

**Alpha Rho Chapter - Epsilon Sigma Phi
Council Meeting Minutes
Wednesday, February 17, 2016**

The Epsilon Sigma Phi- Alpha Rho Chapter council met by conference call on Wednesday, February 17, 2016. Those participating were: Nozella Brown, Nadine Sigle, Stacey Warner, Linda Beech, Sandra Wick, Jamie Kidd, Jennifer Wilson, Debra Bolton, Rebecca McFarland, Andrea Burns, Nancy Nelson, Mary Lou Odle, Marie Blythe

President Nozella called the meeting to order at 1:16 pm.

Minutes from December 9, 2015 are archived on the ESP website at <http://www.k-state.edu/esp-alpharho/archives-history/minutes.html>. Jamie moved, Nadine seconded to approve minutes as posted. Motion carried.

Chapter Officer Reports

President - Nozella Brown- Has just returned from JCEP. Theme was Leadership Across the Generations. Keynote speaker was Jones Loflin, author of the book “Juggling Elephants.” Information was provided about enhancing and growing professional organizations and development opportunities in lieu of Galaxy Conference. Speaker from ECOP said 2016 goals are: private resource mobilization for Cooperative Extension, emphasis on urban programming while maintaining rural presence, emphasis on innovation (including the new JCEP Creative Excellence Award), and professional development. ECOP is concerned about maintaining a national network for Extension; no national emblem for branding as one universal nationwide system. NIFA representative encouraged us to look at President’s budget on NIFA website which includes generous funding for Extension this year. Nozella also picked up an Ohio State curriculum for Extension professionals on “Organizing the Chaos” on personal time management.

President-elect - Nadine Sigle- Mentioned the value of breakout sessions at JCEP, especially one on multi-tasking, concentration and focus; Jennifer Wilson added that their office is trying a 1-hour quiet time on a 1-month trial for concentration and focus, based on JCEP recommendation.

Secretary - Linda Beech- asked about the procedure for submitting minutes now that Martha Monihen has retired. Stacey Warner’s office will continue to manage the ESP website.

Treasurer - Jennifer Wilson- Reports were emailed prior to meeting; this report includes 83 renewing annual members, 9 new annual members, 1 new life member, total 92 annual members, 1 new life. A few people have paid dues after the Feb 1 deadline.

Annalist/Historian - Doug Jardine- not able to participate; no report

Editor - Sandra Wick- Thanks for all the members with their great input for our winter ESP newsletter! The newsletter was published and posted on our ESP website. I wanted to

especially thank Martha Monihen for all her work with ESP! The members were also notified by email which included a "link" for easy access. I heard lots of great comments from members that they especially like the "stories" from members receiving the grants or scholarships.

The next edition will be in July 2016 and members will be notified early for input request to avoid the busy fair season.

Past President/Endowment Chair - Stacey Warner- The Extension Endowment Fund Board of Trustees met on January 19. Mark Ploger was appointed to fill a vacant position on the board. The group discussed several topics:

1. adding a February due date for grant applications so money could be used for professional meetings that occur earlier in the year,
2. supplementing the chapter budget by using endowment funds for officer travel,
3. implementing another focused campaign to increase the principal of the endowment fund. The board will meet again on March 23 to discuss these ideas in more detail.

Reminders: Members are encouraged to remember the June 1 deadline for the Jim Lindquist Administrative Leadership Scholarship for attendance at a national meeting and the August 15 deadline for application for professional development and program innovation grants.

Council Director Reports

NW Director - David Dunn- not able to participate, no report

NE Director - Jamie Kidd- working on new members

SW Director - Andrea Burns- new agents in SW area have been contacted

SE Director - Gayle Price- not able to participate, no report

State Director - Sandy Procter- not able to participate, no report

Retirees - Mary Lou Odle- Will be contacting retirees about ESP lifetime membership. Stacey doesn't have face to face contact with state retirees, but will share contact information for retirees with the committee

Extension Administration - Daryl Buchholz- not able to participate, no report

Standing Committee Reports

Annual Recognition Reception - Nancy Nelson- Asked if there is any news about Annual Conference schedule for planning recognition event. Nozella and Rebecca mentioned that there may be some changes to the Annual Conference schedule for this year; conference call for Annual Conference will be next week. Jennifer will let the committee know if ticket price needs to be adjusted based on profit/loss info from Continuing Ed regarding last year's event.

Budget and Audit - Diane Burnett- not able to participate, no report

Constitution and Bylaws - Doug Jardine- not able to participate, no report

Endowment Auction - Ann Domsch- not able to participate; no report

Global Relations - Stacey Warner- The Global Relations Committee has met on twice by conference call. The group has decided to submit a proposal for a breakout session at Annual Conference. The session would give extension professionals ideas for international experiences and resources on how to finance those experiences.

Member Recruitment and Retention - Gayle Price- In Gayle's absence, Nozella reported from JCEP the benefit of membership enrollment online; may need to work on setting up an online membership system for KS. National will underwrite cost of online membership for state for 3 years, National would work with us to set up a system to meet our needs for different types/costs of membership. Jennifer will contact Bob Ohlensehlen at the national office to follow up for Kansas.

Memorial - Deanna Turner- not able to participate, no report

Nomination - Stacey Warner- The nomination committee will meet in the summer. Officers to be nominated will include president-elect from a county or district, secretary, editor, northeast, southeast and retiree directors and endowment trustee. The committee welcomes input from anyone interested in serving as an officer.

Professionalism - Trudy Rice- not able to participate, no report

Recognition - Rebecca McFarland- Participated in a national webinar last fall; committee meets this week. Will discuss list of those eligible for award winners. Submitted 8 names for national recognition, they are working on their applications. Will talk about some natl awards that Kansas does not yet have.

Retiree - Ann Domsch-not able to participate, no report

Tenure Recognition - Aliesa Woods not able to participate, no report

Alpha Rho ESP National Committee Members

Marie Blythe & Doug Jardine: Professional Development- Marie reported that she and Doug both participated in the national committee conference call this week. ESP National is same dates as Annual Conference in October in Cape May NJ, with the theme "Turning the Tide with ESP." March 20 deadline for submitting abstracts for posters, breakouts, "lightening" slide programs. Nozella reported that national presenters will get one complimentary registration, up to 10 \$100 stipends for poster presenters, \$100 stipend for life members; also stipend for those who serve on committees to National meeting.

Debra Bolton: Public Issues- series of webinars is planned; on Mar 2, 2 pm, via Zoom, Debra will be presenting a national ESP webinar on diversity and understanding others based on her FCS publication.

Laurie Chandler: Scholarships, Grants and Recognition- not able to participate; no report

Doug Beech: Resource Management- Linda reported that Doug has participated in conference calls with this committee. He has been asked to write an article on Charitable IRA Rollover for an upcoming issue of the national ESP newsletter.

Sandra Wick: Marketing- Committee conference call in December- marketing kit was provided to each state at National Conference last fall. She will include information about marketing items in the state ESP newsletter.

Old Business:

Update on Website- Now that Martha Monihen has retired, submit ESP items to Stacey and she will delegate to others in her office. Martha's replacement is Melissa Weber.

Update on forming JCEP: Chuck Otte- In Chuck's absence, Nozella reported the committee is working on writing sample bylaws and will meet by conference call in near future.

Update on proposal to host 2018 National ESP Meeting: Nozella- Task force has met twice and broken into committees. They are waiting for information from Debbie Hagenmeier's office on costs. March 1st is bid deadline. National ESP office is excited to have a bid coming from Kansas since we've never hosted national meeting.

Update on deadlines for travel and endowment scholarships- check website for deadlines for scholarship applications and professional development grants. Grants are sometimes not all awarded, so an idea for unawarded funds is to support state professional development speakers.

New Business:

Chapter of Merit Application- application is due in May, Nozella is watching out for this deadline.

2016 Membership Campaign - Jennifer Wilson & Gayle Price will be working on this.

Announcement(s):

- March 1 - Deadline for National Meeting Bid
- March 1 - Deadline for Electronic Submission of Recognition Nominations
- March 1 - Deadline for Electronic Submissions of Scholarship Applications (Angus Professional Development Scholarship and Professional Development Grants)
- March 1 - Deadline for Electronic Submission of Friends of Extension Nominations
- TBD - Mid Year Board Meeting - San Diego, CA
- March 10, Last Day for PILD Early Bird Registration
- April 1, Deadline for Electronic Submissions of Nominations for National Committees
- April 1, Deadline for applications for Regional Vice President & 2nd National Vice President for Northeast
- April 10-13 - PILD, Hyatt Regency, Crystal City, VA
- April 25 - Deadline for ESP Connection articles to National Office
- May 1, Deadline for electronic submission of Chapter of Merit and Achievement in Chapter Membership

Next Chapter Council Conference Call: April 20, 2016 1:15

Nozella thanked all for participating on the call. Andrea moved, Nancy seconded that the meeting be adjourned. Nozella declared the meeting adjourned at 2:10 pm.

Respectfully submitted,
Linda Beech, secretary