

Alpha Rho Chapter – Epsilon Sigma Phi Council Meeting
September 25, 2013, 1:15 p.m.
<http://www.ksre.ksu.edu/esp-AlphaRho>

The meeting was called to order by President Gayle Price at 1:15 p.m.

Those in attendance (participating by telephone conference call) were as follows: Cheryl Boyer, Daryl Buchholz, Ann Domsch, Robin Eubank, John Forshee, Doug Jardine, Sy Nyhart, Chuck Otte, Mark Ploger, Gayle Price, Dave Schafer, Nadine Sigle, Brenda Taxeras, Sandra Wick, Jennifer Wilson, and Margaret Phillips.

Motion made by Chuck Otte to approve minutes from the previous Council Meeting (August 21, 2013). Seconded by Sandra Wick. Motion passed. Minutes have been posted and made available on <http://www.ksre.ksu.edu/esp-AlphaRho>

Chapter Officer Reports:

- **President** - Gayle Price
 - Correspondence with ESP members attending Galaxy IV to finalize plans for the States Night Out event.
 - Attend the Galaxy IV Conference.
 - Communications with National ESP –
 - Received the invoice for the Ruby Award pin.
 - Participated in NC Region Chapter Leadership Conference Call
 - Served as a voting delegate at the National ESP business meeting.
 - Provided a boutonniere and corsage to Daryl Buchholz and wife Joyce in honor and recognition of the ESP Ruby Award.
 - Communication with committee chairs and conference planner to finalize ESP events at the 2013 KSRE Annual Conference.
 - Participated in a conference call for the nominating committee and help make calls to members to secure a slate of officers for 2013-2014.
 - Contacted members to provide names for board members to approve for appointees to complete the current terms of the Chapter secretary and editor. These two positions became vacant because of employment changes. Elected leaders resigned from extension positions.
- **President Elect** - Chuck Otte.
 - Galaxy was bigger and better than the planning committee ever imagined. As a voting delegate there were a few minor changes made to the by-laws. A reminder was given concerning the 7:15 a.m ESP board meeting to be held on the Wednesday (October 23rd) of annual conference.
- **Secretary** – Nadine Sigle
 - Minutes of the ESP Council Meeting from August 21, 2013 were written and posted on the web site.

A reminder was provided to officers and chairs that reports for Annual Conference are due by 10/2/2013 to Becky O'Donnell. Note: Council directors are not required to provide reports. Email to bodonnell@ksu.edu

- **Treasurer** - Jennifer Wilson –
The current Statement of Accounts, Budget and Endowment Fund Report were sent out (via email) by the Treasurer to the Council prior to this meeting. Report received and filed for audit.
- **Annalist/Historian** - Sy Nyhart
No Report
Gayle Price reported that she picked up information for the historian at Galaxy and has a copy of Daryl's Ruby Award lecture to be added to the records.
- **Editor** - Jennifer Smith
No Report – It was noted Jennifer will be leaving extension and Sandra Wick has been asked to fill her term.
- **Past President/Endowment Chair** - Sandra Wick
The committee met through a conference call. They had 4 grant applications and awarded \$4,600. A \$2,400 grant for the program "Teaching and Learning in Extension"; Rhonda Gordan - \$800 travel grant for Galaxy; Trudy Rice - \$400 travel grant for a conference in Nebraska; and 4-H Geo-Caching Club - \$1000.
Dave Shafer and Lim Lindquist will audit the endowment fund. A slight change will be made to the report format to make it reader friendly.

Council Director Reports:

- **Northwest Director** - Nadine Sigle
No Report
- **Northeast Director** - John Forshee
No Report
- **Southwest Director** - Robin Eubank
No Report
- **Southeast Director** - Jan McMahon
No Report
- **State Director** - Doug Jardine
Doug sent personal letters to campus personnel who are eligible to join ESP. Several memberships have resulted from these letters.
- **Retirees** - Ann Domsch
No Report
- **Extension Administration** - Daryl Buchholz
Thanks were extended for the Ruby Award nomination and all the work that went into it. It was a very humbling experience to be selected.

Standing Committee's Reports

- **Annual Recognition Reception** - Brenda Taxeras

The committee is working with the union on the catering and table decorations and they \$12 budgeted per person should cover things. A question was raised on who develops the programs. The committee will get the information together and send to Extension Communications who will print the programs.

- **Recognition** – Cheryl Boyer
We had 27 nominations received for awards in 12 categories. Two worthy applications were received for the Friend of Extension Award. Discussion was held concerning if two awards could be given for this category. The board supports the committee decision if they decide to honor both nominations with awards.
- **Budget and Audit** – John Forshee
The committee will meet soon. The travel line item will be moved to the Endowment Fund.
- **Constitution and Bylaws** – Megan Kennelly
The message has been sent out that we will be voting at the annual meeting on a proposed by-laws change.
- **Global Relations** – Becky O’Donnell
No Report.
- **Membership Recruitment and Retention** – Stacey Warner
New member recruitment efforts occurred during the month of August. There are 14 new associate members, 2 new annual members, 1 transfer member and 1 new life member. If other individuals wish to join between now and annual conference we would welcome them (their names might not be in the program book).
At Galaxy the chapter received a Platinum Award for membership growth.
- **Memorial** – Mark Ploger
He has gathered the information and it has been sent in for the program for annual conference.
- **Nomination** – Sandra Wick
The slate for officers has been filled. President Elect – Stacey Warner; Secretary – Nadine Sigle; Treasurer – Jennifer Wilson; Historian – Doug Jardine; Editor – Sandra Wick; NW Director – Jeanne Faulk Jones; SW Director – John Beckman; State Director – Gary Gerhardt; Endowment – Margaret Phillips.
- **Professionalism** – Carol Blocksome
No Report.
- **Retiree** – Dave Schafer
We have 3 new retirees, Jack Lindquist, Mary Lou Odle and Deanna Sweat. Letters have been sent to retirees and invited to attend events at annual conference. Dave highlighted the events planned for retirees at annual conference.
- **Tenure Recognition** – Debra Bolton
No Report

Alpha Rho ESP National Committee Members

- Stacey Warner – Membership Recruitment and Retention
We received a Platinum Award for membership growth from national.
- Margaret Phillips – Scholarships, Grants and Recognition

Encouraged others to serve on national committees and her information is included in her annual report

- Marie Blythe – Professional Development
We may see some changes in the future for due dates of professional development awards.
- Doug Jardine/Sandra Wick – Marketing
Doug and Sandra spent several hours manning the booth at Galaxy. A survey was conducted at the booth and between 150 to 200 individuals took the survey. The new marketing video was debuted. It was created at K-State. A new minor changes need to be made and then it will be sent to national. The committee is also working on a new banner.

Old Business:

None

New Business:

None

Announcements:

- Alpha Rho Annual Business Meeting will be Tuesday, October 22, 2013, at 11:30 a.m.
- Next ESP-Alpha Rho Chapter Council Meeting will be held Wednesday, October 23, 2013, at 7:15 a.m.
- A drawing for one free membership will be held for those who pay dues at the annual business meeting.
- Chuck will maintain the same timeframe for conference calls this next year.
- Ann Domsch will run the silent auction again this year. Please get items to Ann prior to the poster session. They can be left off at the registration desk. Jennifer Wilson volunteered to assist with the silent auction.
- Box lunch for the annual business meeting is optional. Members can bring their own lunch in.

Adjourn

The meeting was adjourned at 2:05 p.m.

Minutes respectfully submitted,

Nadine Sigle
ESP-Alpha Rho Secretary