DANE G. HANSEN & K-STATE RESEARCH AND EXTENSION INTERN PROGRAM, Northwest, KS

The Dane G. Hansen Foundation & K-State Research and Extension internship gives college students the opportunity to link classroom learning with a pre-professional work experience. The intern will assist the Lovewell Institute for the Creative Arts in promoting and documenting theater workshops and performances in 7 communities across Northwest Kansas.

TITLE: Dane G. Hansen Foundation Community Intern

LOCATION: Multiple communities in Northwest Kansas, including Hoxie, Phillipsburg, Russell, Goodland, Quinter, Concordia and Salina.

PROJECT DESCRIPTION: In the summer of 2020 the Lovewell Institute for Creative Arts will be offering workshops in seven Northwest Kansas communities. During each of the 5-day workshops students exiting the 8th grade through graduating seniors will be creating a theater production and performing the production on the final day. The role of the intern will be to promote the workshop and the performance in each community, update social media, take photos and record video for each workshop and performance, as well as work with the Lovewell staff on other duties as assigned.

Learn more about the Lovewell Institute for the Creative Arts at: Lovewell.org.

APPLICATION DEADLINE: Friday, January 31, 2020 or until the position is filled

EMPLOYMENT: May 26, 2019 thru August 1, 2020 or as negotiated with the Dane G. Hansen Foundation and the Lovewell Institute for the Creative Arts.

RESPONSIBILITIES:

- Manage and produce high quality content for Facebook, Twitter, Instagram, and Snapchat to reflect the artistic process, the mission of the organizations(s) and publicize each individual show.
- Invite the community to the show through innovative online campaigns.
- Oversee and guide students in the poster, T-shirt and program design; gather ads for the program; send program to the printer.
- Film, create and post creative video updates.
- Manage media players during all events (including projectors for productions if needed).
- Take photos throughout the process (including headshots of each student and staff member) and create photo boards for the lobby.
- Contact media about articles/stories about the process and the show.
- Livestream all performances.
- Coordinate filming of each production
- Other duties as assigned

This position will require travel connected with official duties, attendance at evening events and performances, the ability to live a vagabond lifestyle – with short stays in various communities-- access to a personal vehicle, and a valid driver’s license. The intern will provide their own computer with needed software. Access to a camera would be a plus but not a requirement.

QUALIFICATIONS

- Completion of at least six university semesters at any college or university.
- Students enrolled in theater, music or graphic design are preferred.
- Ability to communicate effectively, both orally and in writing, with individuals, groups, and through mass media and social media.
- Ability to shoot and edit short video as well as take quality photos
- Self-motivation and ability to work with minimum supervision.
• Experience working with individuals, high-school age students, groups, and co-workers to accomplish individual and/or group goals, as evidenced by previous leadership roles.
• Students from NW Kansas are preferred.

SALARY AND BENEFITS
$20.00 per hour. 40 hours per week. Maximum 400 hours

HOUSING
The intern will be housed in hotels or private homes with the Lovewell Institute of Creative Arts staff during workshops.

APPLICATION PROCEDURE
Submit cover letter, resume, transcripts and list of references as one document and a PDF of a portfolio if available to: nsigle@ksu.edu.

For more information about the position, contact Betsy Wearing, Dane G. Hansen Foundation, Communications and New Initiative Coordinator, 785-452-8888, betsy@danehansenfoundation.org, or Nadine Sigle, Community Vitality Extension Specialist, 785-346-6256, nsigle@ksu.edu.

For more information about K-State Research and Extension, visit: www.ksre.ksu.edu
For more information about Lovewell Institute for the Creative Arts, visit Lovewell.org
For more information about the Dane G. Hansen Foundation, visit danehansenfoundation.org.

APPROXIMATE TIMELINE
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<td>Application deadline</td>
<td>January 31, 2020</td>
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<td>Interviews conducted</td>
<td>February 1 – February 28, 2020</td>
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<td>Offers made to applicants</td>
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<td>Visit to host communities</td>
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<td>Internship start date</td>
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EQUAL EMPLOYMENT OPPORTUNITY: Kansas State University is an Equal Opportunity Employer of individuals with disabilities and protected veterans and actively seeks diversity among its employees.

Nadine Sigle
Community Vitality Extension Specialist

DANE G. HANSEN FOUNDATION

Kansas State University Agricultural Experiment Station and Cooperative Extension Service