

Alpha Rho Chapter - Epsilon Sigma Phi Bi-Monthly Council Meeting Wednesday, September 14, 2016 - 1:15 p.m.

The meeting was called to order by President Nozella via Zoom web conference at 1:15 pm. Attending were Nozella Brown, Linda Beech, Ann Domsch, Doug Jardine, Sandra Wick, Dave Dunn, Andrea Burns, Gayle Price

Minutes from June 15, 2016 are archived on the Alpha Rho website at: <http://www.k-state.edu/esp-alpharho/archives-history/minutes.html>. Ann moved minutes be approved as posted. Sandra seconded. Motion carried.

Chapter Officer Reports

President - Nozella Brown- Nozella thanked Gayle for representing Kansas on the recent Membership webinar. She has met with Annual Conference committee. There will be no Council meeting at Annual Conference due to Nadine attending National ESP Conference.

President-elect - Nadine Sigle- not able to attend, but submitted this report: I have been working on setting up committees for the 2016-2017 year. They will be finalized the end of September. I'm also in the process of setting up the schedule of council meetings for this next year and will send to members before annual conference. Most meetings will be held through zoom. I'd like to thank the endowment for the \$750 scholarship to attend this year's national meeting. I'll donate an item for the silent auction to represent our chapter. While at the national meeting, Jennifer Wilson and I will be serving as voting delegates.

Secretary - Linda Beech- Minutes were reviewed by the president and president-elect and submitted for posting on the ESP website.

Treasurer - Jennifer Wilson- not able to attend, but submitted this report: The treasurer's report remains unchanged from the August meeting. An updated report will be available at a later date.

Annalist/Historian - Doug Jardine- Will miss Annual Business meeting due to National Conference. He needs a volunteer to collect ESP items for adding to our historical archive.

Editor - Sandra Wick- is responsible for the recognition booklet for ESP reception at annual conference. She has asked for information from officers and committee chairs by email. She will send another reminder to those who still need to submit information.

Past President/Endowment Chair - Stacey Warner- not able to attend, but submitted this report: The Endowment Board of Trustees met on August 25 to review applications for the endowment grants. The following grants were awarded:

- Empowered Aging - A Flint Hills Aging Expo - submitted by Jennifer Wilson, \$1500
- National Epsilon Sigma Phi Conference - submitted by Nadine Sigle, \$750
- East Central Kansas Active Aging Expo - submitted by Rebecca McFarland, \$1200
- Operation Red File - submitted by Erin Yelland, \$2925

Council Director Reports

NW Director - David Dunn- has sent email to all prospective members in NW area. One person replied that they have already joined! He hopes there will be more.

NE Director - Jamie Kidd- not able to attend

SW Director - Andrea Burns- Followed up with potential members in SW Area.
SE Director - Gayle Price- Sent individual invitations to potential new members in SE Area. Has had correspondence from one potential new member already. Will ask for an updated report from the Operations office if any checks have been processed through that office.
State Director - Sandy Procter- not able to attend.
Retirees - Mary Lou Odle- not able to attend.
Extension Administration - Daryl Buchholz- not able to attend.

Standing Committee's Reports

Annual Recognition Reception - Nancy Nelson- not able to attend.

Budget and Audit - Diane Burnett- not able to attend, but submitted this report: the Budget/Audit Committee met on 9/13/16 to develop the 2016-2017 budget. Nozella gave the report on the proposed budget. The rising cost of travel to national conferences is a concern for the budget, the proposed budget will be presented for a vote at the annual business meeting.

Constitution and Bylaws - Doug Jardine- no report, although he encouraged committee chairs to let him know if there are things that need to be changed in constitution/bylaws.

Endowment Auction - Ann Domsch- Committee has met by email. Areas will again be asked to prepare a basket (limit of \$50 value), committee will add some new auction items such as restaurant gift cards. Information about the auction will be published in the Tuesday Letter. The auction makes \$600-\$800 per year. Please help promote the auction to increase income this year and create funding for 2018 conference.

Global Relations - Stacey Warner- not able to attend, but submitted this report: The chapter Global Relations committee submitted a proposal for a session at annual conference. The session was not selected for presentation. "Creating International Extension Programs," is an additional opportunity. It is a collaborative effort of the National ESP Global Relations Committee and the National ESP Professional Development Committee. It is a webinar being presented on Monday, September 19, 2016 at 11:30 am CST. Topics to be discussed include: visas, passports, funding travel; locating travel sites, etc. Additional information can be found at <https://learn.extension.org/events/2742>

Member Recruitment and Retention - Gayle Price- Committee Meeting via Zoom on August 18th

- Updated new member invitation letter, signed by Daryl Buchholz.
- Committee tasks were discussed and assigned
- Communication/Follow up with committee members preparing for the 2016 ESP Recognition Event-New Member Initiation.
- Reviewed the National ESP on line membership portal (<https://epsilonsigmaphi.wildapricot.org>) and provided user guidelines for both new and active/annual members

She represented the Alpha Rho Chapter as a presenter for the National ESP Membership Recruitment and Retention Webinar held on August 30, 2016.

Gayle communicated with area counselors to encourage them to make membership contacts in their area. Jennifer and Gayle went online to pay dues as a test, had no problems with the new system. Active members and new members will use the online system to pay dues this year. Gayle asked—do we want to continue the free membership drawing to encourage paying dues at annual conference? If so, what process will we follow given the new on line membership process and the availability of credit

card payment of dues? Options for doing a drawing were discussed. Sandra moved we discontinue picking a free membership at annual business meeting for this year. Ann seconded. For discussion, Gayle suggested that if there is negative feedback, we could revisit next year. Motion carried.

Memorial - Deanna Turner- not able to attend.

Nomination - Stacey Warner- not able to attend but submitted this report: The nomination committee has completed it's job for the year. A full slate of nominees has been secured and will be presented at the chapter business meeting during Annual Conference. They are:

- Pres-elect - John Forshee
- Secretary - Linda Beech
- Editor - Gregg Hadley
- NE Council Director - Rhonda Gordon
- SE Council Director - Chuckie Hessong
- Retiree Council Director - Marie Blythe
- Endowment Trustee - Doug Beech

Professionalism - Trudy Rice- not able to attend.

Recognition - Rebecca McFarland- not able to attend, but submitted this report: We currently have 17 applications in 8 categories, but extended the deadline to August 29. I was pleased with the number of nominations, since we switched to the on-line system this year. The Recognition Committee has a timeline and we will have all of the information ready for annual conference and the recognition reception.

Retirees - Ann Domsch- has met with committee via email for annual conference retirees event; they will mostly reminisce since attendance has been low. Steve Fisher will give a review of different types of cruises.

Tenure Recognition - Aliesa Woods- Not able to participate but submitted this report: 19 members will be receiving tenure recognition at our recognition event at Annual Conference.

Alpha Rho ESP National Committee Members

Marie Blythe & Doug Jardine: Professional Development- Doug reported there will be good programs at national conference this year. Posters will be judged, can earn an additional stipend, along with presenters. Doug will discontinue his role on this committee since he will be installed as national regional VP and is assigned to be chair of the national membership committee.

Debra Bolton: Public Issues- not able to attend

Laurie Chandler: Scholarships, Grants and Recognition- not able to attend

Doug Beech: Resource Management- Doug was asked to write a brief reminder about Charitable IRA Rollover for the recent issue of the National ESP newsletter. He continues to meet with this national committee.

Sandra Wick: Marketing Committee- met by conference call to prepare for marketing promotion at national conference. Her committee is surveying states to find out how chapters are using the national marketing kit distributed at national conference last year. Committee will have a display at national conference to give participants opportunities to see/purchase marketing materials that were in the state kits. Items are also available for purchase online. Nozella suggested we have a display of items at Annual Conference so members can see what is available.

National Update- Sandra Wick and Doug Jardine– National ESP president-elect Graham Cochran resigned due to a job change. Doug reported there were 4 awesome candidates nominated from the north central region to fill the unexpired term. Kathy Tweeten from North Dakota was selected as the new national president-elect. Doug also reported national has a budget for keynote speakers for national meetings, but if cost goes over budgeted amount, the host state will be responsible for raising the funds to cover the expense. Nozella thanked him for this information which will be important to know in planning for the 2018 conference.

Old Business:

Update on forming JCEP: Chuck Otte- not able to attend. Nozella reported a writing team has started their work; Sandra added that most is completed, waiting for review and feedback from team members.

Update on Hosting 2018 National Meeting: Stacey Warner and Jennifer Wilson- A letter was sent from the chapter to the other extension professional associations in Kansas asking for their financial support for the 2018 national conference. These funds will be used to help provide hospitality and speakers for the event. Stacey and Jennifer are meeting periodically and gathering information from previous host states. A timeline for preparation for the conference has been developed. First tasks will include considering where the opening event should be held, identifying committees to be appointed and brainstorming conference speakers. All chapter members will have the opportunity to volunteer for a committee assignment.

Update on moving to online membership registration - Rebecca McFarland- not able to attend.

New Business:

Options for "free membership" as we move to online registration- a motion was seconded and passed to discontinue this option this year. (See discussion and motion in membership committee report, above.)

No Council Meeting at Annual Conference-Nadine will hold a zoom conference after she returns from national ESP meeting.

Announcements:

- Chapter committee reports for annual conference business meeting- Stacey's office needs reports by Oct 10 so they can be posted on website and put on screen during meeting.
- Sandra reminded us that a written annual report is usually prepared by the chapter for the business meeting during annual conference. Nozella and Linda will explore the process for this report.

Dates to remember:

Annual Conference, Oct. 25-27

National Conference in Cape May, NJ, Oct. 24-27, 2016

Adjourn- Nozella accepted a motion to adjourn the meeting at 2:00 pm. The motion was seconded and carried.

Respectfully submitted,
Linda Beech

Ellis County Extension Agent, FCS
2015- 2016 ESP Secretary