

Alpha Rho Chapter – Epsilon Sigma Phi Council Meeting
Wednesday, September 12, 2018 – 1:30 pm
Minutes

Call to Order- President John Forshee called the Council meeting to order via Zoom at 1:30 pm.

Roll Call- Those participating in the call were John Forshee, Linda Beech, Doug Beech, Jenni Carr, Wayne Moore, Sarah Maass, Stacey Warner, Jennifer Wilson, Deb Wood, Susie Latta, Jill Martinson, Laurie Chandler, Doug Jardine, Erin Yelland.

Minutes from August 15, 2018: Minutes of the August 15 Council meeting were posted on the chapter website at <http://www.ksre.k-state.edu/esp-alpharho/minutes/> With no additions or corrections, the minutes were approved as posted.

Chapter Officer Reports

President – John Forshee- John reported that ESP has the responsibility of hanging a portrait for each Director of Extension in Umberger Hall. John worked with Stacy Warner and Susie Wilkinson to get a photo of Dean Floros framed and prepared for hanging. John also mentioned the idea of exploring a part-time executive director for our ESP chapter due to Stacey Warner’s upcoming retirement since Stacey and her staff have provided so much support to our chapter in the past.

President Elect – Erin Yelland- Committees are making good progress for transition to the new year.

Secretary – Linda Beech- Minutes of the previous meeting were reviewed by President, Past President and President-Elect and posted on the chapter website. Annual reports from officers and committee chairs are due September 14. Thanks to those who have already submitted their reports. The Annual Report will be compiled and shared with members at the annual business meeting and archived on our website.

Treasurer – Jennifer Wilson- Budget and Audit committee have the checkbook and financial records now for the annual financial review. All sponsorship funds collected locally for the national conference have been sent to the National ESP Office. Jennifer reminded us that around the first of October, a dues invoice will be generated by the national Wild Apricot data system. The invoice will include a link that members should use to pay their dues online. Jennifer emphasized the message is important and members should be watching for it—since it is an automatic message it may not be recognized or may even go to a spam folder. John will send a reminder when the messages begin appearing in Kansas.

Annalist/Historian – Doug Jardine- Hale Library is still closed due to the May fire. Since our chapter archives are not available at present, not much can be done in the Historian position. Anything to be archived by our chapter will be held in Doug’s office until Hale Library archives are available again.

Editor – Sarah Maass- current issue of newsletter has been posted on our chapter website and members were notified of the newsletter by email on August 30. Sarah is also working on the program for the annual Recognition Reception. Sarah will send the final draft out to everyone who contributed to the program for review before it is printed.

Past President/Endowment Chair – Nadine Sigle-not able to attend. John reported the Endowment board met August 23 to review four grant applications and a scholarship request. The following were approved:

- Jeanne Falk Jones for the project of “Managing Farm Stress: Both Economic and Mental Stress” in the amount of \$2,200

- Jaime Menon and Jan Steen, “Community Perceptions” in the amount of \$3,800
- Jennifer Wilson, “Teaching with Technology” in the amount of \$1,500
- Sarah Maass and Linsey Mueeting, “Robots and Beyond, Youth STEM Programming” in the amount of \$1,500
- Elizabeth Brunscheen-Cartagena, \$200 scholarship to attend the 2018 ESP National Meeting.

Council Directors Reports

NW Director – Wayne Moore- Wayne has been marketing ESP in the northwest area following a letter from Gregg Hadley encouraging all staff to join ESP.

NE Director – Rhonda Gordon- not able to participate, no report

SW Director – Sharon Erickson-Fryback- not able to participate, no report

SE Director – Chuckie Hessong- not able to participate, no report

State Director – Stacey Warner-There are two new extension professionals on campus who responded to the recent invitation to join ESP.

Retirees – Marie Blythe- not able to participate, no report

Extension Administration – Gregg Hadley- not able to participate, no report

Standing Committee Reports

Annual Recognition Event – Jennifer Carr- has worked with Debbie Hagenmeier at the KSU Global Campus on arrangements for the event. It will be held in the K-S Ballrooms in the Student Union. She has made arrangements with the caterer and is working on decorations.

Budget and Audit – Deb Wood- Committee met via zoom on August 14 to develop a draft budget proposal. Audit of financial records will happen on September 13 in Salina and then checkbook and records will be returned to the treasurer.

Constitution and Bylaws – Jill Martinson – Proposed bylaws changes were sent to membership for action at our annual business meeting. The committee also suggests our Council determine representation to KS-JECP Board. Those positions include a vice-president for a 2-year term (elected in odd years) as well as two additional association representatives which will be selected each year. John is filling the 2-year vice president term this time and Nadine and Erin are the other two representatives this year. A suggestion for the future is for the president and president-elect to fill the annual positions and the 2-year term be an elected position recruited by the nominating committee. A discussion of how to handle the JCEP portion of all members’ ESP dues followed. Jennifer Wilson suggested there may be some profits from hosting the national conference which could be used this year to cover the JCEP costs as a thank you for members’ hard work. This was referred back to the Budget & Audit Committee to bring a proposal to the membership at our annual business meeting.

Endowment Auction Committee – Jodi Besthorn- was not able to participate but submitted this report: the silent auction will run for 1 hour only and will close at 5:30, so winners have time to pay and collect their items prior to the recognition event.

Global Relations – Charlotte Shoup-Olsen- not able to participate, no report

Membership Recruitment & Retention – Stacey Warner - The constitution and bylaws change proposed by this committee was presented to the membership at a special meeting on August 14. The proposed change was approved by the membership. The associate membership category was eliminated and in the initial year of membership extension professionals will pay national dues only. A membership invitation was emailed to extension professionals hired in the past five years who have never been members. Six of those individuals has responded to the membership invitation. They will be recognized at the Annual

Conference Recognition event along with 18 other individuals who paid dues for the first time since last annual conference.

Memorial – Jeanne Falk Jones- not able to attend, no report

Nominations – Nadine Sigle- The committee has been working on nominations. They are still in need of nominations for the Retiree Director position and one Endowment Trustee and continue to talk to potential candidates.

Professionalism – Susie Latta- no report

Recognition – Elizabeth Brunscheen-Cartagena- not able to attend, no report. John mentioned that a number of award applications have been received and are currently being screened by the committee.

Retiree – Doug Beech- A letter will go out from KSRE Administration inviting retirees to attend the Retiree session at Annual Conference. Gregg Hadley will meet with the group to inform them of recent changes and ask for their feedback on a number of issues.

Tenure Recognition – Aliesa Woods- not able to participate but submitted this report: The Tenure Recognition Committee is getting ready for Annual Conference. Eighteen members will be recognized for their years of service.

2018 National Conference Planning – Jennifer Wilson and Stacey Warner- Several years of planning will come to fruition when our chapter hosts the 2018 National ESP Conference in Manhattan October 1-4. Our committees are all fulfilling their tasks in order to welcome our guests to Manhattan. There are currently 207 members registered, including 74 from Kansas (approximately 56% of our membership.) The conference hotel is sold out with additional registrants being housed in the over-flow hotel. There are still some additional volunteers needed, especially to join the equipment and technology team. John and Dave Dunn recently toured the hotel to review room set-up needs.

Alpha Rho ESP National Committee Members

Membership Recruitment & Retention – Doug Jardine- The committee is working on hosting the First Timers / Life Member reception to be held just before the opening reception at National Conference. All life members and members attending their first national meeting should plan to attend this brief orientation.

Chapter Relations – Doug Jardine- no report

Scholarships, Grants and Recognition – Laurie Chandler- no report

Public Issues – Debra Bolton- not able to participate, no report

Professionalism – Susie Latta- The committee is looking forward to outstanding professional development opportunities at the upcoming national conference.

Old Business

- 2018 National Conference – nothing more at this time
- Program for Recognition Event – Sarah Maas needs updated information as soon as it becomes available to meet printing deadlines.

New Business

- Annual Chapter Business Meeting-
 - Agenda Items- John shared a draft agenda which was modified with a couple of additional items from our discussion
 - Free Membership Drawing- Jennifer will get a list of members who have paid their dues prior to Annual Conference for the drawing.
 - Deadline for handouts for annual meeting to be posted to the webpage- send to Stacey Warner by Friday, October 12 for posting on website and projecting on a screen during the meeting.

- Officer and Committee Annual Reports due to Linda Beech – by September 14, 2018 or as soon as possible.
- Action Items from Committee Reports- none needed.
- Other new business- none noted.

Announcements

- New Agent Orientations – Laurie is working with KS-JCEP to schedule the professional association luncheon with new agents during an upcoming new agent training in spring 2019.
- Officer and Committee Annual Reports due to Linda Beech – September 14, 2018
- 2018 ESP National Meeting, October 1-4, 2018, Manhattan, KS
- KSRE Annual Conference – October 16-19, 2018
- 2019 ESP National Conference – October 14-17, 2019, Colorado Springs, Colorado
- 2020 ESP National Conference – State of New York will host, date and location to be announced

Chapter Meeting Dates:

Annual Business Meeting- Tuesday, October 16, 11:45 am to 1:00 pm
ESP Recognition Event-Tuesday, October 16, 6:00 to 7:30 pm

Council Meeting Dates for 2018-2019: To be determined by incoming president Erin Yelland

Goals for 2017-18:

- Reaching out to younger colleagues to get involved in ESP- explore how we can be relevant to younger colleagues and meet their needs.
- Review Associate membership in light of new national guidelines for immediate eligibility.
- Reach out to increase membership among specialists-
- ESP Area Directors assign ESP mentors for new colleagues
- Kansas award applicants in all recognition categories
- Professionalism Committee offer professional development opportunities for members

Respectfully submitted,



Linda Beech
Alpha Rho Chapter Secretary