Program Leader Coordinator  
K-State Research and Extension

K-State Research and Extension invites applications and nominations from current KSRE Extension Specialists (either on or off campus) for the positions of Program Leader Coordinator (PLC). We are seeking candidates for Family and Consumer Sciences and Community Vitality. Administrative (add-on from 0.1 FTE to 0.15 FTE) responsibilities will be in addition to your current role and compensated through add-pay. These are two-year appointments with the potential of an extended term.

Responsibilities:

- Participation in bi-monthly meetings with the other program leader coordinators and the Associate Director of Extension Programs
- Participation in Northcentral Region program leader meetings and annual director meetings, as requested by the Associate Director of Extension Programs
- Chairing of specialist meetings to coordinate cross-departmental communications and multidisciplinary program planning
- Screening of applicants for appropriate program related county/district agent positions
- Participation in “Programming with a Purpose” training
- Help in coordination of other agent trainings, as appropriate
- Participation in other specific program related meetings, as appropriate

Qualifications:

The successful candidate will have an advanced degree and a passion for Extension programming, especially in their corresponding program area (FCS or CV). Candidates must have leadership experience, as evidenced by working with individuals, groups and co-workers; good communication and interpersonal skills; an ability to enhance teamwork and collaborative relationships across interdisciplinary groups; and an ability to interact with a variety of stakeholders.

Applications:

Send a letter of application that includes the reasons why you would want this position and a current resume/CV to: Extension Programs (anrhr@ksu.edu). For best consideration apply by, November 7, 2022.

Nominations:

If you would like to nominate a colleague for one of these roles, please send their name and contact information to: Rick L. Peterson, Associate Director, Extension Programs (rlpeterson@ksu.edu).