About This Role: The Chisholm Trail District Extension Offices in partnership with K-State Research and Extension Local Food Systems is seeking a Local Food Fellow to complete a local food system project. “Selling Your Locally Grown Produce for Profit”: A Complete Local Resource Guide.

Location: This full-time, eight-week fellowship will run from June 3 – July 26, 2024. This is an in-person position located at: The Chisholm Trail District, encompassing both Marion and Dickinson Counties. Office locations: 712 S. Buckeye Ave. Abilene, KS, and 1116 E. Main St., Marion KS 66861

Responsibilities:

- Project Goal 1: Updating the 2017-2018 local food system assessment with current data to determine the needs of Dickinson and Marion County growers and producers.
  - Researching the North Central Kansas Regional Food System Assessment 2017-2018.
  - Working to update pertinent information from the NCKRFSA assessment that is specific to Dickinson and Marion Counties.
  - Connect with our local farms/markets from the NCKRFSA assessment to find out their current standing.
  - Find and poll local markets for interest in both Dickinson and Marion Counties.
  - Conduct a needs assessment of current growers and producers.

  - Researching and compiling local information pertinent to completing an all-inclusive resource guide. This will include but is not limited to insurance needs, tax laws, licenses, permits, food safety certifications, perceived infrastructure gaps, barriers, possible solutions, potential selling sites, marketing resources, and avenues.
  - Compiling appropriate KSRE resources in addition to other Federal, State, and local resources.
  - Include information on added-value foods with processing needs met through access to our incubator kitchen in Dickinson County (Sterl Hall).
  - Create an easy-to-use online platform for organizing and showcasing the finished product, including a printable pamphlet or booklet.
  - Strategizing a marketing/launch plan for the online tool and booklet.
  - Develop a continuity plan for local agents.
• Complete final report to be submitted to K-State Research and Extension Local Food Systems Program Coordinator before finishing fellowship time period.

**Why Join Us:**

K-State Research and Extension is dedicated to a safe, sustainable, competitive food and fiber system and to strong, healthy communities, families, and youth through integrated research, analysis, and education. We are committed to expanding human capacity by delivering educational programs and technical information that result in improved leadership skills in the areas of communication, group dynamics, conflict resolution, issue analysis, and strategic planning that can enhance the economic viability and quality of life in communities.

For more information about K-State Research and Extension Local Food Systems, please visit [http://www.kansaslocalfoods.org/](http://www.kansaslocalfoods.org/)

**We Support Diversity and Inclusion:**

Kansas State University embraces diversity and inclusion. The university actively seeks individuals who foster a collegial environment and cooperative interactions with coworkers, students, and others. The University is dedicated to promoting the [Principles of Community](http://www.kansaslocalfoods.org/).

**What You’ll Need to Succeed:**

**Minimum Qualifications:**

• Hourly student employees must be a KSU student and, during the period of appointment, must be enrolled in at least one credit hour at KSU during the summer session. (Enrollment is not required during the summer session for those enrolled in at least six credit hours at KSU during the preceding spring semester, pre-enrolled in the upcoming fall in at least 6 credit hours, or those admitted to study in the upcoming fall.)

• Hourly student employees must be at least 16 years old.

• Ability to communicate effectively, both orally and in writing, with individuals, groups, and through mass media and social media.

• Interest in and knowledge of food systems.

• Possess computer skills including email, internet, and Microsoft Office Programs.

• Research experience.

**Preferred Qualifications:**

• Experience working with individuals, groups, and co-workers to accomplish individual and group goals, as evidenced by previous leadership roles.

• Experience working with diverse audiences.

• Business/marketing skills.

• Excellent computer/web design skills.

**Other Requirements:**

• Applicants must be currently authorized to work in the United States at the time of employment.
How to Apply: Please submit the following documents to Amanda Lindahl, K-State Local Food System Program Coordinator, alindahl@ksu.edu, and Jacqueline Gamez, Nutrition, Food Safety and Health Agent, jgamez@ksu.edu:
   1. Letter of interest
   2. Resume

Screening of Applications Begins: January 2, 2024

Anticipated Hiring Hourly Rate: $17.00 / hr

Equal Employment Opportunity: Kansas State University is an Equal Opportunity Employer. All applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender, gender identity, age, national origin, disability, or status as a protected veteran.