



K-STATE
Research and Extension

Local Food
Systems

About This Role:

The Healthy Bourbon County Action Team, INC. (HBCAT) in partnership with K-State Research and Extension Local Food Systems is seeking a Local Food Fellow to complete the local food system project: **Food Wholesale Relationship Development.**

This part-time, seventeen-week fellowship will run from February 1st-May 31st, 2024.

Responsibilities:

- Update the [Bourbon County Wholesale Food Directory](#)
 - Outreach to new producers and vendors.
 - Connect with Fort Scott's Farmer's Market to get an updated product list.
 - Create a survey that captures the data of the type of products the farmer/ranchers have available.
 - Create a printed and virtual version that will be on HBCAT's website.
- Creating a story telling campaign on food related business.
 - Conduct interviews with a meat producer, vegetable/fruit farmer, and a Restaurant/Food retailer.
 - Type up testimonials to be shared on HBCAT's communication channels. (Radio, billboard, website, and social media pages)
- Organize an Educational Workshop in Bourbon County.
 - The focus of the workshop will be on regulations for selling products in a store and nutrition labels.
- Complete final report to be submitted to K-State Research and Extension Local Food Systems Program Coordinator before finishing fellowship time period.

Why Join Us:

POSITION AVAILABLE with the energetic and mission driven Healthy Bourbon County Action Team, Inc. dedicated to creating a healthier Bourbon County. This position features a flexible work schedule and competitive stipend. The position is ideal for a service-driven, mission-minded, flexible professional seeking variety in day-to-day work.

For more information about K-State Research and Extension Local Food Systems, please visit <http://www.kansaslocalfoods.org/>

We Support Diversity and Inclusion:

Kansas State University embraces diversity and inclusion. The university actively seeks individuals who foster a collegial environment and cooperative interactions with coworkers, students, and others. The University is dedicated to promoting the **Principles of Community**.

What You'll Need to Succeed:

Minimum Qualifications:

- Requires a high school diploma or equivalent.
- Ability to communicate effectively, both orally and in writing, with individuals, groups and through mass media and social media.
- Possess computer skills including email, internet, and Microsoft Office Programs.
- Driver's License and access to personal vehicle for producer visits.
- Fellow can work in HBCAT's office located in Fort Scott, KS or remotely.
If working remotely:
 - Access to WI-FI
 - Access to a computer
 - Clean background for virtual meetings

Preferred Qualifications:

- Experience working with individuals, groups, and co-workers to accomplish individual and/or group goals, as evidenced by previous leadership roles.
- Experience working with diverse audiences.
- Experience working to improve rural systems and addressing the needs of a rural community.
- Professional representation of the organization when engaging the community.

Other Requirements:

- Applicants must be currently authorized to work in the United States at the time of employment.

How to Apply:

Please submit the following documents to Amanda Lindahl, Local Food System Program Coordinator: alindahl@ksu.edu AND Rachel Carpenter, HBCAT Director: info@hbcats.org.

1. Letter of interest
2. Resume

Screening of Applications Begins:

November 15, 2023

Stipend Amount:

\$5,440 for the 320 hour fellowship project

Equal Employment Opportunity:

Kansas State University is an Equal Opportunity Employer. All applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender, gender identity, age, national origin, disability, or status as a protected veteran.