Position Announcement

DANE G. HANSEN & K-STATE RESEARCH AND EXTENSION INTERN PROGRAM, Oberlin, KS

The Dane G. Hansen Foundation & K-State Research and Extension internship gives college students the opportunity to link classroom learning with preprofessional work experience. The intern will implement the use plan of the historic Sappa Park.

TITLE: Implementation of the Usage Plan for Historic Sappa Park in Oberlin, Kansas

LOCATION: Oberlin, Kansas (Decatur County)

PROJECT DESCRIPTION: In 2019 an intern created and started implementing a three phase usage plan for Sappa Park. Volunteers and youth are engaged but lack the knowledge of how to coordinate all the pieces. The intern would coordinate the implementation of the plan and if needed make adjustment to the plan to complete the restoration project.

APPLICATION DEADLINE: Friday, January 31, 2020 or until the position is filled

EMPLOYMENT: May 26, 2020 thru August 1, 2020 or as negotiated with K-State Research and Extension and the city of Oberlin

RESPONSIBILITIES:
- Review and become familiar with the usage plan
- Develop work plans for youth and adult volunteers
- Meet with contractors and develop a work plan
- Promote progress of the plan through social media
- Communicate regularly with city council, economic development and Pheasants Forever on the progress
- Communicate with civic club and organizations
- Complete other responsibilities as assigned by mentoring supervisors

This position will require attendance at evening meetings, access to a personal vehicle, and a valid driver’s license. A personal computer with design software is a plus.

QUALIFICATIONS
- Completion of at least six university semesters at any college or university.
- Students enrolled in regional and community planning, public administration, recreation and economic development are encouraged to apply.
- The ability to create design renderings is preferred but not required.
- Ability to communicate effectively, both orally and in writing, with individuals, groups, and through mass media and social media.
- Self-motivation and ability to work with minimum supervision.
- Able to work on multiple projects.
- Experience working with individuals, groups, and co-workers to accomplish individual and/or group goals, as evidenced by previous leadership roles.
- Students from NW Kansas are preferred.

SALARY AND BENEFITS
$20.00 per hour. 40 hours per week. Maximum 400 hours

HOUSING
The city of Oberlin, Economic Development and Pheasants Forever will secure and cover the cost of housing (pet free).
APPLICATION PROCEDURE
Submit cover letter, resume, transcripts and list of references as done document and an online portfolio to: nisgle@ksu.edu.

For more information about the position contact Halley Roberson, City Administrator, 785-475-2217, hroberson@oberlinkansas.gov or Nadine Sigle, Community Vitality Extension Specialist, 785-346-6256, nsigle@ksu.edu.

For more information about K-State Research and Extension, visit: www.ksre.ks-state.edu

APPROXIMATE TIMELINE
January 31, 2020 Application deadline
February 1 – February 28, 2020 Interviews conducted
March, 2020 Offers made to applicants
March – May, 2020 Visit to host communities
May 26, 2020 Internship start date

EQUAL EMPLOYMENT OPPORTUNITY: Kansas State University is an Equal Opportunity Employer of individuals with disabilities and protected veterans and actively seeks diversity among its employees.

Nadine Sigle
Community Vitality Extension Specialist