Position Announcement

DANE G. HANSEN & K-STATE RESEARCH AND EXTENSION INTERN PROGRAM, Goodland, KS

The Dane G. Hansen Foundation & K-State Research and Extension internship gives college students the opportunity to link classroom learning with a pre-professional work experience. The intern will develop a downtown master plan for the City of Goodland, KS.

TITLE: Development of a Downtown Master Plan for Goodland, Kansas

LOCATION: Goodland, Kansas (Sherman County)

PROJECT DESCRIPTION: The intern will develop a downtown master plan for the city of Goodland. The plan should be a holistic view of Goodland’s Main Street and downtown corridor, from zoning to streetscaping to business needs. The intern will spend significant time with data collections and gathering public input. Working with a landscape architect, downtown renderings will be created. If time allows, all phases of the master plan will be compiled. The intern will be credited for all work done as proof of his/her work accomplished.

APPLICATION DEADLINE: Friday, January 31, 2020 or until the position is filled

EMPLOYMENT: May 26, 2020 thru August 1, 2020 or as negotiated with K-State Research and Extension and the city of Goodland.

RESPONSIBILITIES:
- Conduct an asset inventory of downtown conditions which will include demographics, existing plans and studies, zoning and land use ordinances, identify city owned parcels, transportation and infrastructure.
- Develop a community survey to solicit public input.
- Schedule and host workshops with elected officials as well as public forums to gather resident input.
- Gather public input on downtown streetscaping and greenspaces.
- Work with a landscape architect to develop renderings of the downtown master plan.
- Compile data and public input into meaningful charts, graphs and data sets for use in the master plan.
- If time allows, compile the master plan document.
- Complete other responsibilities as assigned by mentoring supervisors.

This position will require attendance at evening meetings, access to a personal vehicle, and a valid driver’s license. A personal computer with design software is a plus.

QUALIFICATIONS
- Completion of at least six university semesters at any college or university.
- Students enrolled in regional and community planning, landscape architecture, public administration, and economic development are encouraged to apply.
- The ability to create design renderings is preferred but not required.
- Ability to communicate effectively, both orally and in writing, with individuals, groups, and through mass media and social media.
- Self-motivation and ability to work with minimum supervision.
- Able to work on multiple projects.
- Experience working with individuals, groups, and co-workers to accomplish individual and/or group goals, as evidenced by previous leadership roles.
- Students from NW Kansas are preferred.
**SALARY AND BENEFITS**
$20.00 per hour. 40 hours per week. Maximum 400 hours

**HOUSING**
The city of Goodland will partner with the Northwest Technical College to provide summer housing (pet free).

**APPLICATION PROCEDURE**
Submit cover letter, resume, transcripts and list of references as one document and a PDF of a portfolio to: nsigle@ksu.edu.

For more information about the position contact Andrew Finzen, City Manager, 785-890-4500, Andrew.finzen@cityofgoodland.org or Nadine Sigle, Community Vitality Extension Specialist, 785-346-6256, nsigle@ksu.edu.

For more information about K-State Research and Extension, visit: www.ksre.k-state.edu

**APPROXIMATE TIMELINE**

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<tr>
<td>January 31, 2020</td>
<td>Application deadline</td>
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<tr>
<td>February 1 – February 28, 2020</td>
<td>Interviews conducted</td>
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<tr>
<td>March, 2020</td>
<td>Offers made to applicants</td>
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<tr>
<td>March – May, 2020</td>
<td>Visit to host communities</td>
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<td>May 26, 2020</td>
<td>Internship start date</td>
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**EQUAL EMPLOYMENT OPPORTUNITY:** Kansas State University is an Equal Opportunity Employer of individuals with disabilities and protected veterans and actively seeks diversity among its employees.

Nadine Sigle
Community Vitality Extension Specialist