

**Alpha Rho Chapter – Epsilon Sigma Phi Annual Business Meeting  
Tuesday, October 25, 2016 – Flint Hills Room  
Kansas State University Student Union**

The meeting was called to order by President Nozella at 11:55 am.

**Roll Call** - Attendance sheets were signed by 77 members:

Nozella Brown	Stacey Warner	Linda Beech
Doug Beech	Barbara Stone	Sandra Wick
Jenae Ryan	David Dunn	Rhonda Gordon
Rebecca McFarland	Mandy Marney	Barbara Ames
Christina Holmes	Deanna Turner	Fran Richmond
Susie Latta	Jamie Rathbun	Gina Aurand
Monica Thayer	Valerie Edwards	John Forshee
Chris Petty	Holly Dickman	Sharon Erickson-Fryback
Sheryl Carson	Monica Thayer	Andrea Burns
Denise Sullivan	Deb Andres	Cindy Evans
Candis Meerpohl	Laurie Chandler	Paula Peters
Gayle Price	Beth Drescher	Patsy Maddy
Diane Mack	L. Ann Domsch	Nancy Nelson
Sarah Maass	Lindsey Friesen	Ginger Kopfer
Michelle Beran	Jill Martinson	Sandy Procter
Debra Bolton	Sarah Keatley	Deryl Waldren
Beth Hinshaw	Bertha Mendoza	Rebekah McKinley
Jenifer Sexson	Jaime Menon	Daryl Buchholz
Ethel Schneweis	Jeanne Falk Jones	Anserd Foster
J.D. McNutt	Chris Onstad	Don Moler
Marty Draper	Jim Adams	Dave Schafer
Lisa Newman	Anna Muir	Corinne Patterson
Brenda Taxeras	Nora Rhoades	Kelli Ludlum
Chuck Otte	Jamie Kidd	Jim Lindquist
Carl Garten	Travis Carmichael	Jenni Carr
Susan Fangman	Debra Wood	

**Minutes from previous meeting**, - are posted on the ESP chapter website at <http://www.k-state.edu/esp-alpharho/minutes.html>. A motion to approve the minutes as posted was made by Sandra Wick, seconded by John Forshee. Motion carried.

**CHAPTER OFFICER REPORTS**

**President – Nozella Brown**- Full report is in the Annual Report. National conference 2018 will be held in Manhattan KS, the first time ever a national ESP conference has been held in Kansas.

**President-elect – Nadine Sigle**- Thank you so much for allowing me to serve as your president elect this past year. Being able to attend National Meeting in Coeur d'Alene, Idaho and JCEP in Las Vegas were highlights of the year. Nozella and Stacey have been wonderful role models to follow. I also want to thank you for the endowment scholarship to attend the 2016 National Meeting in Cape May, NJ. We will be observing the meeting closely to pick up ideas we may want to use when we host the national meeting in 2018.

With the timing of the national meeting, it changes the flow of how we will transition into the new leadership team. Instead of the breakfast meeting at annual conference, we will have our first official

council meeting through zoom on Wednesday, November 16, at 1:15 pm. After that the council will continue to meet on a bimonthly basis through zoom.

With Kansas to host the national meeting in 2018, I would like to challenge each member to donate \$25 to assist with fundraising efforts. I have started the process by donating \$50 in recognition of Nozella Brown, our out-going president. Any support you are able to give will be greatly appreciated.

**Secretary – Linda Beech-** Thank-you's were received from three members who received ESP grants. 2016 annual report completed and posted; thanks to all who submitted their information in a timely fashion. Minutes were recorded for each bi-monthly council meeting and posted on the ESP website.

**Treasurer – Jennifer Wilson-** is attending National ESP Conference, so no Treasurer's Report is available at this time.

**Annalist/Historian – Doug Jardine** - At national meeting, report in Annual Report.

**Editor – Sandra Wick** - published 2 newsletters this year; Sandra thanked all contributors. She also prepared the Recognition Program for tonight's reception event.

**Past President/Endowment Chair – Stacey Warner** - Serves as chairman of Endowment Board; introduced other members. The Extension Endowment Board of Trustees met three times by conference call, once to plan the committee's work and twice to select grant recipients.

Five members received a total of \$1600 from the Jim Lindquist Administrative Leadership Scholarship for attendance at professional meetings. Four members received a total of \$6375 in grants for innovative programming or professional development. These individuals will be honored at the recognition event.

The Endowment Board encourages contributions to endowment through the current All-University Campaign. During this past year there were 15 first time donors to the Extension Endowment Fund! Stacey suggested payroll deduction as a possible way to contribute.

### **COUNCIL DIRECTOR REPORTS**

NW Director – David Dunn- Contacted potential new member list for recruitment.

NE Director – Jamie Kidd - Working on contacts for new members.

SW Director – Andrea Burns - not in attendance

SE Director – Gayle Price - Bid on SE Area gift basket at auction tonight.

State Director – Sandy Procter - Made contacts to potential new members at state level

Retirees – Mary Lou Odle - not in attendance

Extension Administration – Daryl Buchholz - administrative team are all members of ESP

### **STANDING COMMITTEE REPORTS**

**Annual Recognition Reception – Nancy Nelson-** The Recognition Event is tonight (October 25) in the K-State Union K&S Ballroom, 6:00-7:30 p.m. 92 are registered. Bockers II is the caterer. The reception menu is Sausage, Cheese & Cracker trays; Stuffed Celery with peanut butter & vegetable cream cheese; Strawberries, Pineapples, and Pears with yogurt; and Assorted Cookies. Thanks to Steve Fisher for loan of table centerpieces.

**Budget and Audit – Diane Burnett** - Report made by Deb Wood in Diane's absence. John Forshee and Gina Aurand completed the audit on October 4, 2016; all in good order. John Forshee reported that our risk policy is maturing and recommend when it matures the amount should be increased to more accurately reflect account balances. Committee has developed proposed budget for next year and Deb reviewed budget items.

**Constitution and Bylaws – Doug Jardine** - Attending national ESP Conference; committee report is in the Annual Report. Nozella mentioned that Doug was elected our Central Region ESP Vice President.

**Endowment Auction – Ann Domsch** - Bring auction items to Union Ballroom or to annual conference registration desk. Come to the auction and bid!

**Global Relations – Stacey Warner**- The Global Relations committee met twice by conference call to discuss strategies for encouraging extension professionals to seek opportunities for international extension travel and programming. The committee submitted a proposal for an Annual Conference concurrent session designed to highlight some international opportunities. Because of the large number of submissions, the committee's proposal was not selected.

**Member Recruitment and Retention – Gayle Price**- Has sent messages to all members regarding the new online membership portal. If anyone has trouble with the new system, contact Gayle. For those who haven't paid dues yet, give to Gayle Price or treasurer Jennifer Wilson and they will get you into the system. Active member dues are \$70, associate member dues \$20. Gayle recognized new members and has stickers for all ESP members to wear today.

**Memorial – Deanna Turner**- Sympathy cards were sent to the family of 11 K-State Research & Extension staff members, current and retired, who passed away. The names will be read tonight at the recognition event.

**Nomination – Stacey Warner**- The Nominations Committee is submitting the following nominees: President-elect - John Forshee, Secretary - Linda Beech, Editor - Gregg Hadley, NE Council Director - Rhonda Gordon, SE Council Director - Chuckie Hessong, Retiree Council Director - Marie Blythe and Endowment Trustee - Doug Beech. Those officers not named are continuing into the second year of their term.

**Professionalism – Trudy Rice** - not in attendance, no report.

**Recognition – Rebecca McFarland** - will recognize 9 members and 1 Friend of Extension at tonight's recognition event. Rebecca thanked applicants and nominators for using the new online awards procedure.

**Retiree – Ann Domsch** - Retirees will meet after Awards Luncheon on Thursday. Daryl will give Extension update, ESP greetings, then visiting.

**Tenure Recognition – Aliesa Woods**- Please join us this evening at our Recognition event as we will honor 19 individuals with our Tenure Recognition Awards.

#### **ALPHA RHO ESP NATIONAL COMMITTEE MEMBERS**

**Marie Blythe & Doug Jardine: Professional Development** - neither were in attendance; no report.

**Debra Bolton: Public Issues** - Committee has been busy with a series of ESP webinars on diversity. They did a national survey to discover how states are doing increasing diversity and ESP membership. Committee is also working on developing elevator speeches.

**Laurie Chandler: Scholarships, Grants and Recognition** - This is her first year on a national committee; encouraged others to consider serving on a national committee- it is easy to participate since most meetings by are held by Zoom or conference call. Be sure to look at national scholarships and grants since not all were awarded this year.

**Doug Beech: Resource Management** - Visited committee meeting at national conference last year in Idaho,

was asked to serve as consultant with specific input on Charitable IRA Rollover provision of the tax code. He has written a couple of articles for national newsletters and a special mailing for life members in Kansas about the Charitable IRA Rollover. It has been a good experience to serve on a national committee to interact with highly committed Extension professionals from across the country. Committee meetings are held by conference call and/or Zoom. The committee works on fund-raising for the National ESP Endowment Fund which provides money for national grants and scholarships.

**Sandra Wick: Marketing Committee** - Their main activity was to distribute marketing kits to all chapters for membership recruitment. Also teamed up with the national Public Issues committee to have a few questions on the national survey to see how chapters are using the marketing materials distributed at the 2015 National ESP Conference. A variety of marketing items are available on the national ESP website.

#### **OLD BUSINESS:**

**Update on forming JCEP: Chuck Otte** - Each professional association appointed 2 members to this subcommittee. They have developed a set of bylaws for new JCEP; KEAA membership will consider this at KEAA business meeting on Wednesday.

**Update on Hosting 2018 National Meeting: Stacey Warner and Jennifer Wilson**- During this past year, a bid was submitted to the national ESP board to host the 2018 meeting. Nozella chaired the committee and submitted the final bid (kudos to her- it was a big job!) The bid was accepted and the meeting will be held at the Hilton Garden Inn in Manhattan September 30 to October 3, 2018.

Jennifer Wilson and Stacey Warner are serving as the co-chairs. Tasks completed so far include:

- securing the location
- gathering information regarding the host state responsibilities
- sending a letter to other Kansas extension professional associations asking for financial support for speakers and hospitality- need to raise approximately \$5000 of additional funding.
- determining what committees are needed, seeking volunteers for committee chairs
- developing a timeline for conference planning

Stacey mentioned some advantages of attending a national ESP conference. Next steps will include asking chapter members to volunteer for committee chair positions, brainstorming ideas for speakers and considering the location for the opening event. They will send a survey asking for volunteers and for your input on speakers.

**Update on moving to online membership registration – Gayle Price** - no additional report

#### **NEW BUSINESS:**

**Election of officers**- Chuck Otte moved we accept the nominating committee slate of officers and cast a unanimous ballot for candidates as presented. Seconded by Sharon Ericson-Fryback. Motion carried. Congratulations to our new officers.

**Discussion of revision to #14 of Policies and Procedures document regarding free membership** - ESP Council voted to suspend the free membership drawing this year due to online registration

**Options for “free membership” as we move to online registration** - Beth Hinshaw suggested we ought to wait to see how membership is impacted by online registration; President Nozella Brown polled group about who had tried the new system and who had problems. Most were successful. Stacey Warner can accept checks today for those who have not yet renewed their membership.

**Acceptance of Budget** - Carl Garten moved, Sarah Keatley seconded to accept the budget as proposed by the budget committee. Motion carried.

**Other:** Chris Onstad moved to increase liability risk amount as mentioned by John Forshee in audit committee report, seconded by Carl Garten. Motion carried.

**Announcements:**

- No Council Meeting at Annual Conference due to absence of president; Nadine will contact new council for zoom meeting at later date.
- Resource Fair/Reception/Silent Auction in Main Ballroom 4-6 pm
- Recognition Reception 6-7:30 p.m. Main Ballroom
- National Conference in Cape May, NJ, Oct. 24-27, 2016
- Other:
  - Gayle Price thanked ESP Endowment Fund for grant for innovative program; see report on tables about Stay Strong Stay Healthy program which was supported by the grant.
  - Sandra asked that those who received scholarships or grants should send summary for newsletter to Gregg Hadley, new Editor.

**Adjournment:**

Sharon Erickson-Fryback moved to adjourn the meeting, Sarah Keatley seconded. Motioned carried. Nozella declared the meeting adjourned.

Respectfully submitted,

Linda Beech  
Secretary, ESP Alpha Rho Chapter