Position Announcement

DANE G. HANSEN & K-STATE RESEARCH AND EXTENSION INTERN PROGRAM, Smith Center, KS

The Dane G. Hansen Foundation & K-State Research and Extension internship gives college students the opportunity to link classroom learning with a pre-professional work experience. The intern will design a visitors park and information kiosk to be located by the Smith County Hospital.

TITLE: Smith Center's Visitors and Memorial Park

LOCATION: Smith Center, Kansas (Smith County)

PROJECT DESCRIPTION: The intern would design a visitors and memorial park on a piece of ground located next to HWY 36 and the new hospital. The memorial park would be dedicated to the area's veterans and the visitors center/kiosk would highlight the county’s history and historic sites. HWY 36 is well traveled and the park would provide a scenic and serene place for visitors and locals to stop.

APPLICATION DEADLINE: Friday, January 31, 2020 or until the position is filled

EMPLOYMENT: May 26, 2020 thru August 1, 2020 or as negotiated with K-State Research and Extension and Smith Center Economic Development

RESPONSIBILITIES:
- Meet with key stakeholder and the community to determine the needs and develop solutions.
- Create design renderings for the park facility based on stakeholder and community input.
- Host public meetings to share designs and gather further input.
- Present updates to Smith Center City Council.
- Determine water, sewer and electrical needs for the site
- Develop a cost estimate along with phased plan for building and upgrading the facility.
- Community service or volunteering with a community organization is highly encouraged. This would be outside of the designated scope of work and working hours.
- Participate in any professional staff development that may be available.
- Complete other responsibilities as assigned by mentoring supervisors

This position may require travel connected with official duties, including attendance at evening meetings, participation in out of county events, access to a personal vehicle, and a valid driver’s license. The intern is to provide their own computer with the necessary software to develop design renderings.

QUALIFICATIONS
- Completion of at least six university semesters at any college or university.
- Students enrolled in architecture, landscape design, regional and community planning or engineering are encouraged to apply.
- Ability to communicate effectively, both orally and in writing, with individuals, groups, and through mass media and social media.
- Self-motivation and ability to work with minimum supervision.
- Experience working with individuals, groups, and co-workers to accomplish individual and/or group goals, as evidenced by previous leadership roles.
- Students from NW Kansas are preferred.

SALARY AND BENEFITS
$20.00 per hour. 40 hours per week. Maximum 400 hours
HOUSING
Smith Center Economic Development will secure and cover the cost of housing (pet free).

APPLICATION PROCEDURE
Submit cover letter, resume, transcripts and list of references as one document and a PDF of a portfolio to: nsigle@ksu.edu.

For more information about the position contact Hope Padilla, Economic Development Director, City of Smith Center, 785-282-6517, sced@smithcenterks.com or Nadine Sigle, Community Vitality Extension Specialist, K-State Research and Extension, 785-346-6256, nsigle@ksu.edu.

For more information about K-State Research and Extension, visit: www.ksre.k-state.edu

APPROXIMATE TIMELINE

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<td>Application deadline</td>
<td>February 1 – February 28, 2020</td>
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<tr>
<td>Interviews conducted</td>
<td>March, 2020</td>
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<td>Offers made to applicants</td>
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<td>Visit to host communities</td>
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<td>Internship start date</td>
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EQUAL EMPLOYMENT OPPORTUNITY: Kansas State University is an Equal Opportunity Employer of individuals with disabilities and protected veterans and actively seeks diversity among its employees.

Nadine Sigle
Community Vitality Extension Specialist