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| **Spill Prevention, Control and Countermeasure Plan Checklist** |
| **No.** | **Assessment Items** | **Yes** | **No** | **N/A** | **Comments** |
| 1. | Is greater than 1,320 gallons of oil in above ground containers, or more than 42,000 gallons in underground storage tanks stored onsite? |[ ] [ ] [ ]   |
| 2. | Is the SPCC available onsite for each location where oil is stored? |[ ] [ ] [ ]   |
| 3. | Is the plan reviewed at least once every five years? |[ ] [ ] [ ]   |
| 4. | Is the plan amended within 6-months of any change which affects the Facility’s potential to discharge oil? |[ ] [ ] [ ]   |
| 5. | Are amendments implemented within 6-months of the date that the plan was changed? |[ ] [ ] [ ]   |
| 6. | Has management approved the plan? |[ ] [ ] [ ]   |
| 7. | Have resources been committed to implement the plan? |[ ] [ ] [ ]   |
| 8. | Does the plan include the following:* Prediction of potential oil discharges from equipment and storage tanks including direction, rate of flow, and total quantity that may be discharged?
* Type of oil in each container and its storage capacity?
* Facility storm water drainage flow?
* Discharge/drainage controls (secondary containment, etc.)?
* Countermeasures for discharge discovery, response and cleanup?
* Emergency contact list and phone numbers?
* A facility diagram that describes the layout of the facility and the contents of each container, including buried tanks?
 |[ ] [ ] [ ]   |
| 9. | Are inspections and tests performed as described in the written procedures? |[ ] [ ] [ ]   |
| 10. | Are inspection records maintained onsite for three years? |[ ] [ ] [ ]   |
| 11. | Are all supplies available, as outlined in the plan? |[ ] [ ] [ ]   |
| 12. | Is secondary containment provided for oil filled equipment and bulk storage tanks? |[ ] [ ] [ ]   |
| **Spill Prevention, Control and Countermeasure Plan Checklist** |
| **No.** | **Assessment Items** | **Yes** | **No** | **N/A** | **Comments** |
| 13. | Have all applicable personnel trained in the operation and maintenance of equipment to prevent the discharge of oil? |[ ] [ ] [ ]   |
| 14. | Are personnel given spill prevention briefings at least annually? |[ ] [ ] [ ]   |
| 15. | Has a designated person accountable for oil spill prevention that reports to management? |[ ] [ ] [ ]   |
| 16. | Are spills cleaned up promptly? |[ ] [ ] [ ]   |
| 17. | Is oil stored in a secured area, including the following measures? * Stored in a fully fenced area?
* Protected by locks and or guarded?
* Master flow and drain valves and pump controls are secured in the closed position when not in operation?
* Appropriate lighting is available?
 |[ ] [ ] [ ]   |

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| **Revision Log**  |
| **REVISION DATE**  | **REVISION NO.**  | **REVISION AUTHORITY**  | **NATURE OF REVISION**  |
| 12/03/2015 | 1 | EH&S Coordinator | Date of Original Document Issuance |
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Printed documents are UNCONTROLLED.
Prior to relying on a printed document, verify that it is current.**