

Kansas Joint Council of Extension Professionals
Executive Board and Directors Meeting Minutes
August 20th, 2020
11:00 am via Zoom

The August 20th Kansas JCEP Executive Board and Directors meeting was called to order at 11:00 a.m. by President Candis Meerpohl.

Attendees included KS-JCEP President Candis Meerpohl, Secretary/Treasurer David Key, Krista Harding, Ethel Schneweis, Marlin Bates, Nancy Honing, Susan Farley, Donna Krug, Erin Yelland, Dennis Patton, Tara Markley and Christopher Long

There were no communications

The Minutes of the May 6, 2020 executive board were approved as presented

The Treasurers Report from June 1, 2020 forward was presented noting no activity other than interest income and renewal of the association CD on August 10, 2020 with a maturity date of February 10, 2021. The check book balance was \$3714.66 the balance in savings was \$991.58 and the current value of the CD recently renewed was \$6501.58. David also mentioned that all accounts were transferred to the new KS-JCEP officers effective June 1, 2020 due to the resignation of John Forshee KS-JCEP President and Chris Petty KS-JCEP Secretary Treasurer this spring. Signers on all financial documents will be Candis and David K with bank statements mailed to David Key. He also noted that there was one outstanding check to KCEE in the amount of \$600.00 that had not cleared the bank and he would look into voiding or cancelling that check and issuing another once he got confirmation from our bank.

Old Business

- a. What would we like to do for New Agents Sept. 29th?
Candis mentioned the cancellation of the face to face new agent training classes for agents for this fall and possibly next year as well due to COVID-19 issues. She indicated that in the past KCEE/KS-JCEP had always paid for one of the lunches for the new agent class in the spring and fall and due to the trainings being virtual that perhaps we should take our budgeted funds for these meals and purchase a welcome gift with discussion following with a preference for some type of KS-JCEP branded item product. David mentioned that the recommendation from the previous treasurer was to increase the budget line for this expense to \$900.00 from \$600.00. Candis asked for volunteers to assist with this project and Ethel Schneweis, Marlin Bates and David Key agreed to provide assistance as needed.
- b. Who will represent your association via Zoom on the afternoon of Sept. 29th for the new agent training?
Candis mentioned that for the virtual training sessions for new agents there will be scheduled times for each agent association to meet in breakout sessions via Zoom as well our traditional all group presentation by KS-JCEP prior to the breakout sessions. Candis indicated she would like to know who the agent association presenters will prior to the gathering on the 29th. Marlin offered that the KACDEP representative would be Tara Markley with other association representatives indicating they would be gathering soon to plan for their fall meetings and would get that request on their agendas

New business

- a. When do we want to have our annual meeting?
Candis mentioned that Annual Conference will be virtual this year and we need to have a time for our association meeting scheduled. Friday the October 30th from 9:00 a.m. to 11:00 a.m. was tentatively scheduled for KS-JCEP. It was noted that many of the associations were not meeting via zoom during annual conference this year and are meeting ahead or after annual conference. Discussion was held and it was determined that a good place for KS-JCEP to be this year was during the annual conference. It was moved by Dennis Patton and

seconded by Donna Krug Donna to keep our scheduled time on Friday the October 30th from 9:00 a.m. to 11:00 a.m. The motion passed.

b. What is our Role in Employee Relations Throughout the Year?

Candis discussed that she has received a lot of concerns to share with administration following the annual Ask the Administrator Session and that perhaps we need to look at how we handle member concerns during the year. Discussion followed and it was determined that there is a need for a better channel of communication and more responsive way to communicate needs/concerns with KSRE Administration. Consensus of those attending was that this should be a task the Employee Relations committee should move forward with and develop some type of protocol to provide a quarterly communication process that still allows for the yearly face to face Ask the Administrator Session.

c. Consideration of Communication Regarding Furlough Impact

KSJCEP members brought forward the need to discuss the impact of the recent furlough decision from KSRE Administration. They felt KS-JCEP should request what the actual salary costs to local units versus state salary savings if all of the local units had accepted the furlough. It was determined that a letter from the KS-JCEP Officers and Directors was needed requesting the salary amounts saved or potentially saved thru the furlough process that it was important to establish a more open line of communication with KS-JCEP and Extension Administration when future decisions like this come up for all KS-JCEP members. It was moved and seconded that a letter be sent to KSRE Administration addressing this issue/concern. Motion carried.

d. What do committees need to plan for Annual Meeting?

Candis mentioned that we need to review and reenergize our KS-JCEP committees. Discussion was held and it was suggested that each committee needs the assignment to meet prior to our annual meeting to regroup and develop a program plan for their committee for 2021. It was moved by David Key and seconded by Donna Krug that we move forward with this suggestion. Motion passed.

Adjourn

It was moved by Dennis Patton and seconded by Erin Yelland to adjourn the meeting. The meeting was adjourned a 12:05 p.m.

Respectfully submitted

David Key

KS-JCEP Secretary/Treasurer