

**EPSILON SIGMA PHI  
SPRING BOARD MEETING  
SEDGWICK COUNTY EXTENSION OFFICE  
March 4, 2004**

Present: Carl Garten, Diane Mack, Stacey Warner, Bev Dunning, Daryl Buchholz, Marie Blythe, Chuck Otte, Amy Gerdes, Eric Otte, Lois Carlson, Doug Jardine, and via conference call Trudy Rice.

President Carl Garten called the meeting to order at 9:45 a.m.. Introductions were made.

Minutes from the January 7, 2004 annual meeting were presented along with minutes from the January 9, 2004 board meeting. Daryl moved for approval of the January 9, 2004 minutes. Motion was seconded and passed. The January 7, 2004 annual meeting minutes were reviewed for approval at the next annual meeting.

**CHAPTER REPORTS:**

Carl Garten reported there was a need for an electronic distribution list of members. Carl and Marie Blythe also reported on the JCEP Meeting in Chicago. It was an excellent meeting with an extended discussion on E-Extension and retention issues of our current programming and staff.

Stacey Warner presented the financial report as reflected in the proposed budget and statement of accounts. She reported our accounting systems does not recognize expenditures until the check has cleared the bank. Dues were reported to National on March 1. They included 103 active members and 120 life members.

Diane Mack reported she had e-mailed all previous members in the Northeast Area asking them to activate their previous membership.

Lois Carlson reported she made personal phone calls to previous members in the Southeast Area.

Amy Gerdes reported a majority of the potential members in the Southwest Area had paid their membership.

**COMMITTEE REPORTS:**

Danny Rogers sent word he was working on the awards.

Eric Otte reported he had sent banquet programs to family members of the deceased. Also, this committee will be responsible for sending sympathy cards to Extension faculty.

Dave Schaefer reported the Retirement Equity Issue will probably not be acted on this year.

The Public Issues Committee discussed whether a bylaw change notice can be sent electronically.

Diane Mack will be the new chair for Mentoring.

Chuck Otte reported for the New Global Relations Committee. He received a survey from National he will respond to. We need to encourage International work.

**OLD BUSINESS:**

The JCEP meeting was reported on under chapter reports.

No other old business.

**NEW BUSINESS:**

**Membership-**Two new agents have joined. There was discussion about the need to have new agents join as well as current agents. There is a need to promote our opportunity for scholarships and project money. Stacey suggested we have each current member recruit one new member. The state portion of current members dues could possibly be reduced by \$10.00. Daryl suggested we develop the “Top Ten Reasons” to join list.

**ESP Web Site-**Stacey reported on the web site Roger Terry designed and updated. Martha Monihen can update this at anytime. There are several resources we can use including list serves and letterhead. We do need a logo which can be downloaded.

**Bylaws-** There was discussion about proposed bylaw changes. Changes need to be presented to the membership at least thirty days prior to voting. We need to address the directors from the areas. Should they be by administrative areas, and should they be able to succeed themselves? Also, should the bylaw state that the treasurer should be bonded? It was discussed to have Mentoring as a Standing Committee. These issues will be referred to the Public Issues Committee-Mike Voght.

**Professional Development-** The Professional Development Committee will deal with the Spring meeting issues. There is the possibility of tying the Excellence in Extension Seminar in with the Spring meetings.

**JCEP-** Amy moved, and Chuck seconded, to cover all additional expenses delegates had to JCEP. This would be the difference between the budgeted amount and the actual costs. Motion passed.

**Other-**Chuck announced the Ag agents will be a part of the next Galaxy Conference.

The next meeting date is June 29 in Salina.

Meeting adjourned at 11:30 a.m.