Handling of Funds and Accounts of Outside Groups by Extension Agents

State statutes prohibit Extension Councils and Districts from engaging in commercial or private enterprises or collecting membership dues for other organizations. These same statutes also prohibit the co-mingling of outside funds with extension funds.

Therefore, extension agents are not to handle funds or maintain accounts for outside groups, such as livestock associations and family and community education groups. Those organizations should elect one of their own members to serve as treasurer to receive and pay out funds and should maintain their own accounts.

This policy does not prohibit agents, functioning as private citizens, from serving as treasurer for their local church, community service club, school district support organization, and similar organizations that do not constitute part of their extension programming.

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