

**Alpha Rho Chapter - Epsilon Sigma Phi Annual Business Meeting
Wednesday, April 20, 2016 - 1:15 p.m.**

The meeting was called to order at 1:17 pm by president Nozella. Those participating were Nozella Brown, Linda Beech, Rebecca McFarland, Nancy Nelson, Sandra Wick, Doug Jardine, Deanna Turner, Aleisa Woods, Andrea Burns, Jamie Kidd.

Minutes from February 17, 2016 Council conference call were archived at <http://www.k-state.edu/esp-alpharho/archives-history/minutes.html> . Sandra moved, Rebecca seconded to approve the minutes as archived. Motion carried.

Chapter Officer Reports

President - Nozella Brown- Attended PILD, 11 delegates from Kansas. Theme was innovation and importance of telling our Extension story. KS delegation saw almost all of the Kansas congressional delegation.

President-elect - Nadine Sigle- not able to participate, no report

Secretary - Linda Beech- no report

Treasurer - Jennifer Wilson- not able to participate, but sent financial reports to the council ahead of time and offered to answer questions via email if needed. Doug moved, Rebecca seconded to approve the treasurers report, motion carried.

Annalist/Historian - Doug Jardine- all materials have been deposited in the archives.

Editor - Sandra Wick- next newsletter to be printed in June; she will soon be sending requests for newsletter items. She has already received article from Doug Beech from national Resource Development Committee.

Past President/Endowment Chair - Stacey Warner- The Endowment Board of Trustees met by conference call on March 23. The trustees would like to remind ESP members that June 1 is the deadline for applications for the Jim Lindquist Administrative Leadership Scholarship. The scholarship can be used to attend any professional development conference that is regional or national in scope. Preference will be given to those applying to use the funds to attend the national ESP conference. More information can be found on the Epsilon Sigma Phi website. Click on Endowment on the left.

Council Director Reports

NW Director - David Dunn- not able to participate, no report

NE Director - Jamie Kidd- joined the call late; no report

SW Director - Andrea Burns- joined the call late, no report

SE Director - Gayle Price- not able to participate, no report

State Director - Sandy Procter- not able to participate, no report

Retirees - Mary Lou Odle- not able to participate, but reported that she had contacted three retirees about ESP life membership. She had a reply from one who indicated she was not interested at this time.

Extension Administration - Daryl Buchholz- not able to participate, no report

Standing Committee Reports

Annual Recognition Reception - Nancy Nelson- Asked for update on Annual Conference schedule. Nozella reported a tentative schedule has just been released– ESP business meeting is scheduled for 11:45 am to 1pm on Tuesday, October 25 with the ESP reception at 6-7:30 pm that same evening. Nancy thinks we may be able to save costs on the amount of food, drink and decorations for the event.

Budget and Audit - Diane Burnett- was not on the call, but reported she will be asking committee chairs to submit budget requests in July.

Constitution and Bylaws - Doug Jardine- no report

Endowment Auction - Ann Domsch- not able to participate, no report

Global Relations - Stacey Warner- The Global Relations committee will be submitting a proposal for a breakout session at Annual Conference. The session will highlight international travel opportunities for extension professionals.

Member Recruitment and Retention - Gayle- not able to participate, no report

Memorial - Deanna Turner- has been sending sympathy cards on behalf of ESP

Nomination - Stacey Warner- The Nomination Committee will be searching for the following officers: president-elect from a county or district position, secretary, editor, directors from northeast, southeast and retirees and an endowment trustee. The committee welcomes nominations or volunteers.

Professionalism - Trudy Rice- not able to participate, no report

Recognition - Rebecca McFarland- Eight nominations were submitted from Kansas for regional/national recognition out of 12 eligible state winners; Rebecca's committee has worked with the national online system this year and her committee recommends that KS move to using the online system for state recognition applications. This would enable state winners to be considered for higher awards with no additional preparation. For state-only recognition categories, a paper form would be still be used for nominations. Kansas has the ability to cast 1 vote for the regional/national recognition; Rebecca and Nozella have discussed who will do this.

Retiree - Ann Domsch- not able to participate; no report

Tenure Recognition - Aliesa Woods- no report

Alpha Rho ESP National Committee Members

Marie Blythe & Doug Jardine: Professional Development-Doug reported their committee has screened proposals for national presentations, posters, lightening sessions for national conference. Committee is also considering webinars that could be archived.

Debra Bolton: Public Issues- not able to participate, no report

Laurie Chandler: Scholarships, Grants and Recognition- not able to participate, no report

Doug Beech: Resource Management- participates in monthly conference calls for this committee to oversee finances and fund performance. As of early March, the 2016 national ESP fund-raising campaign had received about \$20,00 in donations from 143 individuals and 4 chapters. The committee is working on better recognition and appreciation for donors and is planning additional webinars for state chapters on fund development. Doug prepared an article on charitable IRA rollover for national ESP newsletter; he is willing to modify the article to make it suitable for Kansas chapter newsletter if desired.

Sandra Wick: Marketing Committee- next quarterly conference call is tomorrow; working to

update national marketing plans

Old Business:

Update on Website - Stacy Warner- Nozella noted that she would submit corrections for Council listserv and inquired if there were other updates needed.

Update on JCEP Writing Team: Chuck Otte- in Chuck's absence, Rebecca and Nozella reported the team is making progress on drafts.

Update on deadlines for travel and endowment scholarships - Sandra said national ESP scholarship deadline is May 1, local travel grants due August 15.

2016 Membership Campaign Update - Jennifer Wilson & Gayle Price- not able to participate, no report.

Update on proposal to host 2018 Meeting: Nozella Brown- our proposal was accepted! The 2018 ESP national conference will be held in Manhattan, Sept 30- Oct 3, 2018. The Hilton Garden Inn has already been reserved.

Other: Nozella noted that Kansas has recently passed a controversial "religious freedom" bill. Some states are boycotting states with similar bills-- such as N.C.--that have passed such bills. We don't know how this may impact our 2018 conference attendance.

New Business:

Discussion of chair(s) for 2018 National meeting - Nozella Brown- mentioned the process for identifying leaders for the 2018 national meeting is open, if individuals are interested they may contact Nozella. The ESP national handbook mentions the responsibilities of the host state, which will help to provide guidance for conference chairs. Doug suggested that the conference chair(s) would in reality be guiding a steering committee of local committees working on various aspects of the conference. Andrea and Sandra suggested that KACAA had position descriptions for leaders when Kansas hosted the national meeting, Richard Fecter or Chuck Otte would have more information. Email Nozella with more ideas and suggestions.

Chapter of Merit Application - Nozella Brown- she and Nadine are working on this, will complete and submit by May 1 deadline

Vote on move to on-line recognition system - Rebecca McFarland- mentioned that most of our recognition categories are aligned with national awards. Deadlines will be similar with an online system; could work internally for supervisor approval which is required for some of our KS awards. Nozella talked with reps from ESP online pilot states at JCEP and they were very positive about the way the system worked. Jamie moved, Sandra 2nd for Rebecca and her committee move forward with positioning KS in the national online recognition system. Motion carried.

Nozella reviewed the announcements and reminded that this year's ESP national conference conflicts with KSRE Annual Conference.

Announcement(s):

April 25- Deadline for ESP Connection articles to National Office

Next Chapter Council Conference Call: June 15, 2016 1:15 (3rd Wednesday)

May 1 - Deadline for electronic submission of Chapter of Merit and Achievement in Chapter Membership
May 1 - Deadline for Electronic Submission of Redinger Administrator/Leader Scholarship Applications and Angus Professional Development and Professional Development Grant Applications
May 15 - Deadline for Chapters to submit ballots for National Recognition and Officer Candidates
June 1 - Announcement of National Recognition and Scholarship Recipients
June 1 - Deadline for Jim Lindquist Administrative Leadership Scholarship
TBA - Early Bird Registration for ESP National Conference in Cape May, NJ, Oc. 24-27, 2016

Adjourn- Jamie moved, Sandra 2nd to adjourn. Motion carried. Nozella declared the meeting adjourned at 2:00 pm.

Respectfully submitted,

Linda Beech
Ellis County Agent, FCS
ESP Alpha Rho Chapter Secretary