

Joint Council of Extension Professionals

KS-JCEP

The 2020 KSJCEP Annual Meeting was called to order by Acting Chairperson Candis Meerpohl via Zoom on Friday October 30, 2020 at 9:00 a.m. with 43 members participating.

Cheri Nelson moved to approve the minutes of the 2019 Annual Meeting Minutes as presented with a second by Andrea Burns. The motion was approved.

https://www.ksre.k-state.edu/agent_association/kansas-extension/meeting-minutes/index.html

Candis shared that letters from KSJCEP leadership were sent to Dr. Hadley and Dr. Minton from KSJCEP regarding furloughs and how that process was handled. David also mentioned transparency regarding JCEP Director meetings and the creation of a JCEP listserv for all members for future communications.

David Key shared the October 15, 2020 KS JCEP Treasurers report that was emailed to all members explaining all transfers of signatory authority and process used to create the treasurers report. He noted the checking account balance of \$2595.82, a savings account balance of \$992.21 and a certificate of deposit for \$6501.58 due to renew in February 2021 with the total amount of funds available of \$10,089.61 with all expenses paid for the 2020 year.

Committee Reports

Association Awareness and Membership Recruitment – Chair Jennifer Wilson Jennifer reported that their committee met prior to the KSJCEP annual meeting with an emphasis on recruiting new members to agent associations and JCEP with less than 5 years of experience. Jennifer said they will be looking at the makeup of those potential new members and how local units help support agents financially to encourage their membership and participation.

Finance – Chair David Key shared a that an email meeting began in September with Lindsey Mueting and Monica Walker. The committee reviewed previous years financials and the development of a budget for the new year with estimated income and expenses. A 2021 budget was developed without the use of any savings or reserve funds (see handout). David requested additional membership to the finance committee.

Marketing and Outreach – Chair Erin Yelland indicated their committee met September 17 and discussed three goals for the committee to work on. The first one is to identify and create branding for

KSJCEP with the development of a new brochure and to make sure the web site is updated and fresh. Second to better communicate the benefits of membership to KSJCEP to staff by submitting information to the Tuesday Letter routinely to increase awareness. Third to promote the National JCEP Extension Leadership Conference to all members as well as other opportunities to serve JCEP at the national level.

Professional Development – Chair Nancy Daniels mentioned that her committee has not met and mentioned a new idea from Community Vitality PFT to poll agents as to what core competencies agents and specialist need help with or need to enhance and how KSJCEP can help support that need. She indicated there is a conversation ongoing on the national level to re-evaluate those core competencies and that there could be an opportunity for KS JCEP to support that effort. Nancy mentioned she would like to be replaced as chair in the near future.

Employee Relations-Chair Rachel Boyle reported her committee met October 19 with eight committee members present and discussed the following: 1. The need to continue the KSRE Ask the Administration meetings on a quarterly basis by zoom instead of annually. 2. They also discussed agent turnover due to local board relationships and wanted make sure all agents understood the ombudsman process and the new agents mentoring process and the use board leadership modules and resources for leadership development of board members. 3. Retention versus effectiveness of limited term employees and felt communications and board relations were very important when it comes to retention of those employees. 4. Communications between campus departments and local units and the emphasis on supporting that process was important. 4. Communication of the conversations from the local unit leader director zoom meetings to all staff was requested and the committee asked Dr. Hadley and/or Dr. Lindquist to email out recordings with some written commentary or summary. 5. A conversation was also held about the KSRE web site with recent updates to the ombudsman process, counseling services for employees and the recent changes to the tuition reimbursement process with a request to make sure that information was shared system wide. 6. A discussion was also held around the question of how do we move Kansas extension forward on all levels with technology, the hiring of people with more marketing and media experiences.

Unfinished Business there was no unfinished business

New Business

Election of the 2020-2021 Officers the following slate of candidates were presented for the 2020-2021 year

President: Candis Meerpohl

President Elect: Tara Markley

Secretary/Treasurer: David Key

Nancy Daniels moved to accept the slate of officers as presented with a second by Carla Nemecek. The motion was approved

2020-2021 Proposed Budget Nozella Brown moved to approve the proposed 2020-2021 budget as presented with a second by Andrea Burns. The motion was approved

Other New Business there was no other business to be presented

Passing of the gavel officially to the newly elected 2020-2021 KS JCEP President-due to limitations of a virtual meeting acting chairperson Candis Meerpohl passed the gavel to herself for the new year!

Announcements

1. National Extension Leadership Conference sponsored by JCEP February 10-11, 2021 Kansas City Missouri will be held virtually
2. Public Issues Leadership Development Conference, April 11-14, 2021
3. Candis mentioned that she will be sending out a request for committee membership with a special emphasis to have each professional association represented on all KSJCEP committees

Erin Yelland moved to adjourn and Chris Long seconded and the motion was approved. Meeting adjourned at 9:39 a.m.

Respectfully Submitted

David Key
KS JCEP Secretary/Treasurer