Extension Faculty Serving as Executive Secretary, Treasurer or Manager of Organizations

K-State Research and Extension, as part of its educational programming, may assist organizations with related missions in their organizational process.

It is the general policy of KSRE that once organizations are established, extension faculty and staff may serve in an educational role, but not as executive secretary, treasurer or manager. Organizations and groups, even though closely allied to the extension educational program should elect officers from their own membership.

Any requests for exceptions to this policy should be declared on the "Declaration of Conflict of Interest and Time Commitment" form and a management plan should be submitted to and approved by the appropriate administrator.

March 2014