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| **Spill Prevention, Control and Countermeasure Plan Checklist** | | | | | | | | | |
| **No.** | **Assessment Items** | | **Yes** | | **No** | | **N/A** | | **Comments** |
| 1. | Is greater than 1,320 gallons of oil in above ground containers, or more than 42,000 gallons in underground storage tanks stored onsite? | |  | |  | |  | |  |
| 2. | Is the SPCC available onsite for each location where oil is stored? | |  | |  | |  | |  |
| 3. | Is the plan reviewed at least once every five years? | |  | |  | |  | |  |
| 4. | Is the plan amended within 6-months of any change which affects the Facility’s potential to discharge oil? | |  | |  | |  | |  |
| 5. | Are amendments implemented within 6-months of the date that the plan was changed? | |  | |  | |  | |  |
| 6. | Has management approved the plan? | |  | |  | |  | |  |
| 7. | Have resources been committed to implement the plan? | |  | |  | |  | |  |
| 8. | Does the plan include the following:   * Prediction of potential oil discharges from equipment and storage tanks including direction, rate of flow, and total quantity that may be discharged? * Type of oil in each container and its storage capacity? * Facility storm water drainage flow? * Discharge/drainage controls (secondary containment, etc.)? * Countermeasures for discharge discovery, response and cleanup? * Emergency contact list and phone numbers? * A facility diagram that describes the layout of the facility and the contents of each container, including buried tanks? | |  | |  | |  | |  |
| 9. | Are inspections and tests performed as described in the written procedures? | |  | |  | |  | |  |
| 10. | Are inspection records maintained onsite for three years? | |  | |  | |  | |  |
| 11. | Are all supplies available, as outlined in the plan? | |  | |  | |  | |  |
| 12. | Is secondary containment provided for oil filled equipment and bulk storage tanks? | |  | |  | |  | |  |
| **Spill Prevention, Control and Countermeasure Plan Checklist** | | | | | | | | | |
| **No.** | **Assessment Items** | **Yes** | | **No** | | **N/A** | | **Comments** | |
| 13. | Have all applicable personnel trained in the operation and maintenance of equipment to prevent the discharge of oil? |  | |  | |  | |  | |
| 14. | Are personnel given spill prevention briefings at least annually? |  | |  | |  | |  | |
| 15. | Has a designated person accountable for oil spill prevention that reports to management? |  | |  | |  | |  | |
| 16. | Are spills cleaned up promptly? |  | |  | |  | |  | |
| 17. | Is oil stored in a secured area, including the following measures?   * Stored in a fully fenced area? * Protected by locks and or guarded? * Master flow and drain valves and pump controls are secured in the closed position when not in operation? * Appropriate lighting is available? |  | |  | |  | |  | |

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| **Revision Log** | | | |
| **REVISION DATE** | **REVISION NO.** | **REVISION AUTHORITY** | **NATURE OF REVISION** |
| 12/03/2015 | 1 | EH&S Coordinator | Date of Original Document Issuance |
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**Controlled documents are maintained electronically.  
Printed documents are UNCONTROLLED.  
Prior to relying on a printed document, verify that it is current.**