

**Alpha Rho Chapter – Epsilon Sigma Phi Council Meeting**  
**Wednesday, August 19, 2015 – 1:15 pm**  
**877-278-8686 PIN 026888**  
[www.ksre.ksu.edu/esp-AlphaRho](http://www.ksre.ksu.edu/esp-AlphaRho)

**Call to order-** Stacey Warner called the meeting to order at 1:15 pm

**Roll Call-** Those on the call were Stacey Warner, Nozella Brown, Nadine Sigle, Doug Jardine, Sandra Wick, Chuck Otte, Jeanne Falk Jones, Jamie Hancock, Mary Lou Odle, Deb Wood, Laurie Chandler, Ann Domsch, and Debra Bolton

**Minutes from June 24, 2015 –** <http://www.ksre.ksu.edu/esp-alpharho/p.aspx?tabid=21>  
Minutes were approved as amended to reflect Margaret Phillips was on the last conference call.

**Chapter Officer Reports**

**President** – Stacey Warner - The chapter events at the K-State Research and Extension Annual Conference include the business meeting, auction and recognition event, all on Tuesday, October 20. The time for the recognition event was moved to begin at 6:00 pm rather than 6:30 pm. All committee officers and chairs are encouraged to have a report for the business meeting. The chapter business meeting will be at 7:15 am on Wednesday, October 21.

The Alpha Rho Chapter will have a sizeable delegation attending the national conference. Each chapter is asked to donate an item for the auction which happens at the conference.

The national ESP organization has been researching the possibility of having members be able to pay dues on the national website. The individual chapter portion of the dues and the membership information would then be transferred to the individual chapters. This may become a reality in the next few months so may change our dues payment process.

It will soon be time for the North Central Region to submit a proposal to host the meeting in 2018. Would our chapter be interested? Those attending the meeting this year might want to be observing what all goes into hosting the event.

**President Elect** – Nozella Brown – No Report

**Secretary** – Nadine Sigle – A thank you note was received from the estate planning workshop committee from the Northwest area for the endowment grant they received. An enclosure with impacts was included.

**Treasurer** – Jennifer Wilson - reports were emailed to council members. A question was raised on miscellaneous expenses. It was explained this was a onetime expense for the Friend of Extension awardee to attend National meeting.

**Annalist/Historian** – Doug Jardine – he submitted an article to the newsletter about ESP happenings 50 years ago and his next article will be on 30 year happenings as this is when he came to Kansas Extension.

**Editor** – Sandra Wick - I would like to thank ALL members for submitting information for our ESP newsletter. It was GREAT! The bi-annual ESP newsletter was published and posted on our website on July 7, 2015. An email notice was sent to all members with a link to the newsletter on our ESP website.

Annual Conference will be here before you know it and I will be calling on several committee chairs for our printed program for our Recognition Reception. The deadline for the program is sometime in September. Please watch your emails for a notice.

**Past President/Endowment Chair** – Chuck Otte -The Endowment Board will be having a conference call next week to select Jim Lindquist and Connie Hoch scholarship winners. There were five applications for the Lindquist Scholarship and four for the Hoch Scholarship. There is roughly \$1,300 to award for each scholarship. A note was placed in the newsletter about the deadline for the ESP Endowment Fund Grant.

**Council Directors Reports**

**NW Director** – Jeanne Falk Jones – Thank you for sending the link to the past national meeting YouTube Channels. She has watched several and appreciated seeing them. A question was raised about opening grant submissions for endowment grants more than once a year, possibly twice a year. Appreciated getting the list of prospective new members. She likes the on-line registration option.

**NE Director** – Jamie Hancock – Would like a copy of the letter sent to prospective members. Is there a developed elevator speech? The letter does address some bullet points along with a brochure. Stacey will send out a copy of the brochure. Jamie raised the question concerning the need to contact all members vs only new prospective members for membership. Various division of extension have different geographical areas, Jaime wanted clarification as to which area map ESP followed. Stacey and Chuck explained membership listing on the website is split by extension administrative areas.

**SW Director** – John Beckman – Not present

**SE Director** – Gayle Price – Not present  
**State Director** – Vacant  
**Retirees** – Mary Lou Odle – No report  
**Extension Administration** – Daryl Buchholz – No present

### **Standing Committee's Reports**

**Annual Recognition Reception** – Bertha Mendoza – not present

**Budget and Audit** – Deb Wood -The Budget and Audit committee has a conference call scheduled for Monday, August 31 to draft a budget proposal for the 2016-2017 year. Committee chairs have been emailed for input on their needs for the coming year. We have also recommended account categories on the financial reports be changed to match current committee names.

**Constitution and Bylaws** – Laurie Chandler – Laurie Chandler explained the recommended changes to the constitution, bylaws, and policies and procedures (see attached). These changes were made to keep things in line with national and also how the chapter is currently operating.

**Endowment Auction** – Ann Domsch – The committee has been working on plans for the endowment auction. The name will be changed to the KSRE Silent Auction with proceeds to go to the ESP Endowment Fund. Everyone is encouraged to donate and area directors are encouraged to bring something that is representative of their area. The committee is making campus contacts to obtain donations. One idea is for a tour of the Vanier Football complex.

**Global Relations** – Deryl Waldren Not present.

**Membership Recruitment and Retention** – Chuck Otte – I have been trying to send personal emails to new staff members as they start work. I'll have a notice in the next newsletter about getting ready to pay dues and encouraging others in your office to do the same. Then we'll start a big push in early September to get folks to start paying dues early.

**Memorial** – Gina Aurand – Gina has been sending out cards as the need arises.

**Nomination** – Chuck Otte - I'll be putting a notice of upcoming openings in the next newsletter. I'll have a conference call with the nominating committee in early August. Positions that will be up for election at this annual meeting include: Vice-President (area/state member), treasurer, historian, and directors for northwest area, southwest area and state. Please forward names of potential candidates/replacements to me.

**Professionalism** – Marie Blythe – Not present

**Recognition**– Margaret Phillips -Twenty-four nominations were received for chapter recognition. Out of seventeen categories there are nominations in 12 categories. In one category there were five nominations!

A ballot was prepared and along with a file with all nominations was sent to the Recognition Committee members to be completed by September 7.

Many thanks to the Recognition Committee, Regional Directors and ESP Council for help in generating nominations.

Recognition is a primary focus of the event held the first evening of annual conference; let's make it special for those who will be honored.

**Retiree** – Ann Domsch – Retirees will have a time of visiting during annual conference. Refer to the annual conference schedule for further details.

**Tenure Recognition** – Debra Bolton -The Tenure Recognition committee has received the list of those who will be recognized for length of service to Cooperative Extension. The committee will meet on Friday, August 21 at 11:00 a.m.

### **Alpha Rho ESP National Committee Members**

Marie Blythe-Professional Development – Not present

Doug Jardine & Sandra Wick- Marketing – All chapters will be receiving a marketing kits at national conference.

Next year the Alpha Rho ESP chapter will have 4 members serving on national committees – Doug Jardine, Laurie Chandler, Debra Bolton and Sandra Wick.

### **Old Business**

Update on forming a Kansas JCEP (Joint Council of Extension Professionals) – Chuck Otte -I will be scheduling a conference call with the association representatives in early August to discuss pros and cons of moving from a KEAA structure to a JCEP structure and then looking at the changes in the KEAA constitution and Bylaws that would be necessary to make this happen. This needs to be accomplished early enough that the KEAA Board can vote to amend the constitution and bylaws and send notice out to the membership at least 10 days prior to their annual meeting at Annual Conference

Other old business

### **New Business**

Need a volunteer to secure a donation for national ESP conference auction – Nadine will take care of this.

Revisions to Constitution, By Laws and Policies and Procedures – Laurie Chandler moved to present the suggested changes of the constitution, by-laws, and policies and procedures to the membership at the annual meeting with the revisions to be sent to the membership at least 30 days before the meeting. The motion was seconded. Motion carried.

Chuck Otte moved to form a committee to put together a bid to host the 2018 National ESP conference. The motion was seconded. A question was raised concerning the need to fund raise. Fund raising would be needed if there was a difference between the budget and registration fees. Motion carried. Typically national meeting has 200 to 250 attendees.

A question was raised concerning if ESP had a representative on the annual conference planning committee. Stacey is on the committee and representing ESP. She'll make sure that ESP continues to have a representative.

### **Announcement(s):**

Next Chapter Council Conference Call: Wednesday, Wednesday 23, 2015 (4rd Wed)

### **Adjourn**

The meeting was adjourned at 2:08 pm

### **Upcoming Dates:**

Alpha Rho Chapter:

August 19 – Council Meeting conference call at 1:15 pm

September 23 – Council Meeting conference call at 1:15 pm

October 20 – ESP Annual Business Meeting, Auction and Recognition Event

October 21 – ESP Council Meeting at 7:00 am

National:

October 4-7 – National ESP Conference in Coeur d'Alene ID