

Alpha Rho Chapter – Epsilon Sigma Phi Annual Business Meeting

Tuesday, October 16, 2018

Flint Hills Room, K-State Student Union

<http://www.ksre.k-state.edu/esp-alpharho/>

Call to Order – The meeting was called to order by President John Forshee at 11:55 am after members enjoyed lunch.

Roll Call – It was announced we would dispense with actual roll call and everyone was asked to sign the sign-in sheets on the tables. There were 82 members who signed the roll sheets.

Minutes from the October 31, 2017 Annual Meeting are posted on our ESP chapter website at <http://www.ksre.k-state.edu/esp-alpharho/minutes/>. It was moved and seconded to dispense with reading the minutes and approve as posted. Motion carried.

CHAPTER OFFICER REPORTS

President – John Forshee – John thanked the officers and committees for their great work this year and said he appreciates the opportunity to work across disciplines with other Extension professionals in ESP. The membership committee addressed the membership issues that help us better align with national. The Constitution and Bylaws committee addressed everything that was needed to change our bylaws accordingly, as well as to adapt to the KEAA conversion to KS-JCEP. A special thanks to everyone that made national meeting such a huge success. Everything that was under our control went exceedingly well and everyone pitched in to make light work of it. From pre-planning, to participant gifts, to hospitality, to tours, to decorations, to speakers the Alpha Rho Chapter delivered and exceeded expectations! The National Team was extremely pleased and so on behalf of ESP as an organization thank you and well done Alpha Rho! He encouraged a large delegation to take in the 2019 Conference in Colorado Springs.

President Elect – Erin Yelland - Erin thanked everyone for the opportunity to serve as president-elect and is looking forward to a great year ahead. The committees ran smoothly and accomplished many goals this year. A big thanks was given to those serving as a committee chair and chair-elect. A sign-up sheet was passed around for volunteers to serve as chair-elect on each of the committees for 2018-2019; Erin will formalize the committees in the coming weeks and will send an updated list to the membership. Erin thanked members for the opportunity to attend PILD, where she presented on the KSRE health conversations that took place in the spring of 2018, and is looking forward to attending the new Extension Leadership Conference (formerly the JCEP conference) in February. She reported that ESP National will continue their website move and a few more opportunities for streamlining our awards and other processes may be available this coming year. She will be in touch soon with Council meeting dates for 2019 and looks forward to the upcoming year.

Secretary – Linda Beech- Minutes of the Alpha Rho Council meetings were written, reviewed and submitted for posting to the chapter website. The 2018 annual report was prepared with information

provided by the officers and committee chairs. Additionally, she was honored to represent our chapter at the Joint Council of Extension Professionals (JCEP) Extension Leadership Conference in Orlando, FL in February, and gained several innovative ideas from other ESP chapters which were shared in the May 2018 chapter President's Message.

Treasurer – Jennifer Wilson – Presented the treasurer's report showing 15,698.26 in assets, with more receipts than usual in conference sponsorships and other income. Prior year income from conference sponsorships will cover any over-spending this year from National conference. The free dues drawing for those who have paid annual dues will be held at the end of the meeting. Jennifer reported the full treasurer's report is on the chapter website.

Annalist/Historian – Doug Jardine – reported that the fire at Hale Library has made our chapter archives unavailable this year; all ESP items will be held by Doug in his office until the library reopens. Also no history articles for the newsletter will be possible until the library archives are available again.

Editor – Sarah Maass – One newsletter was published this year, and the awards program for annual recognition reception is ready for tonight.

Past President/Endowment Chair – Nadine Sigle – In 2018 the ESP Endowment awarded:

- 1 Jim Lindquist Administrative Leadership Scholarship in the amount of \$300
- 4 Professional Development Endowment grants totaling \$2,900
- 4 Innovative Programming grants totaling \$9,000

For a total of \$12,200. Awardees will be recognized at the awards reception. Nadine encouraged members to consider a donation to the ESP Endowment Fund as part of their annual giving. It is through members' generosity that the Endowment will grow and continue to provide grants for our membership. By gifting to the Endowment you are allowing permanent funds to grow and leaving a legacy for future ESP members. The Endowment Fund account number is D74110. In closing, Nadine named eight members who had sent thank-you's for scholarships from the Endowment Fund.

COUNCIL DIRECTORS REPORTS

NW Director – Wayne Moore – notified NW staff about opportunities for ESP membership.

NE Director – Rhonda Gordon – followed up with NE KSRE and Field Operations staff encouraging them to join ESP.

SW Director – Sharon Erickson-Fryback - encouraged all recently hired employees in SW Kansas to review and consider the invitation to join ESP from Dr. Gregg Hadley and followed up with an additional invite prior to Annual Conference.

SE Director – Chuckie Hessong – not able to attend

State Director – Stacey Warner- ESP members who work on campus received communications throughout the year about membership, nominating colleagues for recognition and about contributing items for the auction.

Retirees Director – Marie Blythe – not able to attend

Extension Administration – Gregg Hadley – mentioned ESP membership and benefits in Tuesday Letter articles. ESP emphasizes professionalism and core competencies which is of benefit to all Extension personnel. Greg has received thanks from other Extension directors for the outstanding ESP national conference.

STANDING COMMITTEE REPORTS

Annual Recognition Event – Jennifer Carr – Recognition reception will be held tonight in K & S Ballrooms with dessert reception to honor recognition recipients.

Budget and Audit – Deb Wood – Filled this position when the chairman left Extension in May. The committee met to prepare a proposed budget in August, but revised their budget proposal to include dues to new KS-JCEP. Treasurer believes we should have a profit from the national conference that will be used to pay KSJCEP dues for all members for 2018-2019. The committee suggests a dues increase for 2020 to allow for KS-JCEP dues costs, which will be \$5 per person from all the associations to which a member belongs. The committee conducted a financial review and all accounts were found to be in order. Doug Jardine mentioned a motion to raise national dues passed at national conference for the 2019-2020.

Constitution and Bylaws – Jill Martinson - The committee met in August and suggested six changes to the chapter bylaws as a result of an online vote of the membership in August to eliminate the associate member category. These suggested bylaws changes were forwarded to the general membership for consideration:

- 1) Addition to Article 1, Section 2: "Special meetings may be conducted using distance technologies provided it is easily accessible to the membership."
- 2) Change in Article 4, Section 2: "Extension Director" changed to "Director for Extension" in order to reflect current administrative title.
- 3) Strike in Article 6, Section 2 (a): "Associate members are eligible for committee membership", as we no longer have associate members.
- 4) Addition to Article 7, Section 1 (a): "A portion of each member's yearly dues will be forwarded to the Kansas Joint Council of Extension Professionals (KS-JCEP) as set annually by the KS-JCEP Executive Board. This fee covers membership in KS-JCEP with all the rights and privileges of a voting member."
- 5) Strike Article 8, Section 2: Membership Card, as membership cards are no longer provided.
- 6) Replacement in Article 10: reference to the Director of Extension or Associate Director will be changed to "Director for Extension (or a representative)", in order to reflect current administrative title.

The committee also discussed how KS-JCEP representation will be determined. Each member association is to have one KS-JCEP Vice President and two additional representatives. Jill reported that the recommendation of the committee for 2018-2019 is for our past-president to serve as the ESP Vice President and the two additional representatives to be our ESP president and president-elect.

Endowment Auction Committee – Jodi Besthorn - The Endowment Auction Committee has some great items for the annual silent auction, which will be held on Tuesday, October 16 during the poster and reception time. The committee has communicated the information via the list serve and the Tuesday

Letter. In addition, each area ESP director was asked to work with their members and provide a gift basket for the auction. Confirmed items include: locally grown honey, Kansas wine, N-zone gift certificate, Mary Kay products, Land of Kansas Basket, designer KSU coasters, pen set and other great items. The auction will run for 1 hour only and will close at 5:30, so winners have time to pay and collect their items prior to the event festivities. Thanks to everyone for your donations and support... and bring your check book to the auction!! All proceeds benefit the Endowment Fund.

Global Relations – Charlotte Shoup-Olsen – committee did not meet this year, however ESP members participated in Extension diversity initiatives.

Membership Recruitment & Retention – Stacey Warner - The committee met twice early in the year to study the pros and cons of the chapter's associate membership category. Upon the recommendation of the committee, the membership voted in a special meeting to eliminate the associate membership category and to have new members pay only national dues during their initial year of membership. This will allow the newest members to have access to all the benefits of full membership. There are 26 individuals who joined for the first time since last annual conference who will be recognized tonight at the Recognition Reception. John added we received the ESP North Central Region gold award for membership increase.

Memorial – Jeanne Falk Jones – reported there have been seven deaths during this last year. They are Dr. Bob Newsome, Dr. Jack Riley, Fred D. Atchison, Sr., Deanne Wright, Herbert Bulk, Ocie Taylor Neuschwander, and Dr. Carroll V. Hess. A brief memorial for each will be read this evening during the recognition reception.

Nominations – Nadine Sigle - The committee recommends the following slate of individuals for election to fill 2018-2019 open officer positions:

- President Elect – Jennifer Wilson
- Secretary – Lisa Martin
- Editor – Denise Dias
- SE Director – Beth Hinshaw
- NE Director – Candis Meerpohl
- Retiree Director – Doug Beech
- Endowment Trustee – Jeanne Falk Jones
- Treasurer – Debra Wood (to be appointed if Jennifer Wilson becomes President Elect)

Professionalism – Susie Latta – also serves on the national ESP professional development committee. She thanked all who submitted applications for conference sessions, posters and webinars this year.

Recognition– Elizabeth Brunscheen-Cartagena – was not able to attend due to illness. In her absence, Rebecca McFarland presented the list of award winners who will be recognized at the Recognition Reception tonight:

- Continued Excellence Award- Stacey Warner
- Distinguished Service Award- Gayle Price
- Friend of Extension Award- Bill Spiegel, Editor of High Plains Journal.
- Mid-Career Award- Jill D. Martinson
- Early Career Award- Peter Tomlinson

- Diversity Multicultural Individual- Debra Bolton
- Horizon Awards- Monica Thayer, John Jobe

Retiree – Doug Beech – has planned a meeting on last day of annual conference with retirees and Director of Extension. Last year Gregg Hadley conducted a listening session with retirees and appreciated the feedback. Gregg will meet with retirees again this year to tell about administrative restructuring and outcomes of last year’s listening sessions.

Tenure Recognition – Aliesa Woods – Committee will honor 25 ESP members with 5-40 years of service at the Recognition Reception.

ALPHA RHO ESP NATIONAL COMMITTEE MEMBERS

National Membership Recruitment & Retention – Doug Jardine – implementation of online dues renewal software. Doug echoed the benefit of cross-programming connections in ESP.

National Chapter Relations – Doug Jardine – no additional report

National Scholarships, Grants and Recognition – Laurie Chandler – encouraged others to consider serving on a national committee. This committee reviews applications, but also encourages members to be aware of opportunities for scholarships and grants.

National Public Issues – Debra Bolton – a busy committee holding annual webinars for members across the nation, focusing on poverty this year. The committee also sponsors the Elevator Speech competition at national conference. Congrats to Erin Yelland who placed third on her elevator speech at the national conference in Manhattan.

Professionalism – Susie Latta- no additional report

OLD BUSINESS

2018 National Conference – Report from co-chairs Jennifer Wilson and Stacey Warner – Stacey recognized Nozella Brown for her work several years ago to prepare and submit the bid to host the 2018 national ESP Conference. Slides from the conference were scrolling on the screen at the beginning of the meeting. Many good impressions were made for Kansas. Chairs of national conference steering committees were recognized with thank-you gifts from the chapter:

- Registration - Andrea Burns
- Tours - John Forshee
- Hospitality - Gayle Price
- Technology - David Dunn
- Auction - Laurie Chandler and Trudy Rice
- Decorations - Denise Dias and Sandra Wick
- Life Members - Jim Lindquist
- Transportation - Sarah Keatley
- Conference Co-Chairs - Jennifer Wilson and Stacey Warner

President John Forshee worked with Doug Beech to have custom plaques made by retiree Rick Miller from his woodworking shop. These were presented to Stacey and Jennifer with many thanks for their leadership at the national conference.

Drawing for “Free Membership” – Jennifer Wilson and Stacey Warner – Names of all members who have paid 2018-2019 dues were entered in a drawing. The free annual membership was received by Lora Horton.

NEW BUSINESS

Election of Officers – Nadine Sigle, chair of Nominating committee, moved we accept the slate of officers as presented by the nominating committee, including the appointment of Deb Wood as treasurer. Motion carried.

Acceptance of Financial Review and Budget – Deb Wood, chair of Budget Audit committee, moved we accept the financial review and proposed budget as presented. Motion carried.

Dues Increase for KS-JCEP- Carl Garten moved, Jill Martinson seconded that we accept the proposed \$5 dues increase for next year (2019-2020) to account for dues to KS-JCEP. Motion carried.

Constitution and Bylaws Revisions– Jill Martinson, chair of the Constitution & Bylaws committee, moved that the bylaws changes be accepted as presented by the committee. Motion carried.

Determining 2018-2019 KS-JCEP Representatives – Jill Martinson moved that the ESP Vice President position for KS-JCEP be our past president with the other two representatives being our President and President-Elect and that the Constitution & Bylaws committee be directed to recommend a permanent plan to determine ESP representatives for KSJCEP in the future. Motion carried.

Announcements

- Gayle Price offered leftover conference favors for \$5 donation to ESP Endowment.
- Sandra Wick announced that table decorations from national conference will be for sale tonight following the reception and several will be on silent auction.
- No ESP Council meeting at KSRE Annual Conference - Incoming President Erin Yelland distributed council meeting dates to officers and committees.
- ESP Endowment Silent Auction – Tuesday, October 16, 2018, 4:30 to 5:30 p.m., K-State Union K&S Ballrooms 6-7:30 pm
- ESP Recognition Reception – Tuesday, October 16, 2018, 6:00-7:30 p.m. K-State Union
- 2019 ESP National Conference – October 14-17, 2019, Colorado Springs, Colorado
- 2020 ESP National Conference – Rochester, New York, dates to be determined.

John declared the meeting adjourned 1:09 pm.

Respectfully submitted,



Linda Beech
ESP-Alpha Rho Secretary