

Kansas Association of Community Development Extension Professionals Fall 2017 Meeting Minutes October 31, 2017

The fall meeting of the KACDEP association was called to order at 2:02 p.m. in the KSU Student Union Room 227 in Manhattan KS by Chairperson Bruce C with a welcome followed by introductions and comment. Those in attendance: David Key, Bruce Chladny, Nadine Sigle, Nancy Daniels, Mandy Marney, Fran Richmond, Sheryl Carson, Ron Wilson, Faith Orth, Mary Sullivan, Tara Markley, Marlin Bates, Jennifer Wilson, Trudy Rice, Jan Steen, Cindy Evans and Gregg Hadley. The meeting and previous meeting minutes were circulated with no opposition or comment.

Comments: Marlin Bates thanked the group for assistance he received from KACDEP members to facilitate a planning meeting in his county. SW Area Director Mary Sullivan thanked the group for our work.

Introductions followed by the group including the introduction of potential new member Faith Orth from Hamilton County.

Officer's Reports

- **Chair** Bruce Chladny (no report per say thanked the group for their work)
- **Past Chair** Jennifer Wilson (no report)
- **Secretary/Treasurer** David Key (A current treasurers report, funding committee report and cash flow were presented). Marlin moved to accept the reports as presented with Nadine seconding the motion. The motion was approved.
Treasurers Report K-State Federal Credit Union (as of September 30, 2017)
KSU FCU Share Account #28809 \$25.03 (date of last transaction 02/10/17)
KSU FCU Free Checking Account \$1303.00 (date of last transaction 06/14/17)
- **Chair Elect** Jan Steen (Jan presented a membership brochure he is working on with plans to post the brochure to the KSRE website when finished.)

Committee Reports

- **Membership** A membership brochure was circulated
- **Policy and Procedures** (no report)
- **Budget** 2018 budget/cash flow presented with no real opposition questions about future funding ideas and cash flow ideas were discussed.
- **Awards** Trudy, Mary S, Jamie M, Fran R. mentioned last year's award winners as well as the Team Awards that were presented at NACDEP in June (BLT and Art of Facilitation award. The group also recognized Sheryl Carson for Achievement Award at NACDEP as well.
- **2017 KACDEP winners were announced:** Special project award Cindy Evans on her in Agritourism work in Shawnee County. Team Award Nancy Daniels and Nadine Sigle for their work on the First Impressions program and the Gold Standard of Customer Service program. Distinguished Service Award to David Key for his work with the Community Development PFT, KACDEP, PRIDE Program and support of Community Development programming in his District.
- **Nominating** The following slate of officers were discussed and strategized during the meeting and approved: Chair Jan S, Past Chair Bruce C, Sec/Treas David K, Chair Elect Marlin Bates.
- **Other**-Professional Association Leadership Team Meetings and Connections with KSRE since May 2017—Nadine and Jennifer made a few briefs comments about some of the discussion including the agent turnover rate in Kansas extension, JCEP organization and the PRO/CON if this organization is allowed to form and that if JCEP is approved KEAA would stop and Kansas would observe JCEP

Old Business

- **KEAA meeting notice and proposed by-law change** (see above)
- **ESP National Meeting support in Manhattan** (Trudy mentioned ESP will be in Manhattan October 1 thru 4, 2018. She mentioned that the steering committee is

asking for support either in \$\$ or man power. She handed out meeting notice cards with pre-conference tours. She said they are expecting 200 to 250 registrants. Jennifer Wilson is on the steering committee raising funds for speaker fees. Look for volunteer opportunities in late spring or early summer of 2018 and to sign up to help out. Also, Trudy mentioned that there will be RFPs out for speakers from all extension program areas for this conference as well.

New Business

- **Report on 2017 NACDEP Meeting in Big Sky Montana**-A short report followed.
- **2018 KACDEP Annual Dues Amount** Nadine moved and Nancy D seconded to raise the 2018 KACDEP dues to \$125.00. Discussion followed on the \$\$ amount for an affiliate dues and student association dues. Confirmation was that affiliate and regular membership dues would be the same. Lifetime NACDEP dues are now \$300.00 and NACDEP student dues are \$25.00. Our KACDEP has not set dues for student or lifetime dues. It was recommended that we refer dues amounts for Lifetime and student dues to the policy and procedures/membership committee. The motion carried.
- **2018 Spring KACDEP Association Meeting**-It was reported that the CED PFT (Community Economic Development Program Focus Team) is planning a spring event in Topeka related to Entrepreneurship tentatively planned for early April (first Wednesday). Cindy Evans will be working on organizing this project with help from KACDEP and PFT members as needed.

2018 Professional Development Representation for JCEP and PILD (JCEP Feb 2018 will be David K and PILD will be Jan in April 2018) Discussion was held around attendance and how JCEP and PILD registration and travel would be handled. There was general agreement that we do have a budget to work with now with plans offer travel stipends for travel by the two KACDEP members appointed to attend. We also determined that should financial help from KSRE-Gregg Hadley Associate Director of Extension's Office be needed it would not be a definite no but that they would consider offering assistance as well.

2018 National NACDEP Meeting-Trudy Rice invited attendance at NACDEP in Cleveland Ohio encouraged attendance and RFPs for speakers will be coming. June 10-13, 2018 and it will be a stand-alone meeting.

Announcements Gregg Hadley stepped into the meeting at 3:15 p.m. and thanked the group for their work as a new professional organization and fielded questions. He was asked status on the Acting ANR/CD Director position and mentioned it is on hold due to the budget called back but felt action would be taken after the first of the year. Trudy reminded to the group that the CED PFT meeting will be Thursday, November 2 at the Alumni Center and that there would be three committees promoted to coordinate PFT work for 2018.

KACDEP Social Night—Bluemont Hotel Lounge starting at 8:00 p.m.

Meeting adjourned 3:28 p.m.

Respectfully submitted

David Key
KACDEP Secretary/Treasurer