \$1,300 in net revenues from a professional development activity and a deficit for the year. Nancy will ask Marlin if the committee is willing to pursue such an effort in 2023.

4. KACDEP member committees

David asked each chair to touch base with their committees before annual conference. Tara Markley, suggested a name for chair elect. David Key will send a request to the nominee. At the Annual Conference meeting, we'll ask for new sign ups. Nancy pointed out that a comparison of our CV PFT with our KACDEP members shows two members who were never offered the opportunity to be on a committee. David will reach out to Gary Fike and Rebecca McMahon to ask which committee they would like to serve on. Nancy will send out invoices and invitations soon, including an invitation to all CV PFT members. Last year, we discussed that NACDEP had created a DEI Committee. While we see the wisdom in aligning our purposes, we are a small group serving many roles. Consensus: put one sentence in each committee description about a focus on DEI. Nancy volunteered to make the edit; it is easy to change if better language is found.

5. NACDEP/KACDEP Life Membership for Trudy Rice

Nancy proposed that if there was ever a person who should be a life-time member, it was Trudy Rice. Trudy was past president of NACDEP, gave significant service, received a life-time achievement award from NACDEP and suggested we form KACDEP as a state organization, the first in the nation.

Members liked the idea of paying for a Life-time membership from KACDEP funds, with the understanding that a KACDEP lifetime membership went with it. Perhaps as a journal entry in the books, Nancy will show in/out expenses for a KACDEP award to document it. Nancy volunteered to get a physical award to give to Trudy at the October meeting.

Minutes submitted by Nancy Daniels 8-26-22