Frontier District 4-H Youth Development Extension Agent

Lead dynamic youth and volunteer development extension programs in Frontier District.

Apply online using our application site. For more information visit ksre.ksu.edu/jobs.

POSITION DESCRIPTION AND RESPONSIBILITIES

Extension agents are professional educators who serve as a link between Kansas State University and communities across Kansas. Agents are administratively responsible to the Director of K-State Research and Extension (represented by a designated administrator) and the local extension board.

- Lead the development, implementation, and evaluation of a comprehensive 4-H youth development program for school-aged youth in cooperation with local residents and extension colleagues. The primary focus of this position is youth development, adult volunteer development, youth education program development, expanding partnerships, and participation and membership growth. Programming will include but is not limited to: supporting community clubs, out-of-school programs, school enrichment, volunteer management, and outreach to create new program opportunities with existing and new community partners.
- Supervise a 4-H Youth Development team in cooperation with the District Extension Director. This team will consist of two, full-time Program Managers and an Office Professional.
- Programming will include these steps:
  - Identify local needs and emerging issues related to K-State Research and Extension’s five Grand Challenges (water, community vitality, health, developing tomorrow’s leaders and global food systems) by engaging with program development committees and other community organizations and professionals.
  - Design appropriate educational strategies to engage clientele. These strategies might include delivering educational programming in a community-based setting, coordinating events and activities that provide experiential learning opportunities, using innovative technologies, providing individual educational consultations and facilitating groups seeking similar educational outcomes. Some overnight travel and evening and weekend work will be required.
  - Develop and implement strategies to expand the reach of educational programming to under-served audiences and to make certain K-State Research and Extension is an equal opportunity provider of educational programming.
  - Collect and communicate evidence of educational program impact.
  - Develop specialized knowledge and skills by engaging as a member of the Youth Development Program Focus Team.
- Secure external funding such as grants, gifts and cost recovery to supplement local tax revenue to support and expand educational programming.
- Serve as a member of the Frontier District team cooperating in the planning and delivery of district-wide programming and related events.

TITLE:
Extension Agent

PRIMARY AREA OF RESPONSIBILITY:
4-H Youth Development

APPLICATION DEADLINE:
Wednesday, September 08, 2021
Interviews held on October 05, 2021

LOCATION:
Offices Located in Garnett, Lyndon, and Ottawa KS. Primary office located in Ottawa, KS.

The Frontier Extension District is home to over 49,000 residents and consists of Anderson, Franklin and Osage counties in east central Kansas. There are seven agents, two 4-H Program Managers, two Supplemental Nutrition Assistant Program Nutrition Educators, and four support staff. The district is home to Ottawa University and branches of Neosho County and Allen County Community Colleges, as well as 11 public school systems. The current 4-H program consists of 466 members in 21 community clubs, supported by 125 volunteers. There are district-wide project clubs ranging from shooting sports to livestock judging. Additional youth are served through out-of-school programs and day camps.
SALARY, BENEFITS, AND PROFESSIONAL DEVELOPMENT:
• Salary commensurate with professional experience and available funding as negotiated by the regional extension director, the local extension board and the applicant. The base starting salary is $43,000 for a BS degree with no professional experience and $47,000 for a MS degree with no professional experience.
• Extension agents are Kansas State University educators and have the Board of Regents retirement plan, health and life insurance and vacation and sick leave. There is a 30-day waiting period for health insurance. See a complete list of benefits.
• Reimbursement for travel related to achieving program objectives.
• New agents are provided approximately 15 days of new agent professional development on the K-State campus or online during their first six to nine months. These 15 days are spread out in four different weeks. In addition, new agents spend at least three weeks with a mentor agent during the first year.
• Tuition assistance is available to full-time employees and their spouse/dependents.

LEARN MORE ABOUT WORKING WITH K-STATE RESEARCH AND EXTENSION:
• Hear personal accounts from Extension Agents.
• Visit the K-State Research and Extension website.
• Contact Jennifer Wilson, Leader of Extension Operations via email (jrwilson@ksu.edu) or phone (785-532-5790) with questions about this position.

EQUAL EMPLOYMENT OPPORTUNITY:
It is the policy of Kansas State University not to discriminate against any employee or applicant for employment because of his or her race, color, religion, sex, sexual orientation, gender identity, national origin, or because he or she is an individual with a disability or disabled or protected veterans. It is also the policy of Kansas State University to take affirmative action to employ and to advance in employment, all persons regardless of their status as individuals with disabilities or protected veterans, and to base all employment decisions only on valid job requirements. This policy shall apply to all employment actions, including but not limited to recruitment, hiring, upgrading, promotion, transfer, demotion, layoff, recall, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship, at all levels of employment. Furthermore, the company will provide qualified applicants and employees who request an accommodation due to a disability with reasonable accommodations, as required by law.