

Epsilon Sigma Phi Council Meeting

February 16, 2012, 1:15 pm

Minutes from previous meetings are available on www.ksre.ksu.edu/esp-AlphaRho

The meeting was called to order by President Sandra Wick at 1:16 pm.

Those in attendance included Diane Burnett, Libby Curry, Rhonda Gordon, Jamie Hancock, Doug Jardine, Sally Lindquist, Diane Mack, Mary Meck Higgins, Gayle Price, Deb Sellers, Nadine Sigle, Jennifer Smith, Deanna Sweat, Stacey Warner, Tranda Watts, Sandra Wick, Deb Wood, & Dick Wootton. President Wick reported the following individuals noted their inability to participate: Robin Eubank, Chuck Otte, Nancy Pihl, Jennifer Wilson, & Charlotte Shoup Olsen.

Motion made by Gayle Price to approve minutes from the previous meeting as posted to the web. Seconded by Sally Lindquist. Motion passed.

Chapter Officer Reports:

- **President Sandra Wick:** She and Gayle Price just returned from JCEP; Gayle will include JCEP-related items in her report. Sandra extended her appreciation to the committees for their work, and a thank you from Charlotte Shoup Olsen for the responses received from the Global Relations Committee survey. Sandra shared several deadlines, and asked that council directors share these with members. Deadlines include:
 1. March 1-National Recognition submissions due. Award recipients from last October are eligible to apply.
 2. March 1- ESP Richard R. Angus Professional Development Scholarship application due. This award supports professional development and provides \$2,000 annually to fund scholarships not to exceed \$500 per member to encourage, stimulate, and support professional development through participation in courses, seminars, conferences or workshops.
 3. March 15- Concurrent sessions to be presented at the 2012 National Epsilon Sigma Phi Conference proposals due. Lead presenters are eligible for one \$200 stipend.
 4. April 1-National Committee applications due. This involves a two-year term, but you do not have to attend a national meeting. Currently, our chapter has four members sitting on national committees (Stacey Warner, Margaret Phillips, Doug Jardine and Trudy Rice).
 5. July 1-Deadline to run for Regional Vice-President.
- **President Elect Gayle Price:** She and Sandra Wick attended JCEP in San Antonio. Approximately 200 people were in attendance, with about one-third from ESP. The conference was noted as a good professional development opportunity. There was a good keynote speaker on leadership development and networking opportunities, particularly at the specific organization meetings. She shared that she purchased a book that she hopes to use in the future. In other business, Gayle has been working to resolve a vacancy as one Chair-Elect had to decline the position responsibilities. Also, messages have been sent to new members and they have been provided with direction regarding how to join a committee. She has personally connected with one new member and spoke about ESP at New Agent Orientation. Gayle will attend PILD in April and she has submitted a national scholarship application for funds to support this activity. There will be four awards provided, and there are approximately 5-6 applications; she has not yet

heard back. She extended her appreciation to Sandra Wick and Daryl Buchholz for their support of this effort.

- **Secretary Deb Sellers:**
Minutes of the ESP Council Meeting from 12/14/2011 were written and posted on the web site.
- **Treasurer Jennifer Wilson:** Not present. Sandra Wick reviewed the financial report as of January 12, 2012 including an itemized listing of balances, receipts, and expenditures. Sandra asked that members look at the budget and the proposed expenditures for each committee. Motion made by Jamie Hancock to accept the report as printed, with a second by Jennifer Smith. Motion passed.
- **Historian Sy Nyhart:** Not present.
- **Editor Jennifer Smith:** She shared that the winter newsletter went out in January.
- **Past President Diane Mack:** The Endowment Board met by conference call on February 15, 2012. The principal ending balance of the ESP Endowment Fund as of November 30, 2011 was \$113,437.40. The expendable balance as of November 30, 2011 was \$11,780.85. She mentioned several deadlines, including:
 1. June 1-Scholarship applications due.
 2. August 15- Extension Endowment Fund Grant applications due.

Council Director Reports:

- **Northwest-Nadine Sigle:** She has talked to members about submitting dues. She has also contacted the awards committee.
- **Northeast-Chuck Otte:** Not present.
- **Southwest:-Robin Eubank:** Not present.
- **Southeast-Diane Burnett:** No report at this time.
- **State-Doug Jardine:** No report.
- **Retirees-Dick Wootton:** No report.
- **Administration-Daryl Buchholz:** Not present.

Standing Committee Reports:

- **Annual Banquet-Nancy Pihl:** Not present. No report.
- **Awards-Libby Curry:** The committee has been working and members are contacting individuals and encouraging them to apply for national award recognition. One member has done so, while another was not eligible. Non-eligibility was related to the team award, and Libby suggested that this may need review by the committee for the future. They have divided into sub-committees and continue with their work. Libby noted that everyone should have received a chart that the committee put together with Margaret Phillip's help. Libby asked if it would be helpful to put this chart on the web site. Sandra Wick requested that the committee review the order of names to see

if the current form is the most logical. Sandra Wick will work with the web master to put the form on the web site.

- **Budget & Audit**-Debra Wood: Members are currently responding to a Doodle poll out to find the best date to meet by conference call. They hope to have future proposals related to an increase of revenue or a decrease in expenditures.
- **Constitution & Bylaws**-Mary Meck Higgins: No report.
- **Global Relations**-Charlotte Shoup Olsen: Not present.
- **Membership Recruitment & Retention**-Rhonda Gordon: No report. Sandra Wick said she had ideas to share that were shared at JCEP. One was that new members are provided with a “welcome” basket and she wondered if our chapter would be interested in such an idea. Discussion ensued, with Stacey Warner sharing that her office gives new agents a bag of items. New agents also have a luncheon during training and each organization visits with them.
- **Memorial**-Deanna Sweat: No report.
- **Nomination**-Diane Mack: She has visited with Laurie Chandler and has the information that she needs. She will move forward in a timely manner.
- **Professionalism**-Jamie Hancock: She plans to attend the United Associations conference, March 8-9 in Wichita. There was discussion about travel grants for 2013 and that no new awards will be provided.
- **Retiree**-Sally Lindquist: Those who requested nametags did receive them thanks to Daryl Buchholz’s office. Plans continue for Annual Conference, including a talk on estate planning and a visit to the Discovery Center. Discussion ensued around room rentals at Annual Conference for retiree activities as the group would like to meet at the Discovery Center, and the cost for a room would be about \$50. They have \$40 in their budget. She will investigate the possibility of financial support for meeting at the Discovery Center.
- **Tenure Recognition**-Tranda Watts: Dick Wootton and she met with Daryl Buchholz to discuss the possibility of streamlining the ESP tenure award presentation. Daryl was interested in that proposal. A discussion about ESP tenure awards blossomed into a more general discussion about the way the system handles tenures awards as some people thought too much time was spent at the Annual Lunch and it lost significance. Our chapter might want to think about if we handle tenure award recognition at the same time or in a complimentary way to what happens at the Annual Lunch. Several options and alternatives were discussed, including:
 1. Recognition of those with tenure awards with a sticker or ribbon on name tags at check-in
 2. Put tenure certificate in the registration packet
 3. Recognition of those with tenure awards as a group with recipients sitting together at the banquet.
 4. Provide additional recognition for those with 25 or 35 years or above.Tenure recognition will be further discussed under “New Business.”

National Committee Reports:

- **Membership Recruitment and Retention-Stacey Warner:** The National Membership Recruitment and Retention Committee has bi-monthly conference calls. The committee members will be contacting by email every ESP member in each chapter who hasn't renewed their dues in 2012 to let them know that they are important to the organization. The committee is also planning events for first-timers and life members at the national ESP conference which will be held Oct 8 to 11 in Mobile, Alabama.
- **Scholarships, Grants and Recognition-Margaret Phillips:** The National ESP Recognition, Scholarships and Awards committee has been reviewing applications for the PILD and McKinney Scholarships and for Professional Development Mini Grants. We had one KS applicant in the pool for the scholarships for PILD. This is a scholarship we have received many times in recent history of our chapter. The Professional Development Mini Grants are for \$1000 and are something we probably have many potential projects deserving of this award within KSRE. We might want to think of how we could promote this and who to promote to within KS to stimulate this opportunity. It does require a poster or report to National upon completion and does need to have the ability to be replicated by others. She also tries to communicate with Libby Curry and Cheryl Boyer, chair and chair-elect of our chapter recognition committee about anything that might be beneficial to our chapter.
- **National Marketing-Doug Jardine:** They have a Facebook page up, and he asked that we “like” the page, and if it would be possible to have a link from our page to that page. He also suggested that members view the videos from the Global Relations Committee that are currently posted on Facebook.
- **Trudy Rice-**Not present.

Old Business

- **Committee responses-report from chairs**
Sandra Wick asked that chairs report on membership responses. Jamie Hancock shared that she would like to know who is on her committee. It was discussed that lists of committees are on the web site. Both Libby Curry and Deb Wood mentioned positive responses from many members of their committees.
- **Membership Brochure (refer to membership committee)**
Sandra Wick asked for an update on the membership brochure. Rhonda Gordon shared that they had not discussed this as a committee. It was suggested that Rhonda visit with Beth Hinshaw about the history of this idea and to decide whether to move forward.

New Business

- **Payment of 2012 JCEP expenses**
 - Budget is \$400/person (officer) plus \$150 from National = \$550
 - Sandra Wick shared that the actual expenses are usually about \$800-900/pp. Discussion ensued regarding the policies of other chapters and organizations, including sending one representative as opposed to two, with costs completely supported for the one person. There was discussion about the cost of registration, the feasibility of sharing rooms, different options with mileage, etc. It was noted that additional, non-covered expenses may prevent people in the future from attending. Travel costs have been discussed

throughout the years and also were also discussed at the December meeting. At that time, Jennifer Wilson and Deb Wood stated that they would develop a committee to review our policies and provide recommendations. This committee has not yet met.

- Diane Mack suggested that ESP should cover expenses for both the Chair and Chair-Elect. Sandra Wick and Gayle Price's expenses were over the allotment by approximately \$400. Gayle stated that her office will cover her expenses. Motion by Diane Mack to cover all of expenses submitted for JCEP for 2012, with a second by Stacey Warner. Motion carried.
- 150th Anniversary of the Morrill Act
Sandra Wick shared that she noted at JCEP that other states are celebrating the 150th anniversary. Sandra contacted Laurie Chandler and Daryl Buchholz and asked that they bring this up at Annual Conference. They will discuss this issue first and then see if ESP would be interested in collaborating. An anniversary for the Smith Lever Act is coming up 2014, and Daryl Buchholz shared that KSRE has a landmark celebration in 2013.
- Committee members-There was additional discussion about how to get in touch with committee members.
- Tenure recognition: It was shared that about seven years ago the tenure committee had a discussion about the fact that we were recognizing people late in their careers. This is when the extra levels of recognition were added to the list. It was shared that the committee was currently discussing that all people would still be recognized, but as a group, or along with other tenure recognition. There was a suggestion put forward that the lower levels of tenure not be recognized individually. There was additional discussion about how it should be done with different alternatives put forward. The group asked that Tranda Watts, Stacey Warner and Daryl Buchholz revisit this issue. A move to table the discussion was made by Diane Mack with a second by Gayle Price. Motion carried.

Adjourn

It was moved and seconded that the meeting be adjourned.

The next meeting is April 18, 1:15 pm. It was mentioned that this is the date of the PILD conference and also the Adult Development & Aging PFT Retreat.

Minutes respectfully submitted,

Deb Sellers
Alpha Rho Secretary

ADDENDUM TO THE MINUTES

- Secretary Deb Sellers notes that a thank you was received from Diane Mack in appreciation of the gift received at the October recognition event.

- Global Relations Committee: Improving Chapter Communication Survey Results Report-Charlotte Shoup Olsen

1. What Global Relations activities have been accomplished or planned by your chapter or county (if any)?

- None
- The Professionalism Committee provides grant each year for international travel/study
- N/A
- None in the Golden Prairie District.
- Personally attended the American Society on Aging Seminar in Beijing, China in May 2007. Upcoming (May 2012) paper presentation in Athens, Greece at the Athens Institute for Education and Research (ATINER) at the 14th Annual International Conference in Education.
- None
- Denise Dias Sewing project for Kenya mothers

2. Do you have any Extension staff that that have been involved in global programs or international Extension work? This can include hosting international visitors or Extension staff that have traveled abroad for international Extension work. (Please provide full contact information for the host or visiting Extension professional for a submitting an ESP Connection article or if they are willing to have a video interview of what they learned from their Global experience and how it helped local clientele.)

- None
- Deryl Waldren- KSU/Limpopo(South Africa)
- I will be assisting with a review of Nigerian Middle and Secondary School student plans on February 17, a capstone of their two weeks in Manhattan. The contact for the effort is Deryl Waldren, Specialist, 4-H Youth Development, Northwest Area.
- Not to my knowledge.
- Personally attended the American Society on Aging Seminar in Beijing, China in May 2007. Upcoming (May 2012) paper presentation in Athens, Greece at the Athens Institute for Education and Research (ATINER) at the 14th Annual International Conference in Education.
- Jennifer Smith - worked on Local Food study project which included traveling to Japan and hosting Japanese visitors here. I was part of a 10-person Kansas team that included the KSRE Extension Vegetable specialist, local farmers, NGOs and KU faculty. The Japanese team included farmers, educators, and NGO representatives.
- Denise Dias Sedgwick County KS Sewing project for Kenya mothers

3. Are there any webpage links at your institution that could be posted on the ESP Global links website? Other ESP members would love to gain assistance with ideas in global travel, language, cultural awareness, etc.

- No
- <http://www.kansas4-h.org/p.aspx?tabid=64>
- I don't have anything.
- I did keep a real-time blog of my experience in China, but it is old now...<http://seminarinbeijing.blogspot.com/>
- <http://www.gplof.org/>
- Not that I know of

4. National Committee members are willing to participate in chapter Global Relations committee meetings, workshops or Webinars. Would you like to have one of us to be connected to a state's committee meeting on a conference call? This would give the National committee a chance to describe what they are doing and what are the current goals and objectives of the committee. The Global Relations Committee's current Plan of Work is available on line.

- No
- N/A
- That's up to the officers in my opinion.
- It might be interesting to have an article in the newsletter about national efforts.
- No opinion
- Yes

5. Are you aware of the ESP Chapter International Service recognition award? Can you help suggest persons that might be interested in applying for this award? There have been very few applicants over the past few years!

- No
- I wasn't aware of the award. Perhaps Denise Dias, Sg Co. would be interested in applying, if she hasn't already. She does a lot of work with women to teach them to sew and become more self sufficient.
- No, but Deryl Waldren and Mary Kay Munson (retiree) would certainly be a worthy nominees.
- No/ I'll think about it.
- The Kenya contingent?
- Yes aware, no suggestions.
- Denise Dias Sedgwick County KS Sewing project for Kenya mothers

6. Are there members of your chapter that would be willing to submit proposals to present a Concurrent session or submit a poster at the next ESP National Conference? Last year there was a Global Relations presentation track offered at the ESP National Conference.

- No
- Perhaps Denise Dias, Sg Co
- I don't know.
- The Kenya contingent?
- No
- Not that I know of

7. Are there members that would like to apply for ESP scholarships, including funds to do International work? The committee can help encourage members of your chapter to submit applications for these professional improvement opportunities – give us their names!

- No
- Perhaps Denise Dias, Sg Co.
- As the opportunities for faculty exchanges in Youth Development increase through global linkages with 4-H like programs, yes.
- Charlotte Shoup Olsen?
- I am interested in doing more international work and possibly applying for a scholarship in the future.

8. Would there be any Extension specialists or agents in your state interested in participating in a National Webinar on Global Extension?

- No
- I would suggest Deryl Waldren and/or Beth Hinshaw and/or Rod Buchele and/or Becky Reid depending upon their availability.
- I don't know of anyone in the Golden Prairie District at this time.
- YES! I would very much like information on Global Extension prior to my presentation in May!
- No

Please feel free to offer any other questions or suggestions that may be of value to our ESP chapter.